

Minutes
October 16, 2012
General Meeting

1) The meeting was called to order by Charles Neff/Mayor at 7:02 p.m.

a) Council Members present were Charles Neff/Mayor, Burl Ingebretsen, Shelley Poehls, Mark Hanson and Bob Dablow.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Richard Schenck, David Lamberson and Dan Hanson.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – September 18, 2012.

A **MOTION** was made by Burl Ingebretsen to approve the General Meeting Minutes for September 18, 2012. It was 2nd by Bob Dablow and the motion carried.

b) Special Meeting September 18, 2012

A **MOTION** was made by Bob Dablow to approve the Special Meeting Minutes for September 18, 2012. It was 2nd by Shelley Poehls and the motion carried.

4) City Attorney – Zenas Baer – Not Present to report.

A **MOTION** was made at 7:05 p.m. by Bob Dablow to temporarily adjourn the general meeting to hold the Public Hearing. It was 2nd by Burl Ingebretsen and the motion carried.

The general meeting was called back to order at 7:28 p.m.

5) City Engineer – Dan Hanson

a) **Road Project** – Discussed during public hearing.

6) Amendments to Agenda – none.

7) Citizens Concerns – none.

8) Maintenance Department – Aaron Mayry – Aaron has been winterizing buildings and general duties.

9) Water Department – Norm Nyland – 1.236 million gallons were pumped last month. Hydrant flushing started Saturday and is continuing this week. A few residents have reported the water having an odor. The tower cleaning may happen Wednesday or Thursday next week. The new cleaning company will also submit a detailed report after the cleaning. The water meter has been removed from the elevator for the winter.

a) **Shut Off Policy** – We really don't have a specific written policy on how we handle shut offs. The council members will think it over for discussion at next month's meeting.

10) Sewer Department – Norm Nyland – .813 million gallons were pumped to the lagoons last month.

15) New Business – moved up

j) **Resident Request Trapping Muskrats** – Bill Carr requested he be allowed to trap the

muskrats at the pond, Norm would also like him to trap the badger at the lagoons.

A MOTION was made by Bob Dablow to approve letting Bill Carr trap the muskrats at the pond and badger at the lagoons. It was 2nd by Shelley Poehls and the motion carried.

11) Treasurers Report – Financials were looked over.

12) Receipts, Disbursements & Claims

A MOTION was made by Bob Dablow to approve the Claims. It was 2nd by Shelley Poehls and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – Norm will check into the cost of a better locator. There are 4 residents to be shut off if no payments are made by the 25th.

15) New Business - moved up

d) 2013 Waste Water Budget – Council looked over the proposed budget.

A MOTION was made by Bob Dablow to approve the 2013 Waste Water Budget. It was 2nd by Shelley Poehls and the motion carried.

c) 2013 Water Budget – Council looked over the proposed budget.

A MOTION was made by Burl Ingebretsen to approve the 2013 Water Budget. It was 2nd by Bob Dablow and the motion carried.

14 Old Business

a) Permit fee for Solid Fuel Stoves – Roland would like us to set a fee of \$100.00 and a \$5.00 surcharge. We will discuss this next month.

15) New Business

a) Re-Certify Specials to County Auditor for Tax Forfeited Properties – We received a letter from the auditors office informing us a property has been tax forfeited and we need a resolution to approve the parcel for public auction. We also need to re-certify the specials to the county auditor.

A MOTION was made by Mark Hanson to adopt a resolution approving the parcel for public auction and to re-certify the specials to the county auditor. It was 2nd by Burl Ingebretsen and the motion carried.

b) 2013 Rescue Squad Budget – The Rescue Squad would like to raise the per household rate from \$14.25 to \$14.50. The council asked why they would like to raise rates when they are only spending half of their budget each year. Richard was the only member in attendance said the squad would like to build up their savings. The Rescue Squad will need to make some adjustments to the budget that has been presented and bring it to the next council meeting for approval.

A MOTION was made by Bob Dablow to table the Rescue Squad Budget until next month. It was 2nd by Burl Ingebretsen and the motion carried.

e) 2013 General Budget – Council looked it over for discussion next month.

f) Citizen of the Season – Submitted nomination forms were looked over.

A MOTION was made by Burl Ingebretsen to approve Becky Nyland as the recipient of the award. It was 2nd by Shelley Poehls and the motion carried.

g) Certify Past Due Utilities – There are three that will be sent letters informing them that if payment is not made by October 31st the balance due will be added to the homeowners taxes.

h) Ordinance Regarding Building Code – The new ordinance is to update the previous one giving the City control instead of the County.

A MOTION was made by Burl Ingebretsen to approve the Building Code Ordinance. It was 2nd by Shelley Poehls and the motion carried.

i) **Water Tower Light** – The light on the water tower is broken and council discussed whether it should be replaced or not. FAA requires a light if the tower is over 150 feet ours is at 120 feet. It would cost around 2 to 3 thousand dollars to replace the light. Council decided not to replace the light at this time.

16) Commissioner Reports

a) **Health & Weeds** - Charles Neff – Nothing new to report.

b) **Emergency Management Director** - Randy Schmidt – Not present to report.

c) **Fire District** - Bob Dablow – Minutes and financials were looked over.

d) **Rescue Squad**- Shelley Poehls – Minutes were looked over.

e) **Parks** – Burl Ingebretsen – Aaron brought in a bid for installing a light in the park shelter, for \$2,500.00. The Council wants him to check into putting LED lights in and what the change in the bid will be.

A MOTION was made by Bob Dablow to approve up to \$3,000.00 for installing the lighting. It was 2nd by Mark Hanson and the motion carried.

f) **Recycling** - Mark Hanson – Rick is doing a good job.

g) **Streets** – Mark Hanson – Some signs need replacing. There was a complaint about some manholes on 3rd Street, we were already aware of the issue and it is being worked on.

18) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Bob Dablow and the motion carried.

The meeting adjourned at 10:00 p.m.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 11-20-12