

Minutes
January 19, 2010
General Meeting

- 1) The Meeting was called to order** by Mayor Charles Neff at 7:08.
- a) Council Members present were Charles Neff, Mayor, Bob Dablow, Shelley Poehls, Burl Ingebretsen, Mark Hanson was not present.
 - b) Others present were Sarah Ramsey, Clerk, Norm Nyland, Richard Schenck, Dan Hanson, Norm Nyland, Blair Stelter, Aaron Mayry, and Rich Hayes.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) **General Meeting**

A **MOTION** was made by Bob Dablow to approve the General Meeting, 12/15/2009 minutes. It was 2nd by Shelley Poehls and the motion carried.

4) City Attorney - Zenas Baer- Not present to report.

5) City Engineer - Dan Hanson

6) Building Permits-Roland Holms-Not Present to report.

7) Amendments to the agenda- under old business we have Sarah's benefits, Charles would like to move the representative from AFLAC to be moved up.

8) Blair Stelter with AFLAC- Blair addressed the council on AFLAC benefits. It can be offered to any employee of the city at no cost to the city. It would be a deduction out of the employees pay check. The City can offer it to full time, part time, and council members. Blair would need to meet with the council at another time to discuss plans.

A **MOTION** was made by Shelley Poehls to approve a meeting with AFLAC on February 9th 20 1 0 at 7:00 . It was 2nd by Burl Ingebretsen and the motion carried.

9) Citizens concerns-No citizens were present. .

10) Maintenance Department-Aaron Mayry- Aaron has resurfaced the floor in the community center. He has projects that he will be working on in the next few weeks.

11) Water Department-Rich Hayes- Rich has been staying on top of sampling residents water. The results have been good. He hasn't had any complaints. Everything has been running smoothly at the water treatment plant. Rich stopped over to see Mrs. Lammers, she hasn't had any more issues with the water. DNR report is due on February 15. Rich will be finishing that up and bring in to Sarah to have a check made out.

A **MOTION** was made by Shelley Poehls to approve up to \$250.00 for the annual DNR permit and summer surcharge fee. It was 2nd by Bob Dablow and the motion carried.

12) Sewer Department- Norm Nyland- Last month 1.276 million gallons was pumped out to the lagoons. 2.06 inch's of precipitation last month which is down from last year. Butch has issues with his sewer freezing up again. As soon as it warms up Norm will be over to look at it again. Annual waste water conference is March. Norm plans on attending. Norm caught 2 guys out on 4 wheelers out at the lagoon. Norm completed NIMS 100 and 200. Norm believes all City employees need to have NIMS 100 and 200. Sarah will look into that later this week. NIMS 300 will be coming up Norm will be letting Sarah know more about it when he finds more out. Norm brought up some ideas for the spring as far as the thaw. We will be keeping a close eye on it as spring approaches. Storing snow, as of now it has been hauled to the park It will have some negative effects at the park, Randy Schmitt has offered to use his property near the river. The City would have extra costs if they decided to go this route. The 1&1 report was completed and the results need to be addressed. We have a system designed for 1,200 and with new development we are nearing capacity. Dan went over the report with the council, underlining where and when the City is spiking capacity.

a) 1&1 Task Force-Charley recommends we have a task force established. Charley would like to see himself, Norm, Bob, and Sarah they would hash out details and bring ideas back to the council. Shelley would like to see the public informed

A MOTION was made by Bob Dablow to approve to an I & I task force to meet and discuss. It was 2nd by Shelley Poehls and the motion carried.

The Treasurer's Report- We have set a date with the auditor for a preliminary date on January 26th and the week of February 15th.

13) Receipts & Disbursements-

A MOTION was made by Bob Dablow to approve the Receipts and Disbursements. It was 2nd by Burl Ingebretsen and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues

a) Past Dues and Shut offs-12 Residents were on the Shut off 1 has made arrangements. A total of \$3995.12

15) Mayor's Minute- Charley had a conversation with Mrs. Stuvland regarding her curb stop replacement. She was not willing to come to the meeting and wanted Charley to speak on her behalf.

16) Old Business

a) City Garage- We are still in the process of finding out the legalities about the bidding process.

b) Sarah's benefits-

A MOTION was made by Bob Dablow to approve Federal holidays with pay for City Clerk. It was 2nd by Shelley Poehls and the motion carried.

c) Stuvland Curb Stop Replacement-Not much to report, she called Charley and believes Rich broke it. She said she would pay part of it but thinks the City should cover the other half. It has always been the policy of the City to bill the owner. The amount has already been assessed to their property taxes. The council declined to review the charges.

17) New Business

a) Council Packets- Council packets will be available for pick up the Friday before the meetings.

This will give the council an opportunity to review and be more prepared for council meetings.

b) City Designations

i) Engineer- Ultieg Engineers

ii) CPA-Carlson Highland

iii) Depositories for City Funds-Bank of the West

iv) Newspaper- Record Review

v) Attorney- Zenas Baer

vi) Vice Mayor-Bob Dablow

A MOTION was made by Burl Ingebretsen to approve City Designations. It was 2nd by Shelley Poehls and the motion carried.

c) Commissioner Reports & Appointments

i) Weeds-Charles Neff

ii) Parks-Burl Ingebretsen

iii) Health-Charles Neff

iv) Streets-Mark Hanson

v) Recycling -Mark Hanson

vi) Civil Defense-Randy Schmidt

a) Health& Weeds - Charles Neff

b) Civil Defense - Randy Schmidt

c) Planning and Zoning-Aaron Skattum

d) Fire District-Bob Dablow & Shelley Poehls, Alternate Burl Ingebretsen

e) Rescue Squad-Shelley Poehls

f) Parks-Burl Ingebretsen

g) Recycling- Mark Hanson

h) Streets- Mark Hanson

A MOTION was made by Bob Dablow to approve City Designations. It was 2nd by Shelley Poehls and the motion carried.

18) Commissioner Reports

a) Health& Weeds - Charles Neff-Nothing new to report

b) Civil Defense - Randy Schmidt-Nothing new to report

c) Planning and Zoning-Aaron Skattum-Nothing new to report

d) Fire District-Bob Dablow & Shelley Poehls- Moorhead township has asked Sabin to consider taking over 71 home and 12 business temporarily. Cathy Dablow offered to help out with the secretary position. Charley believes this is a conflict of interest because Bob Dablow is the secretary. The position needs to be posted. Charley recommended that the Fire District make it clear that this is a temporary position. The former secretary Chris Rasmussen does not have the time to do the job any longer. The Fire district will be looking into a grant writer. Bob passed out a financial statement for the council.

- e) Rescue Squad-Shelley Poehls- Mayor Charles Neff was present at the last meeting. Rescue discussed possible budget short falls. New radios will be needed. Blood draw will be January 31st. The new coats are in. Next meeting to be held February 4th.
- f) Parks-Burl Ingebretsen-Nothing new to report
- g) Recycling- Mark Hanson-Nothing new to report
- h) Streets- Mark Hanson-Nothing new to report

A MOTION was made by Bob Dablow to approve City Designations. It was 2nd by Shelley Poehls 2nd and the motion carried.

19) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Burl Ingebretsen and the motion carried.

The meeting adjourned at 10: 29 p.m.

Respectfully Submitted

Sarah Ramsey, City Clerk

Approved 2/16/2010