

Minutes

January, 20 2009

General Meeting

- 1) The Meeting was called to order by Mayor Charles Neff at 7:01
 - a) Council Members present were Charles Neff, Mayor, Bob Dablow, Burl Ingebretsen, Shelley Poehls, and Mark Hanson
 - b) Others present were Sarah Ramsey, Clerk, Kim Johnson, Treasurer, Rich Hayes, Becky Nyland, Norm Nyland, and Scott Mead.

2) The Pledge of Allegiance was said.

3) Previous Minutes

- a) General Meeting, 12/16/2008

A MOTION was made by Burl Ingebretsen to approve the General Meeting, 12/16/2008 minutes. It was 2nd by Bob Dablow and the motion carried.

- b) Special Meeting, 01/5/2009 Oath of office and Temporary Liquor license

A MOTION was made by Bob Dablow to approve the Special Meeting, 1/5/2009 minutes. It was 2nd by Burl Ingebretsen and the motion carried.

4) Zenas Baer was not present.-Hall rental requirements. We need to talk with Zenas to make sure that the city is properly insured. We need to know what forms will be needed when renting the hall. Sarah will be taking with him making sure we are up to date on requirements.

5) Ulteig Engineering – Dan Hanson- was not present. Charles spoke with Dan prior to the meeting they discussed adding seal coating to federal stimulus package if passed.

6) The Treasurer's Report-Kim checked with other banks about CD's it will not gain us more interest by doing so. We will keep savings in regular account. Kim did a run down of accounts with council. Rescue squad will now be included on the treasures report.

7) Receipts & Disbursements-

A MOTION was made by Bob Dablow to approve receipts and disbursements. It was 2nd by Mark Hanson and the motion carried.

8) Mayor's Minute-Charles wanted to discuss with council the possible loss of local government aid. We need to postpone any unnecessary purchases. LGA is 1/3 of our

budget; if we don't get state aid we would be forced to push back future plans. Charles would like to everyone to be prepared for the worst.

- 9) Amendments to the agenda- Proposed resolution to extend appreciation to Becky Nyland.

A MOTION was made by Bob Dablow to pass resolution 1-20-09-01 extending appreciation to former City Clerk, Becky Nyland. It was 2nd by Shelley Poehls and the motion carried.

- 10) Citizens address council-Nothing to report.

- 11) Roland Holm reports quarterly

- 12) Fire Department Business, Commissioner Report – Bob Dablow

- 13) EMS Business, EMS Commissioner Report - Shelley Poehls reported that they will be having a blood drive at Trinity Lutheran Church on January 31st. Bob Rezac had talked to Bob Dablow about removing snow from in front of the EMS building, Charles would like to be the contact in the future. There was a seminar the on the 12th that was beneficial for members that attended. Ventures will be working with the Fargodome helping with several different things. The meeting room is near finish and is looking very good. They may do a grand opening in May.

- 14) Water Department - Rich Hayes, Supervisor- 12 million gallons of water was used this year which is down from last year. A difference of approximately 500,000 gallons less.

- 15) Water/Sewer/Garbage Bills & Past Dues

- a) 19 past dues were sent out due on 1-7-09
 - i) 6,154.38
 - b) 17 Elevator water charge bills will go out this week
 - i) \$ 3,755.70

There are some concerns on payments given to Rich for utility bills. Charles would like a policy in place that permits payments made to anyone other than the Clerk. Charles purposed a policy making the City Clerk the only person able to accept funds for utility and hall rental payments.

A MOTION was made by Mark Hanson to approve the policy for payments. It was 2nd by Shelley Poehls and the motion carried.

- 16) Sewer Department - Norm Nyland, Supervisor reports 1.08 million gallons were pumped through out the year. Generator maintenance shows that it may need additional work. Fitzgerald has been maintaining the roads nicely. Dan Hanson called Norm concerned about the level of the Storm retention pond. Spring Discharge

should be the first week in May. To keep up with Norms licenses he will be going to Minneapolis March 25-27th.

17) Ordinances

18) Old Business

- a) NIMS. - Bob reported that at a meeting he attended in Alexandria, we will need to come up with a new emergency plan of action to be certified for FEMA funds in the event of an emergency.
- b) Park Committee – nothing new to report.
 - i) Basketball Court-nothing new to report.
- c) Community Center-Scott recommended repairs for doors. Scott will be making repairs. Scott will also get a figure for the new duct work.
 - i) Community Center remodel
 - ii) Bathroom Partitions – Are still stored in the former Rescue Building. Scott found someone that would help him put them in for a fee of \$500.00. Charles would like to hold off until later.
 - iii) Lights– Are still stored in the office.
 - iv) Ceiling Tiles– Are still stored in the former Rescue Building
- d) Ardis (David) Rosenfelt Land Contract -Sarah has been in contact with Dave Rosenfelt and we will be reviewing a new contract for council's approval.
- e) PERA-Nothing new to report.

19) New Business

- a) City Designations-
 - i) Engineer-Ulteig
 - ii) CPA-Carlson Highland
 - iii) Depositories for City Funds-Bank of the West
 - iv) Newspaper-Record Review
 - v) Attorney-Zenas Baer
 - vi) Vice Mayor-Bob Dablow
 - vii) Committee assignments
 - viii) Fire District- Bob Dablow and Shelley Poehls and alternate Burl Ingebretsen
 - ix) Water- Charles Neff
 - x) Sewer-Bob Dablow

20) Commissioner Designations-

- a) Parks-Burl Ingebretsen
- b) Health& Weeds – Charles Neff
- c) Streets – Charles Neff
- d) Recycling-Mark Hanson
- e) Civil Defense - Randy Schmidt
- f) Planning and Zoning-Aaron Skattum
- g) Building Official-Mark Hanson

A MOTION was made by Shelley Poehls to approve city designations. It was 2nd by Burl Ingebretsen.

A MOTION was made by Shelley Poehls to approve city commissioners. It was 2nd by Bob Dablow and the motion carried.

21) Adjournment

A MOTION was made by Bob Dablow to adjourn. It was 2nd by Shelley Poehls and the motion carried.

The meeting adjourned at 8:43 p.m.

Respectfully Submitted

Sarah Ramsey, City Clerk

Approved 2/17/09