

Minutes  
August 17, 2010  
General Meeting

- 1) **The Meeting was called to order** by Mayor, Charles Neff at 7:02.
  - a) Council Members present were Charles Neff/Mayor, Bob Dablow, Shelley Poehls, Burl Ingebretsen, Mark Hanson was unable to attend.
  - b) Others present were Wendy Otte/Clerk, Norm Nyland, Richard Schenck, Aaron Mayry, David Rosenfeldt, and Aric Saign.
- 2) **The Pledge of Allegiance** was said.
- 3) **Previous Minutes-General Meeting-July 20, 2010**

**A MOTION** was made by Burl Ingebretsen to approve the General Meeting July 20, 2010 minutes. It was seconded by Bob Dablow and the motion carried.

- 4) **City Attorney-** Zenas Baer
  - a) a) Sabin Harvest Days-Aric dropped of a list of things they'd like from the city. Charley has some concern about the streets they want closed for the parade. Aric explained the closures and how traffic will be directed during the parade. Harvest days would like the fees waived for renting the Community Center on the 20th & 21st of August. Cleaning of Community Center and Park will be done by Harvest Days.

**A MOTION** was made by Shelley Poehls to waive the Community Center rental fee for Harvest Days. It was seconded by Bob Dablow and the motion carried.

Other Harvest Days issues included in the Harvest Days Request Letter, closing of city streets, usage of the city park, and 17 port a potties paid for by the city.

**A MOTION** was made by Bob Dablow to approve Harvest Days Requests. It was seconded by Shelley Poehls and the motion carried.

- b) Rosenfeldt lease-David Rosenfeldt suggested making yearly payments as opposed to monthly as to not miss future payments if lease can be reinstated or renegotiated. Charley mentioned that as of right now there is no lease. Zenas had already filed the Notice to Terminate the Ground Lease Agreement between the city and David Rosenfeldt. Shelley would like the lease reinstated, Bob and Burl agreed they had no objections.

**A MOTION** was made by Shelley Poehls to renegotiate a lease with David Rosenfeldt. It was seconded by Bob Dablow and the motion carried.

Charley stated that he and Wendy will go over the lease in the next few days and get a copy sent out to David Rosenfeldt that would give 30 days to be paid current in full. Zenas said after 30 days if payment is not made current lease will go back to terminated.

- c) Letter of recommendation-Stacey Enderlie requested a Letter of Recommendation from the city. Zenas advised against the city giving out any recommendations because there can be legal issues due to what is stated in any recommendation.

d) Future actions-Issues with some private properties in town that can use some clean up. Zenas suggested having the Building Inspector inspect the properties and report findings to the council. Zenas mentioned there is a Statute that allows the city to have a home condemned and raised and whatever costs the city incurs can then be charged to the home owner.

5) **City Engineer – Dan Hanson-Not Present to report.**

6) **Building Permits-Roland Holms-Not Present to report.**

7) **Amendments to the agenda-none.**

8) **Citizens concerns-none.**

9) **Mayors Minute-none.**

10) **Treasurers Report**-Financial statements for general fund were handed out. Overspending budget on a few issues, need to be looked into for next budget.

11) **Receipts & Disbursements**-Joint Powers with Elmwood Township was paid on 8/10, still waiting on Moorhead Township. Wells Fargo lease payments were set up for automatic payments for all future payments. Zenas(Rosenfeldt) claim will be billed to Rosenfeldt.

**A MOTION** was made by Burl Ingebretsen to approve the Receipts & Disbursements. It was seconded by Bob Dablow and the motion carried.

12) **Water/Sewer/Garbage Bills & Past Dues**

a) Past Dues & Shut offs-8 residents were on the Shut off list 4 have made arrangements. A total of \$3,319.51.

13) **Maintenance Department**-Aaron Mayry- Aaron has been loading up scrap metal that he has been waiting for a trailer to remove. Painting on the Community Center has begun hope to finish this week weather permitting. Has been researching plants in the lagoon and doing weed spaying where needed. Welding of broken pipe on park equipment will be done. Basketball posts have been painted and Aaron may put on another coat. Picnic tables in the park will be checked for needed repairs.

14) **Water Department**-Rich Hayes- Not present to report. Charley talked to Rich he will be doing some more flushing of hydrants, some have already been done.

15) **Sewer Department**- Norm Nyland- Last month 1.84 million gallons were pumped out to the lagoons with 6.9 inches of rain. New Waste Water General Permit has changes to include more testing than what is done now. Some discussion about weather to stick with the General Permit or check into an Individual Permit. Norm said he would check into the permits. Zenas suggested sticking with the General Permit as opposed to an Individual Permit. Getting a bid from Key Contracting about manholes that may need updating.

a) **Sump Pump progress**- Norm has tried contacting Bill Hues about sump pumps and hasn't gotten a response. Still waiting on surveys.

16) **Old Business**

a) **Road Signs**-Signs should be done by the end of the meeting. City to maintain area

around signs. Bob would like to see some gardening around signs, Charley agreed we will need to look into that for next year.

b) **2<sup>nd</sup> Ave W**-Dug into ditch and had to make some last minute adjustments. Brad Fitzgerald suggested a new culvert parallel with county road 11 under driveway. Fitzgeralds will charge for culvert, but not for labor. The culvert has been approved.

#### 17) **New Business**

a) **Adjust signature cards**-Authorize Wendy Otte as a signer on account, remove Sarah Ramsey and continue Bob and Charley. By State law the Mayor and Clerk are to sign checks our only exceptions are Bob needs to sign Charley and Wendy's checks.

**A MOTION** was made by Burl Ingebretsen to add Wendy and remove Sarah as a signer for the account. It was seconded by Shelley Poehls and the motion carried.

b) **Crowbar Liquor License for Harvest Days**-Crowbar has requested two licenses for Harvest Days, in the past they have been \$25.00 each.

**A MOTION** to approve the Crowbar Liquor Licenses was made by Bob Dablow. It was seconded by Shelley Poehls and the motion carried.

#### 18) **Commissioner Reports**

a) **Health and Weeds**-Charles Neff-Charley talked to Rich he will be out spaying for mosquitoes, weather permitting.

b) **Civil Defense**-Randy Schmidt-Not Present to report

c) **Planning and Zoning**-Aaron Skattum-Not Present to report

d) **Fire District**-Bob Dablow-Bob brought in a copies of Fire District Meeting Minutes, Financial Statement, and Invoices. Fire District is doing well. Ice dams on the roof have been completed this week. Gotten some grants on new pagers that have been ordered. Keep an eye on city deposits for Fire Districts money. Charley had questions about decorative fire hydrants listed in Fire District Minutes. Bob said there would be service stickers placed on those hydrants and training will be done for new members.

e) **Rescue Squad**-Shelley Poehls-Shelley brought in a copy of Rescue Squad Minutes. An application for a new Rescue Squad Member was brought in for approval. Allison Mead is the applicant. She will begin an EMS class on August 24<sup>th</sup>.

**A MOTION** was made by by Bob Dablow to approve the application for Allison Mead. It was seconded by Burl Ingebretsen and the motion carried.

f) **Parks**-Burl Ingebretsen-There is a dead tree around the pond. Check the status of the trees in the spring.

g) **Recycling**-Mark Hanson-Not Present to report-Charley sent an e-mail to Mark about the building attached to Recycling having cardboard and light bulbs stored in it as they are not to be in that area.

h) **Streets**-Mark Hanson-Not Present to report-Tree branches blocking Stop signs will be looked at to see if they will need trimming.

#### 19) **Adjournment**

**A MOTION** was made by Shelley Poehls to adjourn. It was seconded by Bob Dablow and the motion

carried.

The meeting adjourned at 9:17pm

Respectfully Submitted

Wendy Otte, City Clerk

Approved 9/21/2010