

Minutes
March 16, 2010
General Meeting

- 1) Meeting was called to order by Mayor Charles Neff at 7:03.
 - a) Council Members present Charles Neff, Mayor, Bob Dablow, Burl Ingebretsen, and Mark Hanson. Shelley Poehls was unable to attend.
 - b) Others present were Sarah Ramsey, Clerk, Aaron Mayry, Maintenance, Dan Hanson, Aric Saign, Markell Bridden, Richard Sheck, Chuck Krabbenhoft, Leisha Woltjer, and Norm Nyland.
- 2) Pledge of Allegiance was said.
- 3) **Previous Minutes**
 - a) General Meeting

A MOTION was made by Burl Ingebretsen to approve the General Meeting, 3/16/2010 minutes. It was 2nd by Mark Hanson and the motion carried.
- 4) **City Attorney-Zenas Baer-Not present**
- 5) **City Engineer-Dan Hanson-Dan stopped by to see how things were going. Just checking to see how things were going as far as flooding issues. The council had no questions or concerns.**
- 6) **Building Permits-Roland Holms-Nothing to report**
- 7) **Amendments to Agenda- Charley would like to move up Sabin Days up on the agenda.**
- 8) **Sabin Days- Aric Saign addressed the council on Sabin Harvest Days. The committee would like to see the City help cover them under their Insurance umbrella. They would like use of the Sabin community center on Friday, Saturday, and Sunday. Also would like permission for use of Main Street, City Park, and city limited city streets for a parade and other events. The committee would like to see Sabin to cover the costs of Port-A-Jon's. Charley would like to see the City possibly get some sort of music that would be played in the park. The council all agreed that this would be a great thing for the City. It is still a work in progress any they will be back as things progress.**
- 8) **Citizens concerns**
- 9) **Maintenance Department-Aaron Mayry-Aaron has been spending most of his time working on flood prevention. There are still some issues with either frozen or clogged culverts. They will be closely watched. Charley will be working with Aaron on some spring projects in the next few weeks. The council was asked to keep their eyes open for projects to keep Aaron busy.**
- 10) **Water Department-Rich Hayes-Rich was unable to attend. Our old meter reader is back and there was not problems with the reading last month.**
- 11) **Sewer Department-Norm Nyland-Last we pumped 1.01 Million gallons out to the lagoons. Norm anticipates a large spike next month due to the melt off. The lagoon ponds are just about thawed. Should be thawed completely in 2 to 3 weeks. Norm will be getting rip rap added once the ponds are thawed. Pumps have been working over time due to the melt down Norm believes it is due to the the sump pumps running. Norm will have someone to look out at the pumps a little sooner this year. There has been a small issue with one of the pumps it may need replace. The cost would be around \$3,000.00.**

12) Mayors Minute

13) Treasurers Report-Charley spoke with Heather this morning and she told him that the preliminary report will be here some time next week. Charley reported on our financial position, It may be better than anticipated. Some of the items that were previously cut out of the budget may be restored.

14) Receipts & Disbursements-

A MOTION was made by Bob Dablow to approve Disbursements. It was 2nd by Burl Ingebretsen and the motion carried.

15) Water/Sewer/Garbage Bills and Past Dues

a) Past Dues and Shut offs were sent out on the 15th, 17 Residents were on the Shut off list and 1 has made arrangements. A total of \$4214.57.

16) Old Business

a) **Sarah's benefits-** Charley Purposed that the city cover her Aflac benefit premium which is \$145 instead of a pay raise.

A Motion was made by Charles Neff to approve that the City pay Sarah's Premium for insurance. It was 2nd by Bob Dablow and the motion carried.

b) **Rosenfeldt lease agreement-** We have received the new lease agreement but have yet to receive any payments.

c) **Revised sump pump ordinance-** At the last meeting it was reported that the council would be given an updated sump pump ordinance after Zenas had looked over it. Before the revised ordinance draft can be approved we will need to approve it for publishing in the Barnesville Record Review.

A Motion was made by Bob Dablow to approve the publishing for a revised sump pump ordinance. It was 2nd by Mark Hanson and the motion carried.

17) New Business

a) **Men's Softball-**There has been interest in starting a Men's softball league. We will need to need to look into adopting a policy regarding scheduling. Sarah will draft a policy for the next meeting.

b) Wire payment resolution-

A MOTION was made by Bob Dablow to approve the Wire payment Resolution 3-16-10-01. It was 2nd by Mark Hanson and the motion carried.

c) **Online bill pay-** RevTrack is a company that works with Banyon for online bill pay. If the City chooses to use online bill pay it will cost 3.49% per transaction which is typical with most online payments. There would be a 1 time fee of \$495 from Banyon. Zenas has reviewed the contract and found no problems. Other benefits with using RevTrack would be that it can be used to view your bill even if you chose not to pay online. A packet was included in the council packets for review.

A MOTION was made by Charles Neff to approve RevTrac for online bill pay. It was 2nd by Mark Hanson and the motion carried.

A MOTION was made by Charles Neff to approve the purchase of Banyon module for online payments. It was 2nd by Mark Hanson and the motion carried.

d) Stuvland payment and letter- There was a letter and payment sent to the city this month with a payment for \$855.00 from the Stuvland's. They said that there were not new valves replaced at their home when the meters were put in. They did not include the whole amount of \$980 stating that they never received valves Charley feels at this point we should accept the offer. Charley will be drafting a letter to send out later this week.

A Motion was made by Bob Dablow to accept the Stuvlands payment. It was seconded by Burl Ingebretsen and the motion carried.

e) **Sabin Days-**was moved to top of the agenda

f) **Insurance-**Charley and Sarah met with Fred Dickelman last Thursday. There were a few things that are being insured that Charley feels that are over and under insured. The concern are on the recycling building, Community Center and Fire District. Charley would like to see the contents in the Community center be raised to closer to \$65,000. Contents of the Lift Station was changed to \$50,000, Rescue building contents was changed to \$50,000, Fire District contents was changed to \$200,000. Recycle contents and building will be discontinued.

18) Commissioner Reports

a) **Health and Weeds-**Charles Neff

b) **Civil Defense-**Randy Schmidt

c) **Planning and Zoning-** Aaron Skattum

d) **Fire District-**Bob Dablow- Bob reported on the final reports for the Fire District. Still looking at picking up Moorhead Township.

e) **Rescue Squad-** Shelley Poehls-Tonya Fogerty needs to be approved as a new member- Richard reported that the Rescue would be on stand-by for the upcoming flood.

A Motion was made by Bob Dablow to approve Tonya Fogerty as a Rescue Squad member. It was 2nd by Burl Ingebretsen and the motion carried.

f) **Parks-**Burl Ingebretsen-Burl hopes to have a better report by next meeting once the snow melts.

g) **Recycling-** Mark Hanson-Nothing new to report

h) **Streets-** Mark Hanson-Sarah will check on the cost of having the city streets swept.

19)Adjournment

A MOTION was made by Burl Ingebretsen to adjourn. It was 2nd by Bob Dablow and the motion carried.

The meeting adjourned at 9:59 p.m.

Respectfully Submitted

Sarah Ramsey, City Clerk

Approved 4/20/2010