

Minutes

October 21, 2014

General Meeting

1) The meeting was called to order by Council Member Burl Ingebretsen at 7:02PM.

a) Council Members present were Burl Ingebretsen, Adam Jenstead, Shelley Poehls and Tom Berglind. Mayor Bob Dablow was unable to attend.

b) Others Present were Wendy Otte/Clerk, Norm Nyland, Aaron Mayry and Richard Schenck.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – September 16, 2014

A MOTION was made by Tom Berglind to approve the General Meeting Minutes for September 16, 2014. It was 2nd by Shelley Poehls and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – We let Dan know ahead of time that we didn't have anything for him.

6) Amendments to Agenda – Lion's Liquor License was added to new business.

7) Citizens concerns – none.

8) Maintenance Department – Aaron Mayry – Aaron has mostly been working at the water plant this month and picking up tree branches. He has a list of things he will be working on. Adam asked him again about fixing the dishwasher in the kitchen, Aaron said he will get to it.

9) Water Department – Norm Nyland – .937 million gallons were pumped last month. KLM cleaned the water tower and clear well. Hydrant flushing is going really well the hydrants are running clear very quickly, they should be all done tomorrow. There is a slow leak in the hydrant by the Crowbar that is being watched. The meter at the elevator has been taken out for the winter. We should look into budgeting for painting the water tower in the next few years.

10) Sewer Department – Norm Nyland – .991 million gallons pumped to the lagoons last month. We had 2.54 inches of rain last month. We are in the discharge window, but Norm took a predischarge test and we are not ready yet. The brush at the lagoons needs to be burned. Norm hasn't heard from Key yet on the manholes or Fitzgerald's about the rip rap. JetWay has been out to clean and televise. The lift station is looking good for the winter. Norm drove around with Brad Fitzgerald to look at the curb stops that are sticking up in the roadways, Brad is checking with someone to get them fixed before winter so the snowplows don't hit them. Line locating devices to budget for next year will be about 6 to 7 thousand dollars and rip rap will be about \$7,000. Hauch Chemical is having a seminar in the end of November and Norm thinks he and Aaron should go.

A MOTION was made by Shelley Poehls to pay for Norm and Aaron to attend the seminar. It was 2nd by Tom Berglind and the motion carried.

11) Treasurers Report – Looked over. We need to pick up some hall supplies.

a) 2015 Budget – We will have a budget meeting on October 28th at 7:00PM. Aaron would like to buy a large supply of mosquito spray that should last a few years, but we do not have the revenue for it.

A MOTION was made by Adam Jenstead to raise the Health rate to \$2.00 per month effective January 2015. It was 2nd by Tom Berglind and the motion carried.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Shelley Poehls to approve the Claims. It was 2nd by Tom Berglind and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 4 to be shut off this month if payments aren't made by the 25th.

14) Old Business

15) New Business

a) Certify WSG Past Dues – There are 3 residents that we will certify past due utilities to property taxes on November 1st if they are not paid by then.

A MOTION was made by Tom Berglind to certify past due utilities for 3 residents along with a \$100.00 administrative fee if they are not paid in full by November 1, 2014. It was 2nd by Adam Jenstead and the motion carried.

b) SEFD Relief Association – The Relief Association would like PERA to take over their retirement fund.

A MOTION was made by Shelley Poehls to approve the PERA taking over the SEFD Relief Association's retirement fund. It was 2nd by Adam Jenstead and the motion carried. Tom Berglind abstained.

c) Lions Liquor License – The Lions would like a liquor license for the stag on December 6th.

A MOTION was made by Tom Berglind to approve the Lions liquor license for the stag on December 6, 2014. It was 2nd by Shelley Poehls and the motion carried. Adam Jenstead abstained.

16) Commissioner Reports

a) Health – Adam Jenstead – Nothing new to report.

b) Weeds – Bob Dablow – Not present to report.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – The fire district is working with a grant writer for some big ticket items coming up.

e) Rescue Squad- Shelley Poehls – minutes looked over. Aaron has purchased a piece of trim to replace the missing section on the building, but it has not been installed yet. The Rescue Squad would like to replace the ambulance soon.

f) Parks – Adam Jenstead – Nothing to report.

g) Recycling – Burl Ingebretsen – Amanda will be done at the center on the first of the year, but Burl believes he has a replacement lined up.

h) Streets – Burl Ingebretsen – Potential crack sealing areas have been chosen, we have some money in the budget to get some done this year. We will get \$3,000.00 worth of the crack sealing done this year.

i) Zoning – Tom Berglind – Tom signed up for a webinar on zoning through the state at no cost. There is one fence put up in town that looks to be over 6 feet tall if it is the resident will need to reduce it or get a permit from the city.

17) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Tom Berglind and the motion carried.

The meeting adjourned at 8:29pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 11-18-14