

**Minutes**  
January 21, 2014  
General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Bob Dablow, Adam Jenstead, Shelley Poehls, Tom Berglind and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland and Dan Hanson..

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

a) General Meeting – December 17, 2013

**A MOTION** was made by Shelley Poehls to approve the General Meeting Minutes for December 17, 2013. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

b) Special Meeting – December 17, 2013

**A MOTION** was made by Burl Ingebretsen to approve the Special Meeting Minutes for December 17, 2013. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**4) City Attorney** – Zenas Baer – Not present to report.

**5) City Engineer** – Dan Hanson – Dan brought in a flash drive of aerial photos of the city for the council.

**6) Building Inspector** -Roland Holm – Not present to report.

**7) Amendments to Agenda** – There is a memorial benefit on February 8<sup>th</sup> in the Community Center and Adam requested that we let them use the Community Center free of charge.

**A MOTION** was made by Shelley Poehls to let them use the Community Center at no charge for the benefit. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

**8) Citizens concerns** – There have been complaints on snow removal in the cul-d-sacs. There is a problem keeping those areas cleared out because the snow blows back in.

**9) Maintenance Department** – Aaron Mayry – Aaron has been working on snow removal and sanding the streets, he also had to work on the heaters in the water plant again.

**10) Water Department** – Norm Nyland – .833 million gallons were pumped last month. We still need to change the leaking check valve in the spring. Norm and Aaron need contact hours and will be attending a conference in March, Aaron will also be testing for his water license at that time. We currently do not charge homeowners for the meter horns which cost about \$80.00 each on top of the cost of the meters which we do charge to the homeowner. Norm feels we need to change the meter fee from \$250.00 to \$300.00 to include something for the meter horns.

**A MOTION** was made by Tom Berglind to change the meter fee from \$250.00 to \$300.00. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**11) Sewer Department** – Norm Nyland – .986 million gallons pumped to the lagoons last month. Rip Rap hasn't been done yet, Norm will talk to Brad when he gets back to town.

**12) Treasurers Report** – Some of the reports will not be able to be printed out until after the audit.

**13) Receipts, Disbursements & Claims** – Were looked over.

**A MOTION** was made by Burl Ingebretsen to approve the Claims. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**14) Water/Sewer/Garbage Bills & Past Dues** – There are 2 to be shut off this month if payments aren't made by the 25<sup>th</sup>.

**15) Old Business**

**16) New Business**

**a) Lions Gaming Permit March 15<sup>th</sup>** – The Lions request a gambling permit for the stag on March 15<sup>th</sup>.

**A MOTION** was made by Shelley Poehls to approve the gaming permit for March 15<sup>th</sup>. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried. Adam Jenstead and Tom Berglind abstained

**b) Lions Liquor License March 15<sup>th</sup>** – The Lions request a liquor license for the stag on March 15<sup>th</sup>.

**A MOTION** was made by Shelley Poehls to approve the liquor license for March 15<sup>th</sup>. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried. Adam Jenstead and Tom Berglind abstained.

**c) Relief Association Gaming Permit April 5<sup>th</sup>** – The Relief Association requests a gambling permit for the stag on April 5<sup>th</sup>.

**A MOTION** was made by Adam Jenstead to approve the gaming permit for April 5<sup>th</sup>. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried. Tom Berglind abstained.

**d) Lions Liquor License April 5<sup>th</sup>** – The Lions request a liquor license for the stag on April 5<sup>th</sup>.

**A MOTION** was made by Shelley Poehls to approve the liquor license for April 5<sup>th</sup>. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried. Adam Jenstead and Tom Berglind abstained.

**e) City Designations**

- i) Engineer – Moore Engineering
- ii) CPA – Carlson Highland
- iii) Depositories for City Funds – Northwestern Bank & UBS
- iv) Newspaper – Barnesville Record Review
- v) Attorney – Zenas Baer & Associates
- vi) Vice Mayor – Burl Ingebretsen

**f) Commissioner Appointments**

- i) Health – Adam Jenstead
- ii) Weeds – Bob Dablow
- iii) Emergency Management Director – Randy Schmidt
- iv) Fire District – Bob Dablow & Shelley Poehls
- v) Rescue Squad – Shelley Poehls
- vi) Parks – Adam Jenstead
- vii) Recycling – Burl Ingebretsen
- viii) Streets – Burl Ingebretsen
- ix) Water – Tom Berglind
- x) Sewer – Tom Berglind

**A MOTION** was made by Bob Dablow to approve the City Designations and Commissioner Appointments. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**17) Commissioner Reports**

- a) **Health** – Adam Jenstead – Nothing to report.
- b) **Weeds** – Bob Dablow – Nothing to report.
- c) **Emergency Management Director** – Randy Schmidt – Not present to report.
- d) **Fire District** - Bob Dablow – There was no meeting to report on.
- d) **Rescue Squad**- Shelley Poehls – Minute were looked over. Trauma Tactics is on February

9<sup>th</sup>.

- e) **Parks** – Adam Jenstead - Nothing to report.
- f) **Recycling** – Burl Ingebretsen – Nothing to report.
- g) **Streets** – Burl Ingebretsen – Burl hasn't had any response from the homeowners that he has

requested trim branches.

**18) Adjournment**

**A MOTION** was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

The meeting adjourned at 7:54 pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 2-18-14