

Minutes

August 19, 2014

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:05PM.

a) Council Members present were Bob Dablow, Burl Ingebretsen, Adam Jenstead, Shelley Poehls and Tom Berglind.

b) Others Present were Wendy Otte/Clerk, Norm Nyland, Aaron Mayry and Richard Schenck.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – July 15, 2014

A MOTION was made by Burl Ingebretsen to approve the General Meeting Minutes for July 15, 2014. It was 2nd by Shelley Poehls and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – We let Dan know ahead of time that we did not have anything for him this month.

6) Amendments to Agenda

7) Citizens concerns -

8) Maintenance Department – Aaron Mayry – Aaron has been working on maintenance work preparing for Harvest Days and spraying for mosquitoes. Bob asked Aaron to replace a missing frame bolt on the bleachers by the concession stand.

9) Water Department – Norm Nyland – 1.358 million gallons were pumped last month. LTP will be here tomorrow to fix the pump on well #2. KLM sent the bids for cleaning the tower \$1,500 and clear well \$1,400. We had a pump issue at the water plant that has been fixed. Norm and Aaron have been having problems locating the curb stop at Jay's Body Shop, Norm has an appointment to meet with another company for GIS mapping and will see if it can be found during the demo. Norm has talked to Fitzgeralds about some curb stops that are raised up in the streets and will also talk with JetWay about them, he will bring costs to repair them to next months meeting.

10) Sewer Department – Norm Nyland – 1.571 million gallons pumped to the lagoons last month. JetWay has been busy, but will get to us this year. We will also start televising each section during the cleaning beginning with this year, the cost will be about \$6,000. The discharge season will begin again mid September. The annual service has been done on the storm water pond. Muskrats had chewed up the cord again, Hughes Lift Station has fixed it and put PVC over the cord to better protect it in the future.

11) Treasurers Report – Looked over. 2015 LGA for Sabin is \$99,091.00.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the Claims. It was 2nd by Burl Ingebretsen and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 5 to be shut off this month if payments aren't made by the 25th.

14) Old Business

15) New Business

a) Harvest Days – There was a good turn out this year, the Crowbar had a good night and the new owners were good to work with. The parade needs work and we had people drive thru barricades, the streets will need to be blocked off better next year.

b) Proposed Tax Levy – Last year we had a 15% increase. We need to set the proposed levy tonight, but can lower it before the final. Shelley thinks we should raise 10% this year and see where we are after budgeting.

A MOTION was made by Shelley Poehls to set the preliminary tax levy at \$135,187.00. It was 2nd by Tom Berglind and the motion carried.

c) City Garage – The FM Crusaders would like to lease the Garage from us and they will be doing all of the repair work. They would like a 20 year lease, but the City is leaning towards a 5 to 10 year lease. Bob will write up a lease agreement for approval at the next council meeting.

d) Tax Forfeited Properties – We are waiting for info from the county and will discuss it next month.

16) Commissioner Reports

a) Health – Adam Jenstead – Everything is going well.

i) Mosquito Spraying – Bob checked into spraying certifications and ordered training books to study from before testing. Bob will be testing for all core, weeds and mosquito spraying, anyone else doing spraying will need to get certified as well.

b) Weeds – Bob Dablow – Looking good for the most part, but needs work on the top deck of the lagoons.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – Minutes and financials looked over. They are looking into grants for needed items.

e) Rescue Squad- Shelley Poehls – minutes from June looked over. Unit #1 is leaking anti-freeze and will be taken in for repairs.

f) Parks – Adam Jenstead – The Dickelman tournament is in 2 weeks. The park looked great for Harvest Days. There are some dead trees in the park that need to be removed. Sabin Youth Softball is looking into grants to fix up the ball diamonds.

g) Recycling – Burl Ingebretsen – Recycling is going well. Aaron has not installed the key pad yet and we need a heater for the winter.

h) Streets – Burl Ingebretsen – The patches are done and we should look at what may be needed yet this year for maintenance.

i) Zoning – Tom Berglind – Since the last meeting Sid has brought info and we should be good to start writing permits again. The info is numbered and should be easy to navigate. Tom is also looking at the budget to see if we can get a color printer for the office as Sid thinks colored printouts will work better for the permits.

17) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Burl Ingebretsen and the motion carried.

The meeting adjourned at 8:40pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 9-16-14