

Minutes
October 25, 2011
Special Meeting
Budget

- 1) **The meeting was called to order** at 7:07 p.m. by Mayor Charles Neff.
 - a) Council Members present were Charles Neff/Mayor, Bob Dablow, Burl Ingebretsen and Shelley Poehls. Mark Hanson was unable to attend.
 - b) Others present were Wendy Otte/Clerk and Norm Nyland.

- 2) **The Pledge of Allegiance** was said.

- 3) **2012 Waste Water Budget** – The 2012 Waste Water Budget was discussed and changes were made to finalize the budget.
A MOTION was made by Bob Dablow to approve the 2012 Waste Water Budget. It was 2nd by Shelley Poehls and the motion carried.

- 4) **2012 Sewer Rates** – The sewer rates will need to be raised to cover the 2012 Waste Water Budget. The rates will need to increase \$3.00 per sewer hookup to cover the budget. We may need to increase the rates again for 2013. Norm feels we need to start planning within the next 5 years to expand the lagoons.
A MOTION was made by Bob Dablow to approve a resolution to raise sewer rates by \$3.00 for 2012. It was 2nd by Burl Ingebretsen and the motion carried.

- 5) **Water Supervisor Job Description, Wages for Water Supervisor & Water Assistant** – Water Supervisor is paid a base rate for the day to day operation of the water plant, testing, and reports for the state, an hourly rate for extra ordinary duties including flushing hydrants, and anything that is not part of normal day to day operations. The Water Assistant is paid as an as needed hourly position.
A MOTION was made by Bob Dablow to pay the Water Assistant to \$13.00 per hour. It was 2nd by Shelley Poehls and the motion carried.
A MOTION was made by Burl Ingebretsen to approve the job description for the Water Supervisor. It was 2nd by Bob Dablow and the motion carried.
A MOTION was made by Burl Ingebretsen for a base pay rate of \$387.00 per month and an hourly pay rate of \$14.20 for the Water Supervisor. It was 2nd by Bob Dablow and the motion carried.

- 6) **2012 Water Budget** – The 2012 Water Budget was discussed and changes were made to finalize the budget.
A MOTION was made by Burl Ingebretsen to approve the 2012 Water Budget. It was 2nd by Bob Dablow and the motion carried.

- 7) **Adjournment**
A MOTION was made by Bob Dablow to adjourn. It was 2nd by Shelley Poehls and the motion carried.

The meeting adjourned at 9:24 p.m.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 11-15-11