

## Minutes

October 20, 2009

General Meeting

- 1) The meeting was called to order by Mayor Charles Neff at 7:00.
  - a) Council Members present: Charles Neff, Mayor, Bob Dablow, Shelley Poehls, Mark Hanson, and Burl Ingebretsen.
  - b) Others present were: Sarah Ramsey Clerk/Treasurer, Rich Hayes Water Supervisor, Norm Nyland Waste Water Supervisor, Chad Spieker, Beau Wohlwend, Richard Schenck, Grace Lammers, and Aaron Mayry.

2) The Pledge of Allegiance was said.

### **3) Previous Minutes**

- a) General Meeting 9/15/2009

**A MOTION** to approve the general meeting minutes for 9-15-09 was made by Shelley Poehls. It was 2nd by Bob Dablow and the motion carried.

- b) Special Meeting 10/6/2009

**A MOTION** to approve the minutes for the special meeting for 10-06-09 was made by Shelley Poehls It was 2nd by Bob Dablow and the motion carried.

4) **City Attorney** - Zenas Baer-Not present.

5) **City Engineer** – Dan Hanson-Not present.

### **6) Amendments to the agenda**

7) **Citizens concerns-**

8) **The Treasurer's Report-** At this point we don't have a treasures report but Charles did pass out an interim report by object code.

Receipts & Disbursements- One correction on claims for Bob's RV was a quote for the kitchen not an invoice. It has been voided from CTAS.

**A MOTION** was made Shelly Poehls by to approve Receipts and Disbursements. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

### **9) Water/Sewer/Garbage Bills & Past Dues**

- a) 1 past dues were sent out due on 10-13-09 a total of \$ 4996.96

- b) Shut off's will be sent our on 10-23-09 and will be up for disconnection on the 30<sup>th</sup>

10) **Mayor's Minute-**Charley has a few things one was a City slogan he would like the council to consider. Charles also brought up the car parking issue and trash bags in the city park. He would like the council to think about a possible ordinance.

11) **Roland Holm reports quarterly-** We did receive the quarterly report from Roland

12) **Fire Department Business, Commissioner Report** – Bob Dablow reports Lori was going to again contact Kurtz Township about their payment that has still not been received. Pagers and Radios were discussed. There are a number of pagers that are in need of repairs that will be fixed. Letters will be sent out for officers positions. A purchase for a fold up type rescue boat was approved by the fire district.

- 13) **EMS Business**, EMS Commissioner Report - Shelley Poehls-EMS met on October 1<sup>st</sup> they discussed the meeting between the Rescue Squad and Fire District. Maintenance on the Rigs. Lights had been placed on the new truck. The Ventures went on a team building outing. They also have 2 upcoming events they will be working on at the Fargo Dome. They are looking into new coats for the winter. The training was on H1N1. There was a letter that was sent to the EMS regarding a past call. The letter will be forwarded to Zenas. Charley has reviewed Peggy's books regarding money owed to the rescue squad. He is awaiting Peggy's response.
- 14) **Water Department** - Rich Hayes, Supervisor-Rich review what has been doing since the last meeting. Rich has been doing samples on both sides of town. Chad Spieker has been doing his own personal chlorine tests. He has been in contact with the State and Hawkins looking for answers. Grace Lammers is still having issues with her water being brown. She constantly to dump washers full of water. Charley wants Rich to work with Grace to get this issue fixed. The generator was checked at the water treatment plant. Norm thinks that it is an engineering /warranty issue.
- 15) **Sewer Department** - Norm Nyland, Supervisor-1.13 million gallons were pumped out to the lagoons and approximately 5.6 million will be discharged Hughes did their annual servicing on the pumps. Everything is looking good. Key contracting to spin cast. Discharge was started today.
- a) **Lagoons-security enforcement**- A week ago a truck had tore into the west side and the banks. We are looking into an alarm system, camera system, and possible using a tip line through the sheriffs department. Shelley would like to see something put in the area update.

**A MOTION** was made Charley Neff by to approve a \$500.00 reward to the arrest and conviction of damages done to the lagoon banks. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

16) **Parks** - Burl Ingebretsen-Aaron sealed the basketball courts last weekend. Burl removed some stumps out of the park.

17) **Streets** – Charles Neff

a) 2<sup>nd</sup> St W-

18) **Recycling** – Mark Hanson-Nothing new to report.

19) **Ordinances**-nothing new to report.

## 20) **Old Business**

a) Community Center-Aaron has been doing a lot around the center. A new ladder to the attic has been installed. The double doors on the East side of the building have been adjusted so they are more efficient. Bob Rezac gave the city a bid for new grid in the kitchen of the community center. As long as we are doing that Charley would like to see the lights converted to a more efficient lighting unit.

b) 2<sup>nd</sup> Ave East-Still waiting on Fitzgerald.

**A MOTION** was made Bob Dablow by to approve the bid for ceiling tiles and new light fixtures. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

## 21) **New Business**

a) Clear well cleaning contract Maguire Iron has sent us a quote for a 10 year contract for cleaning the clear well. The cost would be \$1800.00 once every 2 years.

**A MOTION** was made Mark Hanson by to approve the 10 year contract with Maguire Iron for clear well cleaning. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

- b) Security for hall rentals-Charley would like to table this until the next meeting.
- c) Midcontinent Franchise agreement-

**A MOTION** was made Charles Neff by to approve the publishing of 2011 Midcontinent franchise agreement ordinance. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

- d) Carlson Highland engagement letter-

**A MOTION** was made Bob Dablow by to authorize the signing of the engagement letter for the 2010 audit. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

## **22) Commissioner Reports**

- a) Health& Weeds – Charles Neff- Aaron has taken the sprayer off the truck.
- b) Civil Defense - Randy Schmidt- Bob received a email from Brian Green regarding the siren, the radio equipment needs to be converted narrow band radio transmission by January 2013.
- c) Planning and Zoning-Aaron Skattum-Nothing new to report.

## **23) Adjournment**

Adjournment

**A MOTION** was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

The meeting adjourned at 9:32 p.m.

Respectfully Submitted

Sarah Ramsey, City Clerk/Treasurer

Approved 11/17/2009