

Minutes
June 17, 2014
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Burl Ingebretsen, Adam Jenstead, Shelley Poehls and Tom Berglind.

b) Others Present were Wendy Otte/Clerk, Norm Nyland, Jan Kranda, and Dean Birkeland.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – May 20, 2014

A MOTION was made by Shelley Poehls to approve the General Meeting Minutes for May 20, 2014. It was 2nd by Burl Ingebretsen and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – 11) a) City Auditor was added under Treasures Report and moved up.

11) a) City Auditor – Dean Birkeland from Carlson Highland came in to go over the 2013 city audit with the council.

7) Citizens concerns – Jan Kranda came in to follow up on the concerns she had last month. She said it looks like we had taken care of the issues she had. She is also concerned about some vacant homes in town that are not being kept up, Bob will write letters to the homeowners.

8) Maintenance Department – Aaron Mayry – Not present to report.

9) Water Department – Norm Nyland – 1.186 million gallons were pumped last month. Norm has not heard from KLM or LTP yet. The clearitas is being fed at 2% right now and seems to be working well. Norm will look into the costs of looping dead end lines.

a) Tampering with Curb Stops – We have had issues with either homeowners or contractors turning the water on at the curb stop without notifying the city, which is prohibited by ordinance, so the council talked about what to do by way of a penalty for using the curb stop without city approval.

A MOTION was made by Tom Berglind to adopt a city policy that anyone other than city personnel using a curb stop will be fined \$500.00. It was 2nd by Burl Ingebretsen and the motion carried.

10) Sewer Department – Norm Nyland – 2.677 million gallons pumped to the lagoons last month, with 3.39 inches of rain. Norm has done 2 discharges the first was about 6 million gallons the second was 5 million. The second discharge failed the test done at the end of the discharge due to mainly solids in the lagoon at the end. Norm feels that our biggest issue is

still sump pumps. We should be fine until the fall discharge season if we do not get too much rainfall in the next few months. Norm hasn't talked to Key about the manhole repairs yet. Bob would like to see the city put the cost for GPS/GIS mapping into the budget for next year, we have had 2 quotes both for about \$7,500.00.

11) Treasurers Report – Looked over.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Burl Ingebretsen to approve the Claims. It was 2nd by Adam Jenstead and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 6 to be shut off this month if payments aren't made by the 25th.

14) Old Business

15) New Business

a) Amateur Radio Proclamation – Amateur Radio will be having their field days on June 28 & 29 again in the Sabin Park. Bob would like the city to approve a proclamation for Amateur Radio Week in Sabin for June 23rd to June 29th.

A MOTION was made by Shelley Poehls to approve the proclamation for Amateur Radio Week in Sabin. It was 2nd by Adam Jenstead and the motion carried.

b) Building Inspector – Tom spent time today talking to Barnesville who also had Roland as their inspector. Barnesville is looking into Lakes Country Service Co-op, who had hired a building inspector a few years ago. The fee structure is different, more of the permit fee cost would go to them and they would require a yearly minimum if the permit fees do not amount the the minimum required. The city would have to sign off on the zoning and they would take over from that point. The city will need to designate a zoning commissioner. Tom and Bob will meet with Lakes Country next week and update the council at the next meeting. Tom and Bob will continue working on this until we find an inspector that fits with our needs.

A MOTION was made by Shelley Poehls to designate Tom Berglind as the zoning commissioner with Bob Dablow as an alternate. It was 2nd by Adam Jenstead and the motion carried.

c) Lions Liquor License for Harvest Days – The Lions are requesting a liquor license for August 15 & 16 for Harvest Days.

A MOTION was made by Shelley Poehls to approve the liquor license for the Lions. It was 2nd by Burl Ingebretsen and the motion carried. Adam Jenstead and Tom Berglind abstained.

16) Commissioner Reports

a) Health – Adam Jenstead – Aaron has been out spraying. Adam would like to be trained in on working the sprayer.

b) Weeds – Bob Dablow – Bob has been out spraying.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – There was no meeting since the last council meeting.

e) Rescue Squad- Shelley Poehls – Minutes were looked over. Elmwood still has not sent back the Joint powers agreement for 2014 – 2015. The city needs a list of worker hours from the Rescue Squad for our yearly worker's comp audit.

f) Parks – Adam Jenstead – The Lutheran Church is going to be running the concession stand for the softball games.

g) Recycling – Burl Ingebretsen – Burl has found someone interested in taking over at the Recycling Center, Amanda Dahl has applied and Burl has shown her around.

i) Recycling Center Operator – **A MOTION** was made by Tom Berglind to hire Amanda Dahl as the new Recycling Center Operator at \$11.91 per hour. It was 2nd by Burl Ingebretsen and the motion carried.

h) Streets – Burl Ingebretsen – Signs have been posted, there is no update on the road patching yet.

17) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 9:10pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 7-15-14