

Minutes

March 17, 2009
General Meeting

- 1) The Meeting was called to order by Mayor Charles Neff at 7:00.
 - a) Council Members present: Charles Neff, Mayor, Bob Dablow, Burl Ingebretsen, Shelley Poehls, and Mark Hanson.
 - b) Others present: Sarah Ramsey, Clerk, Don Grande, Atty ICNT, Ian Grande, Richard Schenck, Tom Berglind, Dan Hanson, Becky Nyland, and Norm Nyland.
- 2) The Pledge of Allegiance was said.
- 3) Previous Minutes
 - a) General Meeting, 2-17-2009

A MOTION was made by Burl Ingebretsen to approve the General Meeting, 2/17/2009 minutes. It was 2nd by Bob Dablow and the motion carried.

- b) Special Meeting 3-5-2009

A MOTION was made by Bob Dablow to approve the Special Meeting, 3/5/2009 minutes. It was 2nd by Burl Ingebretsen and the motion carried.

- 4) Zenas Baer was not present but will be on the agenda for the next general meeting.
- 5) Ulteig Engineering – Dan Hanson- Surveyors were here on 3-16-08 checking the retention pond and ditches. Discussions on water in the ditches and frozen culverts. Ice is melting in the culverts and water is working its way down. Norm and Dan have been out talking to residents about their concerns on water over flow. Once the culverts are thawed we should be able to control the water. Dave Coalwell's back yard water issues were once again brought up. City does have the authority to have the issue corrected and sending bill to proper recipient. City is still unclear on what to do. Dan has submitted crack sealing map to the county for bids.
- 6) The Treasurer's Report-
 - a) Discussion on transfer of money- Kim was not present to discuss will be tabled until next meeting.
 - b) Changes in city Treasures responsibility- The Cities auditor has made the recommendation to remove Kim as an authorized signer. Not because of any wrong doing but due to the fact she reconciles the bank accounts.
- 7) Receipts & Disbursements
 - a) Council decided to wait on payment for Moorhead Plumbing. They would like to talk to company because they feel there was no service preformed.

A MOTION was made by Bob Dablow to approve the Receipts & Disbursements, With the exception of Moorhead Plumbing for \$84.00. It was 2nd by Shelley Poehls and the motion carried.

- b) Resolution authorizing payment of bonds, payroll, and payroll taxes

A MOTION was made by Mark Hanson to approve the resolution appointing City Clerk to make bond, payroll, and payroll tax payments for 2009. It was 2nd by Shelley Poehls and the motion carried.

8) Mayor's Minute-Charlie updated council on States stimulus.

9) Amendments to the agenda- There we no amendments to the agenda

10) Citizens address council-

- a) Inct Don Grande addressed the council on INCT internet. He explained that he thought Brian Rom of INCT would be present and was unclear on why Brian wanted him there. Charles told Don why ICNT was removed. He also explained the city would consider a proposal for tower space rental. Don will report to Brian Rom regarding this information.

11) Roland Holm reports quarterly

12) Fire Department Business, Commissioner Report – Bob Dablow reported everything is going well. Fire district approved a special meeting for the council at the fire hall for March 31, 2009 at 7:30. Water safety and rescue went out and got new equipment for cold water rescue. The \$500 grant received from Golden Living Center will be used for high visibility vest.

13) EMS Business, EMS Commissioner Report - Shelley Poehls reported on the EMS meeting from March 5th. They are looking at this weekend for internet hook up. Shelley introduced us to the new president Richard Schenck.

14) Water Department - Rich Hayes, Supervisor- Rich was not able to be present. There have been some issues with a brownish tint. Once the water goes down hydrants can be flushed and should resolve that issue.

15) Water/Sewer/Garbage Bills & Past Dues

- a) 15 past dues were sent out due on 3-11-09 a total of \$ 6,945.47
- b) Shut off's will be going out on 3-18-09 and will be up for disconnection on the 28th.

- c) Discuss Utility payment agreement

A MOTION was made by Shelley Poehls to accept the new payment arrangement contract. It was 2nd by Bob Dablow and the motion carried.

16) Sewer Department - Norm Nyland, Supervisor- Norm tells council about the training conference he went to. Discussed MN-warn and what it is, how it would benefit our city. Key contracting is going to come out and do a survey on manholes. Found some one to clean the sewer lines. There is \$3000. Budgeted for this particular project, Norm has authority to go ahead and get booked for the project. Norm is looking into a new program from Skatta, he will be watching a video cast later this week. Discussions on storm water drainage will be put on the agenda for April's general meeting.

17) Ordinances

18) Old Business

- a) NIMS.
- b) Park Committee –
 - i) Basketball Court
- c) Community Center
 - i) Community Center remodel- Charlie will address the Lions and Lioness about the possibility of helping with the costs of some of the projects.
 - ii) Bathroom Partitions – Are still stored in the former Rescue Building
 - iii) Lights– Are still stored in the office.
 - iv) Ceiling Tiles– Are still stored in the former Rescue Building
- d) Ardis (David) Rosenfeldt Land Contract-
- e) PERA

19) New Business

- a) New phone contract with Midcontinent Communications.

A MOTION was made by Bob Dablow to approve 5 year contract with Midco Communications for phone lines. It was 2nd by Shelley Poehls and the motion carried.

- b) Payroll Policy –council review policy

A MOTION was made by Mark Hanson to approve payroll policy. It was 2nd by Bob Dablow and the motion carried.

- c) Budget review-Charlie asked council to review budget before next month. We are going to have cut backs in some places.

20) City Clerk Review-

A MOTION was made by Burl Ingebretsen to approve Sarah Ramsey's pay raise. It was 2nd by Shelley Poehls and the motion carried.

21) Commissioner Reports

- a) Parks –Burl Ingebretsen
- b) Health& Weeds – Charles Neff
- c) Streets – Charles Neff
- d) Recycling –Mark Hanson
- e) Civil Defense - Randy Schmidt
- f) Planning and Zoning-Aaron Skattum

22) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Mark Hanson and the motion carried.

The meeting adjourned at 10:02 p.m.

Respectfully Submitted

Sarah Ramsey, City Clerk

Approved 4/21/09