

**Minutes**  
March 19, 2013  
General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Shelley Poehls, Adam Jenstead, and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Norm Nyland, Jim Ernst, Sheri Ernst, Tom Berglind, Jared Nelson, Aaron Mayry and Dan Hanson..

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

a) General Meeting – February 19, 2013

A **MOTION** was made by Shelley Poehls to approve the General Meeting Minutes for March 19, 2013. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

b) Special Meeting – February 26, 2013

A **MOTION** was made by Shelley Poehls to approve the Special Meeting Minutes for February 26, 2013. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**4) City Attorney** – Zenas Baer – Not Present to report.

**5) City Engineer** – Dan Hanson

a) **Road Projects** – Bob feels the city should do this project, but would like to talk to the city auditor before the council makes a decision on whether to move forward with the project. We will discuss it again at the next general meeting.

**6) Amendments to Agenda** – none.

**7) Citizens concerns** – Jim and Sheri Ernst would like the city to consider letting them have water hooked up to the garage on their second property at a reduced rate. The council will look into the request and make a decision at the next general meeting.

**8) Maintenance Department** – Aaron Mayry – Aaron reported on what he has been working on. He and Wendy also met with the LMC loss control representative. Aaron checked the generator in the EMS building and it will cost about \$300.00 to repair it. Aaron was told to replace the generator with the generator donated by Golden Living.

**9) Water Department** – Norm Nyland – 757,000 gallons were pumped last month. Norm has made some calls to the state on the clearitas addition and is waiting for a response. Readings at the plant have been very good, but there are still some problem areas in town. Flushing season is almost here. Aaron also added that he feels we shouldn't be doing any water reconnects on weekends or after hours.

**11) Sewer Department** – Norm Nyland – 716,000 gallons pumped to the lagoons last month. Spring discharge is right around the corner. During snow removal the cover on the dry pit was hit and will need to be fixed this spring, we should also put a flag on it.

**11) Treasurers Report** – Financials were looked over.

**12) Receipts, Disbursements & Claims** – Were looked over.

A **MOTION** was made by Shelley Poehls to approve the Claims. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**13) Water/Sewer/Garbage Bills & Past Dues** – There are none to be shut off this month.

**14) Old Business**

**a) Mayor Resignation** – Mayor Charles Neff resigned effective February 20, 2013.

A **MOTION** was made by Bob Dablow to adopt a resolution accepting Mayor Charles Neff's resignation and declaring a vacancy for mayor. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried. Shelley would like to see Bob who has been standing in as acting mayor continue on as mayor. Bob doesn't feel he has the time to put in, but will accept the position if the other council members would like him to.

A **MOTION** was made by Adam Jenstead to adopt a resolution appointing Bob Dablow as mayor. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

A **MOTION** was made by Adam Jenstead to adopt a resolution declaring a vacancy on the city council due to Bob Dablow taking the mayor position. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**15) New Business**

**a) Nelson Bus Garage** – Jared Nelson is in the process of selling his shop and asked some questions of the council for the potential buyer.

**b) Rescue Squad Internet Fees** – Midcontinent would like us to renew our contract with them for service to the EMS building. The city currently pays \$55.00 per month and the rates have increased. Shelley will check with the Rescue Squad members to see if they feel the cost is worth the service. The council will make a decision at the next general meeting.

**c) Commissioner Appointments**

**i) Weeds** – Bob Dablow

**ii) Recycling** – Burl Ingebretsen

**iii) Streets** – Burl Ingebretsen

**iv) Water** – Bob Dablow

**v) Fire District Alternate** – Burl Ingebretsen

**d) Clay County Mitigation Plan** – Bob had received a letter that needed a response by March 15. Bob responded and the council looked over the letter that Bob had responded with saying we will participate.

**e) LMC Loss Control Recommendations** – Wendy and Aaron met with the representative from LMC. Bob asked Aaron to go over the recommendations with the council. They recommend we instal a railing and lighting in the storage area in the EMS building, anti-slip boot covers for ice & waxing in the community center and a sorting cart for the recycling center. The council will comply with all of the recommendations.

**f) Designated Check Signers** – The city needs to have three designated signers on our accounts the mayor and clerk are required to be two signers and the third is to be a second signer on checks made out to the mayor or clerk. Shelley has agreed to be the third signer on the account. The designated signers are to be Mayor Bob Dablow, City Clerk Wendy Otte and Council Member Shelley Poehls.

**17) Commissioner Reports**

**a) Health** – Adam Jenstead – Nothing to report.

**b) Weeds** – Nothing to report.

**c) Emergency Management Director** - Randy Schmidt – Not present to report.

**d) Fire District** - Bob Dablow – No meeting this month.

**e) Rescue Squad**- Shelley Poehls – Minute were looked over. The Rescue Squad is looking into costs for repairs or getting a new rig. The elected officers are President Richard Schenck, Treasurer Peggy Rezac, and Vice President Del Lass.

**A MOTION** was made by Adam Jenstead to approve the elected officers. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

**f) Parks** – Adam Jenstead – Nothing to report.

**g) Recycling** - Nothing to report.

**h) Streets** – Nothing to report.

**18) Closed Meeting for Personnel Issues** – The meeting was closed in accordance with MN State Statute 13D to discuss Aaron's position with the city.

**19) Adjournment**

**A MOTION** was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

The meeting adjourned at 9:37 pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 4-16-13 \_\_\_\_\_