

Minutes

January 20, 2015

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Bob Dablow, Adam Jenstead, Drew Schwan, Tom Berglind and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland and Richard Schenck.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – December 16, 2014

A MOTION was made by Burl Ingebretsen to approve the general meeting minutes for December 16, 2014. It was 2nd by Adam Jenstead and the motion carried.

b) Special Meeting – December 16, 2014

A MOTION was made by Adam Jenstead to approve the special meeting minutes for December 16, 2014. It was 2nd by Burl Ingebretsen and the motion carried.

c) Special Meeting – January 5, 2015

A MOTION was made by Adam Jenstead to approve the Special Meeting minutes for January 5, 2015. It was 2nd by Drew Schwan and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – None

7) Citizens concerns – None

8) Maintenance Department – Aaron Mayry – Aaron has been working on sanding and cleaning. The dishwasher motor is bad, it is working for now and should be alright for the upcoming breakfast. Aaron will take the motor in for repairs between breakfasts, so it will be available for them.

9) Water Department – Norm Nyland – 812,000 gallons were pumped last month. 11,845,000 gallons were pumped in 2014. There was a resident that had a water leak that may have been leaking for a few days, but was found on Monday. It looks like 55,000 gallons were pumped into the home thru the leak, the water is still off at that home. Norm and Aaron will be attending a water conference in May for contact hours. Norm will get the meter at the elevator tested.

10) Sewer Department – Norm Nyland – 715,000 gallons pumped to the lagoons last month. Norm's license renewal is due in April. The C-Store had an issue with a private manhole that they contacted Norm about. Norm contacted Jet-Way and it has been cleaned out at the C-Store's expense. Norm also let them know that they need to be cleaning it out regularly.

11) Treasurers Report – Looked over.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the Claims. It was 2nd by Burl Ingebretsen and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 2 to be shut off this month if payments aren't made by the 25th.

14) Old Business

a) Water/Waste Water Position – Norm typed up some job duties and they are in the packets. The council asked Aaron if he feels he is ready to take over, he said he is but will need Norm to help train him on the paperwork side. Aaron also said if he is going to be involved after Norm is done that he wants to be in charge or he will not be involved. When Norm took over he was working full time, so Aaron did a lot of the work, because he was here in town. We do need to get another person licensed, so when Norm is done we have more than one person with a license. Norm wants the city to act quickly so he can start training somebody, because it takes two years minimum training to be able to take the test. Norm has been working on finding somebody to be a back up. Norm will set up interviews for Tom and Bob to meet with the people he has been talking to.

15) New Business

a) Lions Liquor License March 14th – The Lions request a liquor license for the stag on March 14th.

A MOTION was made by Tom Berglind to approve the liquor license for March 14th. It was 2nd by Burl Ingebretsen and the motion carried. Adam Jenstead abstained.

b) Lions Liquor License April 11th – The Lions request a liquor license for the stag on April 11th.

A MOTION was made by Burl Ingebretsen to approve the liquor license for April 11th. It was 2nd by Drew Schwan and the motion carried. Adam Jenstead abstained.

c) Lions Liquor License May 15th – The Lions request a liquor license for the stag on May 15th.

A MOTION was made by Tom Berglind to approve the liquor license for May 15th. It was 2nd by Burl Ingebretsen and the motion carried. Adam Jenstead abstained.

d) Lions Liquor License August 14 & 15 – The Lions request a liquor license for Harvest Days August 14 & 15.

A MOTION was made by Drew Schwan to approve the liquor license for August 14 & 15. It was 2nd by Burl Ingebretsen and the motion carried. Adam Jenstead abstained.

e) NIMS – Bob informed the other council members that they should all be certified with the National Incident Management System and that it can be done online.

f) Seniors – Bob received an email from the pastor at Trinity about keeping track of seniors in town in case of health issues. There are committees at the church that can check on people and offer help.

g) City Designations

- i) Engineer – Moore Engineering
- ii) CPA – Carlson Highland
- iii) Depositories for City Funds – Northwestern Bank & UBS
- iv) Newspaper – Barnesville Record Review
- v) Attorney – Zenas Baer & Associates
- vi) Vice Mayor – Burl Ingebretsen

h) Commissioner Appointments

- i) Health – Adam Jenstead & Drew Schwan
- ii) Weeds – Bob Dablow
- iii) Emergency Management Director – Randy Schmidt
- iv) Fire District – Bob Dablow & Adam Jenstead
- v) Rescue Squad – Drew Schwan
- vi) Parks – Adam Jenstead & Bob Dablow
- vii) Recycling – Burl Ingebretsen
- viii) Streets – Burl Ingebretsen & Tom Berglind
- ix) Zoning – Tom Berglind & Bob Dablow
- x) Water – Tom Berglind
- xi) Sewer – Tom Berglind

A MOTION was made by Drew Schwan to approve the City Designations and Commissioner Appointments. It was 2nd by Tom Berglind and the motion carried.

16) Commissioner Reports

- a) Health** – Adam Jenstead – Nothing to report.
- b) Weeds** – Bob Dablow – Nothing to report.
- c) Emergency Management Director** – Randy Schmidt – Not present to report.
- d) Fire District** - Bob Dablow – Minutes and financials were looked over.
- e) Rescue Squad** - Drew Schwan – Minutes were looked over. The Rescue Squad

would like us to transfer \$4,000.00 to the UBS account.

A MOTION was made by Tom Berglind to transfer \$4,000.00 from the Rescue Squad to the UBS account. It was 2nd by Burl Ingebretsen and the motion carried. Drew Schwan abstained. The Rescue Squad is hoping to get grants for new radios coming up soon.

- f) Parks** – Adam Jenstead - Nothing to report.
- g) Recycling** – Burl Ingebretsen – Everything is going smoothly.
- h) Streets** – Burl Ingebretsen – Nothing to report.
- i) Zoning** – Tom Berglind – A permit application has been started for the green building

on Main Street.

17) Adjournment

A MOTION was made by Burl Ingebretsen to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 8:43 pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 2-17-15