

## Minutes

November 19, 2013

General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Bob Dablow, Adam Jenstead, Tom Berglind, Shelley Poehls and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Roland Holm, Cory Dahl, Amanda Dahl, Bill Brandt, Jim Ernst, Bryan Green and Richard Schenck.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

a) General Meeting – October 15, 2013

A **MOTION** was made by Burl Ingebretsen to approve the General Meeting Minutes for October 15, 2013. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

b) Special Meeting – October 22, 2013

A **MOTION** was made by Shelley Poehls to approve the Special Meeting Minutes for October 22, 2013. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**4) Clay County Mitigation Plan** – Bryan Green brought in a copy of the updated mitigation plan that has been approved by the State, County and FEMA. The city was asked to look over the plan and make a decision at next months meeting whether to approve the plan for the city by resolution.

**5) City Attorney** – Zenas Baer – Not Present to report.

**6) City Engineer** – Dan Hanson – Nothing to report.

**7) Building Inspector** – Roland Holm

a) **Wood Burning Stove** – Cory and Amanda Dahl have installed a wood burning stove in an outdoor building and Roland would like clarification on weather or not the wood burner they installed is city approved. The Dahl's have shut it down for now pending the city's decision. The building they put up to house the wood burner is very close to the lot line and may need to be moved a few feet. They would like permission to use the wood burner this winter and then move the building in the spring. The City Council is willing to work with the owners by letting them use the wood burner if the have it approved by a contractor and move the building in the spring to comply with set backs.

A **MOTION** was made by Tom Berglind to allow Cory and Amanda Dahl to use the wood burner this winter if it is checked and approved by a licensed contractor and then they are to move the building in the spring to comply with the set backs. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**8) Amendments to Agenda** – none.

**9) Citizens Concerns** – We have 2 complaint forms about a burnt out street light. If a street light is not working anyone is able to call into Xcel and get it repaired or they call the office Wendy can fax a repair form in and have them repaired.

**10) Maintenance Department** – Aaron Mayry – Aaron has been working on winterizing hydrants, the pond pump has been taken out and the park garbage cans have been emptied and stored for the winter. He also worked with the county on moving some stop signs.

**11) Water Department** – Norm Nyland – 1.198 million gallons were pumped last month. Half of the hydrants had to be re-pumped down and winterized, there looks to be a lot of manganese build up and outdoor water seeping into them. Hydrant markers were added to some of the hydrants. The fluoride pumps had to be rebuilt. Clearitas is being fed at a slow rate until spring. Some of the shut offs are hard to find and Norm feels we should set aside some funds in the future for locating shut offs, Norm would like to make up a master list of the locations. We also have not been able to find a lockout for the unused curb stops, but will continue working on coming up with something that will work.

**12) Sewer Department** – Norm Nyland – 1.719 million gallons were pumped to the lagoons last month. The fall discharge is done, 6.4 million gallons were discharged. Key has finished the manhole repairs and we will look at them again in the spring to see what we need to do next year. There were a few complains about the smell and water being pushed up into homes during JetWays cleaning this year. The storm water ponds have been set for winter, the pump is shut down. Norm will talk to Brad about the rip rap.

**a) Sump Pumps** – No one has applied for a permit yet.

**13) Treasurers Report** – Financials were looked over.

**14) Receipts, Disbursements & Claims** – Were looked over.

A **MOTION** was made by Burl Ingebretsen to approve the Claims. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**15) Water/Sewer/Garbage Bills & Past Dues** – There are 2 to be shut off this month if payments aren't made by the 25<sup>th</sup>.

**16) Old Business**

**a) 2014 General Budget Expenses** – Some items were discussed. The budget will be finalized at the December meeting.

**b) 2014 General Budget Receipts** – The budget will be finalized at the December meeting.

**17) New Business**

**a) FD Payroll** – The Fire District would like the city to do the payroll again this year.

A **MOTION** was made by Burl Ingebretsen to approve the city doing the FD payroll again this year and ask the Fire district for a \$100.00 reimbursement for costs associated with doing the payroll. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried with Bob Dablow and Shelley Poehls abstaining.

**b) Citizen of the Season** – there are 3 nominations to choose from.

A **MOTION** was made by Bob Dablow to award Aric Saign and Markell Briden with the Citizen of the Season award. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**18) Commissioner Reports**

**a) Health** – Adam Jenstead – nothing to report.

**b) Weeds** – Bob Dablow – nothing to report.

**c) Emergency Management Director** - Randy Schmidt – Not present to report.

**d) Fire District** - Bob Dablow – there has not been a meeting.

**e) Rescue Squad**- Shelley Poehls – Minutes were looked over.

**i) Call Logs** – We have had some issues of the rescue Squad not responding to calls and when they do respond only one person responds. If our Rescue Squad does not respond they have to wait for FM Ambulance to arrive. The council would like the Rescue Squad to provide call logs

monthly and have the logs include the names of which members responded to each call. There are close to 20 members and the council feels that only one responding to a call is a huge liability to the city. The Fire District has been getting paged on rescue calls as well and Richard did not know the Fire District was being paged for rescue calls and does not feel the Fire District should respond to rescue calls.

**f) Parks** – Adam Jenstead – nothing to report.

**g) Recycling** – Burl Ingebretsen – rick informed Burl that someone with a key to the building has been putting items in the wrong bins. There was also a resident who stopped in to say that Rick is doing a great job.

**h) Streets** – Burl Ingebretsen – **Burl talked to homeowners about trimming branches near street signs.**

### **19) Adjournment**

**A MOTION** was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

The meeting adjourned at 9:15PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 12-17-13