

Minutes
March 17, 2015
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Bob Dablow, Adam Jenstead, Drew Schwan, Tom Berglind and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Norm Nyland, Dan Hanson and Richard Schenck.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – February 17, 2015

A MOTION was made by Burl Ingebretsen to approve the general meeting minutes for February 17, 2015. It was 2nd by Tom Berglind and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson

a) Friday morning Dan, Bob and Tom met with some members of the Buffalo-Red River Watershed District. The board is looking at assessing the city for cost share of improvements done to the ditches along city property. Dan suggests we add a storm water fee to the utility bills to cover costs we will be paying out in the future. The council will wait until after the Watershed meeting in April before they decide how to proceed.

6) Amendments to Agenda – None

7) Citizens concerns – none.

8) Maintenance Department – Aaron Mayry – Not present to report.

9) Water Department – Norm Nyland – 745,000 gallons were pumped last month. Norm and Aaron attended the MNRW conference. Norm will be setting up some designated tap points for water samples. Chlorination rates were a big topic at the conference and Norm will be increasing the rates at the plant to .2 for chlorine. Norm was also told at the conference that we should only keep what is going to be used for the day in the water tower, but we do keep more in case we need to fill the trucks for fires. The KLM report finally came in they recommend a thorough inspection in 2 to 3 years to reevaluate for future maintenance. Norm hasn't had the elevator meter tested yet and will be doing that and installing it soon. There was a chlorine leak at the plant last weekend, but it has been taken care of. Auto shut off meters was a good topic at the conference, they are more expensive, but it's something to look at for the future. Norm will research the auto shut off meters to see if they will work with our software. We have 9 dead end water lines in town and we may look into auto flushing hydrants for those areas to keep the water flowing clearer. Dan Hanson is concerned that if we do go to the auto flush hydrants it could cause other issues in the winter.

10) Sewer Department – Norm Nyland – 667,000 gallons pumped to the lagoons last month. The spring discharge window is March 15 to June 30, Norm will start testing a week or two

after the ice has melted. In the fall we had some high TSS levels when testing, Norm is thinking about using barley straw in the ponds to help lower the TSS levels this year. Key said they would be here early this year for the manhole inspections.

11) Treasurers Report – Looked over. The audit isn't finished yet.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Adam Jenstead to approve the Claims. It was 2nd by Burl Ingebretsen and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 4 to be shut off this month if payments aren't made by the 25th.

14) Old Business

a) Community Center Sound System – The council would like to thank the Lions for the sound system that has been installed in the Community Center, Bob will write them a thank you letter.

15) New Business

a) Garbage Rates – Wendy printed up a list with the new rates to cover what we are now being charged by Fuchs for the council to vote on. Residents will be charged \$1.00 more per month and commercial rates will be charged by the size of the dumpster.

A MOTION was made by Tom Berglind to raise the garbage rates according to the print out that Wendy typed up, effective on the April 2015 billing. It was 2nd by Drew Schwan and the motion carried.

b) Benefit on March 22nd – The group holding the benefit has requested use of the Community Center at no charge.

A MOTION was made by Tom Berglind to let them use the Community Center at no charge as long as they take care of all of the clean up afterward. It was 2nd by Burl Ingebretsen and the motion carried.

c) Park Shelter Sign – Adam would like Aaron to talk with Chad Spieker about either fixing or replacing the sign on the shelter.

d) Pet Waste Station – Bob feels it would be nice to put a waste station in the park, he has checked into it and the cost is around \$260.00. Bob will maintain the station himself if we decide to put it in.

A MOTION was made by Tom Berglind to put in the pet waste station with a \$300.00 limit on purchasing. It was 2nd by Adam Jenstead and the motion carried.

e) Pond Fountain – Aaron and Bob have been discussing putting in a new fountain with an agitator for a cost of about \$600.00 that will help control the algae on the pond. Adam feels we may have money to cover it from other areas toward the end of the year. The fountain we currently have is in bad shape and does need replacing.

A MOTION was made by Adam Jenstead to purchase a new fountain with a \$700.00 cost limit. It was 2nd by Drew Schwan and the motion carried.

f) Clay County Soil & Water Meeting – Bob attended the meeting in Glyndon on Monday. Bob will be working on the weeds and will be doing some sampling moving forward.

g) Weed Sprayer – We have been paying Bob \$50.00 per year to rent his weed sprayer and could have owned one of our own instead for about \$300.00.

A MOTION was made by Adam Jenstead to purchase a new weed sprayer for the city with a \$325.00 purchase limit. It was 2nd by Tom Berglind and the motion carried.

h) Weed Ordinance – Bob checked into this and the best way to go is to attach a paragraph to our nuisance ordinance covering weeds. Bob will work on it and have it at our next meeting.

i) Stop Signs – Bob had an email about our stop signs with the attached failure to stop fee sign under it from Paul Jergens at KFGO. Bob called in and spoke on the radio about the signs.

j) Yard Waste Rolloff – Fuchs sent a letter explaining what the costs would be to have a rolloff set up in town for yard waste. The council did not realize that we would be charged a monthly fee and that the cost for the season would be around \$3,500.00. There may be reimbursement from the county if we decide to get the rolloff. The council decided against it at this time.

16) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Nothing to report.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – No meeting last month.

e) Rescue Squad - Drew Schwan – Minutes were looked over. There will be train derailment training at the end of the month. The Rescue Squad had a member resign and the Rescue Squad voted on the officers for city approval. Burl asked how fast response times are and was told it depends on the time of day.

A MOTION was made by Burl Ingebretsen to approve the Rescue Squad officers: President Richard Schenck, Vice President Del Lass, Treasurer Peggy Rezac and Secretary Andrea Pearson. It was 2nd by Tom Berglind and the motion carried.

f) Parks – Adam Jenstead – Softball sign up will be April 13 & 14 at the Community Center. Adam isn't sure if the church has been contacted yet on running the concession stand. Sabin Youth Softball is also looking at working on dugouts and signs as well as replacing agriline.

g) Recycling – Burl Ingebretsen – The Crowbar has 2 of our recycle bins at the bar and has been billed for the use of the cans.

h) Streets – Burl Ingebretsen – Crack sealing work will be looked into. The crack we had patched by the church has roadway giving way around it, Tom will look at it. Seal coating needs to be looked at for budgeting for 2016. The patches around the manholes need to be reassessed.

i) Zoning – Tom Berglind – There have been 3 permits in the last month. There is also some work that had been done without a permit and Tom will contact the homeowner.

17) Adjournment

A MOTION was made by Burl Ingebretsen to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 8:49 pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 4-21-15