

Minutes
October 19, 2010
General Meeting

1) The meeting was called to order by Charles Neff/Mayor at 7:00.

a) Council Members present were Charles Neff/Mayor, Bob Dablow, Burl Ingebretsen, Shelley Poehls and Mark Hanson.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Rich Hayes, Norm Nyland, Richard Schenck, Steve Sneider, Peggy Rezac, Kent Janssen, and Wayne Rausch.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – September 21, 2010

A MOTION was made by Bob Dablow to approve the General Meeting Minutes for September 21, 2010. It was 2nd by Shelley Poehls and the motion carried.

b) Special Meeting – October 5, 2010

A MOTION was made by Burl Ingebretsen to approve the Special Meeting Minutes for October 5, 2010. It was 2nd by Bob Dablow and the motion carried.

4) City Attorney – Zenas Baer – Not Present to report.

5) City Engineer – Dan Hanson - Not Present to report.

6) Building Permits – Roland Holms – Not Present to report, but called in earlier in the week to let us know about some upcoming building. Stan Birky Construction will be building a new home and RHR Construction is negotiating a spot on 5th avenue to possibly build in the spring. He also mentioned Ed Wilson looking into moving in some homes.

7) Amendments to Agenda – none.

8) Old Business moved up at Charleys request.

a) **Any Connect** – Steve Schneider went over things talked about at the last meeting, removing old equipment from the water tower and replacing with his wireless equipment. Would like a lease agreement with the city that would give him exclusive rights to put his wireless internet equipment on the water tower at \$1,000.00 per year rent. He carries his own liability insurance. The council had no objections to Any Connect putting their equipment on the water tower. The city will contact Zenas to draw up a three year lease agreement at \$1,000.00 per year rent for equipment on the water tower.

A MOTION was made by Charles Neff to approve in principle leasing the top of the water tower to Any Connect with exclusive rights on internet antennas placed on the water tower. It was 2nd by Bob Dablow and the motion carried.

9) New Business moved up at Charleys request (FM Crusaders) and Shelleys request (Rescue Squad) with the exception of Clerk 90 day review which will be discussed later tonight.

a) **FM Crusaders water leak** – Kent Janssen and Wayne Rausch from the FM Crusaders came

in to discuss the water problem they are having in their building next to the Community Center. Kent and Wayne told the council that the concrete between the buildings is broken up and sloping towards the Crusaders building causing seepage into their building. Kent and Wayne said the Crusaders could demolish concrete and remove if we could have it picked up afterward. The city would then be responsible for adding drain tile and covering with gravel or rock. The city will get an estimate for the work needed to be done. The city is working under the assumption that the area between the buildings is city property.

A MOTION was made by Shelley Poehls to approve the FM Crusaders doing the demolition of the concrete between the buildings. It was 2nd by Bob Dablow and the motion carried.

The council discussed allocating money to get the job done as not to waste time by waiting for another meeting to begin work on the area.

A MOTION was made by Charles Neff to allocate up to \$2,000.00 to repair the damage. It was 2nd by Bob Dablow and the motion carried.

b) Rescue Squad budget – Training for new members paid for by the Rescue Squad is low on budgeted funds and bills for training need to be paid in the amount of \$1,228.00. Shelley would like to add approval for training costs when new members are approved. Training costs cannot be added to member approval as budget is set for a certain amount, more money will have to be budgeted for training in the 2011 budget. As for now money can be shifted from other areas of the Rescue Squad budget to cover the outstanding bills due to higher than budgeted training costs this year.

A MOTION was made by Bob Dablow to approve payment of the two outstanding training bills a total of \$1,228.00. It was 2nd by Burl Ingebretsen and the motion carried.

Rescue Squad Treasurer Peggy Rezac brought in a proposed 2011 Rescue Squad budget to look over. Joint Powers would go from \$14.00 to \$14.25 per household. The number of households are reported to the Rescue Squad by the townships. On the proposed budget training would be raised from \$800.00 to \$2700.00 for 2011. The Rescue Squad has \$21,814.17 in savings as of June 2010.

A MOTION was made by Mark Hanson to approve the proposed Rescue Squad budget for 2011. It was 2nd by Bob Dablow and the motion carried.

10) Citizens concerns – none.

11) Maintenance Department – Aaron Mayry – Aaron has painted eight faded fire hydrants, installed four fire hydrant markers due to hydrants that are hard to see for snow plows discussed at last meeting, bases from the ball diamonds have been put away for the season, garbage cans have been put away, gutters on the Community Center have been cleaned out and heat tape installed in gutters to avoid water freezing up in gutters and the water fountain has been removed from the pond for the season. Aaron will be looking into more hydrant markers next year. The city truck is leaking fluid, so Aaron will have it checked out and get an estimate to get it fixed. Charley asked about the old John Deere tractor wondering if we have any use for it. It was decided that we will look into getting a bucket for it which would make it useful. We would also need to replace the seal that is leaking. Charley has asked Aaron to make a list of major improvements needed. Also we are looking into a stripping and waxing machine for the Community Center that Aaron will check out and report back next meeting.

12) Water Department – Rich Hayes- 885,000 gallons were pumped in September. We have had some brown water calls that Rich has been checking into, the water at some sites had a yellow tint. He tested six sites and chlorine amounts vary some are fine and at some sites untraceable. Rich would like to see 1 part chlorine when he tests. Rich will keep working on the chlorine and flushing hydrants. Charley would like Aaron to work with Rich in winterizing the hydrants.

13) Sewer Department – Norm Nyland – 1.94 million gallons were pumped to the lagoons last month. Norm has done the 1st discharge of 5 million gallons, started on the 2nd discharge and delivered samples for testing. Norm would like to draw down the reserve levels a bit further due to high snowfall predictions for the winter. Norm is working on training with Aaron. Norm would like the stuff collecting in the lift station cleaned out. The generators need to be looked at, Rich will call and have them looked at. Lagoons are looking good and are almost ready for winter.

a) Review progress on sump pumps – Charley would like to see a plan and process in place by March to handle people switching over.

14) Mayors Minute – none.

15) Treasurers Report – We have overspent the budget and will be using reserve to make it through the rest of the year.

16) Receipts & Disbursements

A MOTION was made by Shelley Poehls to approve the Receipts & Disbursements. It was 2nd by Bob Dablow and the motion carried.

17) Water/Sewer/Garbage Bills & Past Dues – looking better with only a few high bills as of now.

18) New Business

a) Clerk 90 day review – Charley talked with Wendy the other day other than a few minor issues she is doing an excellent job and is only making a few minor mistakes which Charley was surprised because this job is open to mistakes. Charley is personally pleased with the job she's doing and she's keeping pretty regular hours which is good for the community. Charley recommends Wendys probational period be over, her wages raised to \$15.00 per hour and continue her employment.

A MOTION was made by Burl Ingebretsen to raise Wendys wages to \$15.00 per hour. It was 2nd by Shelley Poehls and the motion carried.

18) Commissioner Reports

a) Health & Weeds - Charles Neff – Nothing to report.

b) Civil Defense - Randy Schmidt – Not Present to report.

c) Planning & Zoning - Aaron Skattum – Not Present to report.

d) Fire District - Bob Dablow – Minutes from the August 9th meeting were looked at as well as financial reports from September. There are three new members on the Fire Department which brings the total to 24 members. Moorhead Township approved the fire district to pick up that area beginning next year with a three year contract. Charley informed the council that the fire district is required by law to have an annual independent audit. The fire district needs to have the cost added to the budget to get that done.

e) Rescue Squad – Shelley Poehls – Shelley brought in a copy of the Rescue Squad Minutes. Shelley asked Aaron to keep stuff cleared from the doorway to avoid people tripping over it when they

enter the rescue Squad building. Also there is a chemical smell in the building so the drains should be flushed out and chemicals should be locked up. The Rescue Squad would also like approval for purchase of high visibility gear for some new members.

A MOTION was made by Burl Ingebretsen to approve \$500.00 for the purchase of the Rescue Squad gear. It was 2nd by Mark Hanson and the motion carried.

f) Parks - Burl Ingebretsen – Welcome signs have space open on back and adding a message will be donated by Chad Spieker we just need to decide what message to add.

g) Recycling - Mark Hanson – Aaron hauled the florescent bulbs for recycling, we are able to haul away free twice a year, but only from residents not commercial.

h) Streets – Mark Hanson – The stop sign on the corner of 4th and 5th is laying in the grass. The post is still in the ground, but sign is off. It was decided there is no need for the sign in that area.

A MOTION was made by Bob Dablow to remove the stop sign and post. It was 2nd by Shelley Poehls and the motion carried.

County road 67 has some major pot holes on it. Mark will call to have it checked out by the county.

19) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Burl Ingebretsen and the motion carried.

The meeting adjourned at 9:58 p.m.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 11/16/10