

**Minutes**  
September 18, 2012  
General Meeting

**1) The meeting was called to order** by Acting Mayor Bob Dablow at 7:02PM.

a) Council Members present were Burl Ingebretsen, Shelley Poehls, Mark Hanson and Bob Dablow. Mayor Charles Neff was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Richard Schenck and Dan Hanson.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

a) General Meeting – August 21, 2012.

A **MOTION** was made by Burl Ingebretsen to approve the General Meeting Minutes for August 21, 2012. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

b) Special Meeting September 13, 2012

A **MOTION** was made by Burl Ingebretsen to approve the Special Meeting Minutes for September 13, 2012. It was 2<sup>nd</sup> by Mark Hanson and the motion carried.

**4) City Attorney** – Zenas Baer – Not Present to report.

**5) City Engineer** – Dan Hanson

a) **Road Project** – The project has been completed. Shelley feels that some of the driveways need some fill to even them out more with the new road. Dan will check the driveways and contact the contractor if fill is needed. There is a change order on the project for \$3,885.00 to put the crushed concrete on the soft spot. We also have the bill from H&S labeled partial payment #1 for \$113,432.55, but will have to pay additional for work to fill driveways as needed. We are still under the bid amount by \$1,200.00.

A **MOTION** was made by Mark Hanson to approve the work order change of \$3,885.00. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

A **MOTION** was made by Burl Ingebretsen to pay the bill for \$113,432.55 submitted by H&S for the road project. It was 2<sup>nd</sup> by Mark Hanson and the motion carried.

Dan informed the council that the final cost for the project is \$140,732.55 and the next step is to prepare the proposed assessments.

A **MOTION** was made by Burl Ingebretsen to adopt a resolution declaring costs to be assessed and ordering preparation of the proposed assessments. It was 2<sup>nd</sup> by Mark Hanson and the motion carried. We will have a hearing on the proposed assessments at 7:05pm October 16, 2012.

A **MOTION** was made by Mark Hanson at 7:37pm to recess the general meeting to hold the variance request meeting. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

The general meeting was called back to order at 8:04pm.

**6) Amendments to Agenda** – none.

**7) Citizens Concerns** – none.

**8) Maintenance Department** – Aaron Mayry – The Fire District donated a generator to the city and

Aaron is looking into putting it in the EMS building. Aaron is working on putting a security light in the park shelter. Aaron also worked on the fence at the lagoons and filling some holes at the water plant due to the new equipment being installed.

**9) Water Department** – Norm Nyland – 1.375 million gallons were pumped last month. The dialer is installed and working. There was a failed backwash alarm again, the plant did backwash, but we haven't determined what is causing the alarms. Hydrants will be flushed and winterized soon.

**10) Sewer Department** – Norm Nyland – .093 million gallons were pumped to the lagoons last month. Key has done the contract work on the manholes. Bill Hughes will be out to do the contract work at the lift station soon. Norm doesn't feel we will need to do a fall discharge this year. Norm will contact Dave's Spray Service for the weeds and will look at rip rap later.

**11) Treasurers Report** – Financials were looked over.

**12) Receipts, Disbursements & Claims**

**A MOTION** was made by Burl Ingebretsen to approve the Claims. It was 2<sup>nd</sup> by Mark Hanson and the motion carried.

**13) Water/Sewer/Garbage Bills & Past Dues** – Five are to be shut off this month if payment isn't made by the 25<sup>th</sup>. Aaron has not been able to locate a shut off for a resident, a letter will be sent to the resident informing them that if we need to hire someone to locate the shut off they will be charged for all costs involved.

**14 Old Business**

**a) Changing Banks** – The new account is set up at Northwestern, we are waiting on some bonds to go through and then the Bank of the West account will be closed.

**b) Bond for Road Project** – The bond money was deposited to our account on September 7<sup>th</sup>.

**15) New Business**

**a) Permit fee for Solid Fuel Stoves** – Tabled until next month.

**b) Upgrade Siren** – We need to replace our siren, Bob got an email that it will cost \$1,700.00.

**A MOTION** was made by Burl Ingebretsen to transfer \$1,700.00 from snow removal and replace the siren. It was 2<sup>nd</sup> by Mark Hanson and the motion carried.

**c) 2013 Recycling Budget -**

**A MOTION** was made by Mark Hanson to approve the 2013 recycling budget. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

**d) 2013 Waste Water Budget -**

**A MOTION** was made by Shelley Poehls to approve the 2013 waste water budget. It was 2<sup>nd</sup> by Mark Hanson and the motion carried.

**e) Lions Gambling permit for Stag December 1, 2012 –**

**A MOTION** was made by Burl Ingebretsen to approve the Lions gambling permit. It was 2<sup>nd</sup> by Mark Hanson and the motion carried.

**f) Lions Liquor License for Stag December 1, 2012 –**

**A MOTION** was made by Shelley Poehls to approve the Lions liquor license. It was 2<sup>nd</sup> by Mark Hanson and the motion carried.

**16) Commissioner Reports**

**a) Health & Weeds** - Charles Neff – Not present to report.

- b) Emergency Management Director** - Randy Schmidt – Not present to report.
- c) Fire District** - Bob Dablow – No meeting last month.
- d) Rescue Squad**- Shelley Poehls – August minutes were looked over. Richard asked Aaron to look at the door at the EMS building, it has been hard to open. The 2013 Rescue Squad budget will be looked at next month.
- e) Parks** – Burl Ingebretsen – Nothing new to report.
- f) Recycling** - Mark Hanson – Nothing to report.
- g) Streets** – Mark Hanson – Nothing new to report.

**18) Adjournment**

**A MOTION** was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Mark Hanson and the motion carried.

The meeting adjourned at 9:03PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 10-16-12