

Minutes
April 16, 2013
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Shelley Poehls, Adam Jenstead, and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Norm Nyland, Kelsey Buchholz, Jim Ernst, Sheri Ernst, Tom Berglind, Jeff Wolf, Aaron Mayry and Dan Hanson..

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – March 19, 2013

A **MOTION** was made by Shelley Poehls to approve the General Meeting Minutes for March 19, 2013. It was 2nd by Burl Ingebretsen and the motion carried.

4) Audit Report – Carlson Highland – Kelsey Buchholz went over the audit report with the council.

5) City Attorney – Zenas Baer – Not Present to report.

6) City Engineer – Dan Hanson

a) **Road Projects** – Adam and Shelley both feel the project needs to be done. Bob would like to look into it further before a decision is made. Wendy will contact Northwestern Bank to see if the funding will be available if we decide to move forward.

7) Amendments to Agenda – none.

8) Citizens concerns – Adam as well as the city office had a call about snow removal in the cul-de-sacs being slow. Bob will talk to Fitzgeralds and see if anything can be changed. Jeff Wolf on behalf of Sabin Youth Softball asked if Sabin Youth Softball paid the entire cost if the city would approve putting dugouts in the park. They are also looking at changing corners for home plate. The council approved of the dugouts being put in by Sabin Youth Softball.

15) Old Business a) Utility Charges for a Second Property – moved up – Jim Ernst feels he will maybe use only 100 gallons of water monthly and would like to combine his utility bill to his garage across the street and only be charged for one hook up. The council will not be giving a discounted rate or combine the properties into one bill.

9) Maintenance Department – Aaron Mayry – Aaron reported on what he has been working on. The city sign that fell down still needs to be replaced, Adam will contact Chad and see what his ideas are on reinforcing it.

10) Water Department – Norm Nyland – .853 million gallons were pumped last month. The numbers called on the auto dialer will be changed. Still waiting on the MN Department of Health on the clearitas updates.

a) **KLM Engineering Report** – KLM has sent us the report from the inspection and cleaning last fall. They did a great job it was well worth the money spent. We should reinspect within 3 to 5 years.

11) Sewer Department – Norm Nyland – .781 million gallons pumped to the lagoons last month. Norm will work with Key on the smaller leaks on the manholes. Spring discharge will be pushed back a bit.

a) Sump Pumps – not discussed.

12) Treasurers Report – Financials were looked over.

13) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Shelley Poehls to approve the Claims. It was 2nd by Burl Ingebretsen and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues – There are three to be shut off this month if payments aren't made by the 25th.

15) Old Business

b) Open Council Seat – There was only one person who had informed us of their interest in the position. Tom Berglund being the only interested party and being qualified for the position was asked to join the council.

A MOTION was made by Adam Jenstead to adopt a resolution to have Tom Berglund fill the vacant city council seat. It was 2nd by Burl Ingebretsen and the motion carried. Tom Berglund was sworn in as a city council member.

c) Rescue Squad Internet Fees – For the time being we will pay month to month for the service.

16) New Business

a) Citizen of the Season – Renee Wolf has been nominated as Citizen of the Season.

A MOTION was made by Burl Ingebretsen to name Renee Wolf as Citizen of the Season. It was 2nd by Shelley Poehls and the motion carried.

b) Health Fee – Over the last few years the \$1.00 monthly fee has been suspended due to a surplus, we have spent down the reserve and need to reinstate the monthly fee.

A MOTION was made by Shelley Poehls to reinstate the \$1.00 per month health fee beginning with the June billing. It was 2nd by Adam Jenstead and the motion carried.

17) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob was unable to attend the county meeting, but did get the information supplied at the meeting.

c) Emergency Management Director - Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – Minutes and financials were looked over. The fundraiser went well. The city passed along the state fire aid relief money.

e) Rescue Squad- Shelley Poehls – Minute were looked over. The Rescue Squad is looking into costs for repairs or getting a new rig. There are three new members who may need turn out gear.

f) Parks – Adam Jenstead – Nothing to report.

g) Recycling – City clean up day is May 24th.

h) Streets – There are some signs that need replacing.

18) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Burl Ingebretsen and the motion

carried.

The meeting adjourned at 8:39 pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 5-21-13