

Minutes  
May 15, 2012  
General Meeting

**1) The meeting was called to order** by Charles Neff/Mayor at 7:00PM.

a) Council Members present were Charles Neff/Mayor, Burl Ingebretsen, Mark Hanson, Shelley Poehls, and Bob Dablow.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Richard Schenck, Channon Anderson, James Windus, Peggy Rezac and Dan Hanson.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

a) General Meeting – April 17, 2012.

A **MOTION** was made by Shelley Poehls to approve the General Meeting Minutes for April 17, 2012. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

**4) City Attorney** – Zenas Baer – Not present to report.

**7) Citizens Concerns – moved up** – Channon Anderson asked if the street light that was removed from across the street from her house could be put back in. Channon told the council it is very dark there and she feels it's a safety issue. Council informed her that the city is saving money by having some lights removed and that others have added their own lights at the home for yard lighting. There are lights on each corner and one in the middle of the block that will remain. The council will look into it further and make a decision at the next council meeting.

**5) City Engineer** – Dan Hanson

a) **Road Projects** – The Main Street project was looked at and there is no blockage at this time. From what we see at this time the line is functional and as long as we keep an eye on it and flush it out yearly we do not need to replace it at at this time. On the 3<sup>rd</sup> street project we will be replacing the culverts on the south east end because they will need to be removed for the reconstruction which will damage them. We will also be replacing the 2 manholes on 3<sup>rd</sup> street. Dan will get the advertisement for bids ad ready for the Record Review and we should be able to get the reconstruction started around the 1st of July. The contract will also state that the construction is to be done by the 15<sup>th</sup> of August or there will be administrative penalties, we will also tell them that we will be keeping the millings that are dug up. Charley will contact Bank of the West to get bonding set up for the project.

A **MOTION** was made by Mark Hanson to adopt a resolution for Advertising for Bids for the 3<sup>rd</sup> Street project. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

**6) Amendments to Agenda** – none.

**8) Maintenance Department** – Aaron Mayry – The door for the concession stand has been ordered. Aaron was on site for the repair of the water leak on 4<sup>th</sup> Avenue West, the corroded pipes to the home were replaced, but the curb stop which is working wasn't replaced. Norm feels we should have something in our ordinances stating that whenever the area is dug up that we should require the homeowner to replace the curb stop, we will check into it.

**9) Water Department** – Norm Nyland – 1,175,000 gallons were pumped last month. Sweeney's has the computer for programming. We are waiting on plans for the state from Moore Engineering. We

have been waiting a long time on this programming and for these plans that need to be submitted to the state before we make the changes. Dan will talk to Steve about the plans we are waiting on. Maguire Iron has been rescheduled for June, but we may have to change it again because we are waiting on the programming. We need 2 new pumps when we switch over to the new system that cost about \$1,000.00 each, Norm will order them from Hawkins. The flushing went really well and Norm will bring in the flushing reports next month. Charley thanked Norm for all the hard work he has been putting in on both water and sewer. We have had a problem with a new meter installed in a home reading much too high, it has been replaced and readings have been much lower. The homeowner was overcharged for the past month and a half and should be given a credit for the overcharges.

**A MOTION** was made by Shelley Poehls to reimburse the homeowner \$494.16 for the overcharges due to the bad meter. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

**10) Sewer Department** – Norm Nyland – 1,035,000 gallons were pumped to the lagoons last month. Norm has finished the spring discharge and we should be good until fall. Randy from Key will look at the manholes that need work this year. Norm will call Bill Hughes for the annual lift station work and Dave's Spay Service to spray the rip rap at the lagoons. Aaron will look into filling the ruts by the lagoons.

a) **Sump Pump Update** – none.

**11) Mayors Minute** – none.

**12) Treasurers Report** – Financial information was passed out to council members.

**13) Receipts, Disbursements & Claims** – A resident submitted a bill for the stump removal, he had paid the company for all stumps removed and needs to be reimbursed for what he paid out on our behalf. There are some concerns on the stump removal claim being paid out to a resident instead of the stump removal company. Burl set up the removal and the amount looks to be correct.

**A MOTION** was made by Bob Dablow to approve the Receipts, Disbursements & Claims. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**14) Water/Sewer/Garbage Bills & Past Dues** – There are three to be shut off this month if a payments are not made by the 25<sup>th</sup>.

**15) Old Business**

**16) New Business**

a) **Developments on Sams House** – We had a request by a homeowner asking to waive fees for W/S/G. The home had been unoccupied since September and they had been making all payments on time. The council is aware of the hardships the previous owners are facing and had removed the fees for their particular situation. There is now a new owner of the home.

**A MOTION** was made by Shelley Poehls to rescind last months motion to waive fees for the home and reinstate the charges for the new owner. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

b) **Amateur Radio Week** – Amateur Radio will be having their field days on June 23 & 24 again in the Sabin Park. Bob would like the city to approve a proclamation for Amateur Radio Week in Sabin.

**A MOTION** was made by Burl Ingebretsen to approve the proclamation for Amateur Radio Week in Sabin. It was 2<sup>nd</sup> by Mark Hanson and the motion carried.

c) **Crowbar Liquor License Renewal** – The Crowbar's liquor licenses are up for renewal.

**A MOTION** was made by Shelley Poehls to approve renewing the liquor licenses for the Crowbar. It

was 2<sup>nd</sup> by Bob Dablow and the motion carried.

### 17) Commissioner Reports

a) **Health & Weeds** - Charles Neff – Nothing to report.

b) **Emergency Management Director** - Randy Schmidt – Not present to report.

c) **Fire District** - Bob Dablow – Minutes and financials were looked over. The Fire District may cover Holy Cross township.

d) **Rescue Squad**- Shelley Poehls – Minutes were looked over. The Rescue Squad went to a meeting to discuss covering Holy Cross township. They will discuss whether or not they will be able to cover them at the next Rescue Squad meeting, if they feel they can cover them they would then need to get council approval. The city has a UBS account that is set up with money the Rescue Squad has left over from their budget each year. The Rescue Squad would like the City of Sabin UBS account to be renamed the Sabin Rescue Squad UBS, because they feel it is their money. They were told that the Rescue Squad is not a separate entity and the Rescue Squad funds are city funds, but we can rename the account to City of Sabin Rescue Squad account. Kris Smith from UBS also requested we let him know who is authorized to make changes on the account, we will inform him that the Mayor and City Clerk are the authorized persons. Peggy Rezac also requested that she be authorized to discuss the account with him. Wendy will contact Kris Smith to make the changes.

e) **Parks** – Burl Ingebretsen – The damaged trees are down, stumps and branches have been removed. The trees by the pond have been slow to develop and need watering. We will look at replacing the trees we had removed next month.

f) **Recycling** - Mark Hanson – Nothing to report.

g) **Streets** – Mark Hanson – Nothing to report.

18) **Closed Meeting** – The meeting was closed to discuss Aarons position with the city.

### 19) Adjournment

A **MOTION** was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

The meeting adjourned at 9:42PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 6-19-12