

Minutes

October 20, 2015

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Drew Schwan, Tom Berglind, Adam Jenstead and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Zenas Baer, Steve Hicks and Richard Schenck.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – September 15, 2015

A MOTION was made by Burl Ingebretsen to approve the general meeting minutes for September 15, 2015. It was 2nd by Drew Schwan and the motion carried.

b) Special Meeting – October 5, 2015

A MOTION was made by Tom Berglind to approve the special meeting minutes for October 5, 2015. It was 2nd by Burl Ingebretsen and the motion carried.

4) City Attorney – Zenas Baer – Zenas suggests we move forward with the interior inspection at the home that returned the consent form. We will work with Zenas on obtaining administrative search warrants on three of the homes that have not responded to the letters we had sent out.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – Closed meeting to discuss personnel issues was added to the end of the meeting.

7) Citizens concerns –

8) Maintenance Department – Aaron Mayry – Aaron pulled the pond pump out and he is concerned about the water being low in the pond. The estimate that Aaron got on the recycling building roof is \$3,000.00, the hole is pretty big, but we may be able to wait until spring to fix it. There is some broken insulation between the community center and recycling building that Aaron plans to replace. We do have some mosquito chemicals left over for next year. We have had issues with the toilets in the community center, Aaron will have someone come out to clear the lines and see if that will fix some of the issues.

9) Water Department – Norm Nyland – Norm was unable to attend, Steve Hicks reported - 1.05 million gallons were pumped last month. KLM was here to clean the tower and clear well, only a hand full of sediment was cleaned out of the tower, no cleaning was required in the clear well. KLM suggested we change our cleaning schedule to every three years instead of the yearly cleanings we have been doing. Hydrant flushing will be October 28 to November 6.

10) Sewer Department – Norm Nyland – Norm was unable to attend, Steve Hicks reported - 808 thousand gallons pumped to the lagoons last month. The ponds are at less than five feet, so there will be no fall discharge.

11) Treasurers Report – looked over.

a) 2016 Budget – We will have a budget meeting November 3rd at 7:00PM.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the Claims. It was 2nd by Burl Ingebretsen and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 3 to be shut off this month if payments aren't made by the 25th.

14) Old Business

15) New Business

a) Building Permit Fees – While writing a permit for a new home, Tom did some research and found that our new home fees are high compared to other areas and proposes that we adjust our fees for new construction to be comparable with other areas.

A MOTION was made Tom Berglind to adjust our permit fees for new home construction effective September 1, 2015. It was 2nd by Drew Schwan and the motion carried.

b) Open Office Hours – Wendy would like to change the open hours on Mondays from 5:30 to 7:30 to an earlier time like 4:00 to 6:00. The council thought we could try the earlier times for the winter and see how it goes.

A MOTION was made by Bob Dablow to change the open office hours to 4:00 to 6:00 on Mondays for the winter and we will review it in the spring. It was 2nd by Tom Berglind and the motion carried.

c) Lions Liquor License November 14th – There is a Wedding dance in the community center on November 14th and the Lions have been asked to set up a bar.

A MOTION was made by Tom Berglind to approve the Lions liquor license for November 14th. It was 2nd by Burl Ingebretsen and the motion carried.

d) Lions Liquor License December 12th – The Lions are having a holiday dinner in the community center on December 12th and are requesting a liquor license for that event.

A MOTION was made by Tom Berglind to approve the Lions liquor license for December 12th. It was 2nd by Drew Schwan and the motion carried.

e) Web Site Update – Burl was contacted by a resident asking if we would be interested in hiring her to update our web site for \$750.00. Becky Nyland has been doing the work on our web site for us, but this would be for an entire site update, not adding things as needed, which is what Becky does for us. We will talk with Becky and discuss again later.

16) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – The ponds look great.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – Nothing to report.

e) Rescue Squad - Drew Schwan – Minutes were looked over. It has been a quiet month.

f) Parks – Adam Jenstead – Nothing to report.

g) Recycling – Burl Ingebretsen – Running smoothly.

h) Streets – Burl Ingebretsen – Tom will purchase the street sander that we had approved buying in the spring. Looking at doing more crack sealing next year.

i)Zoning – Tom Berglind – Some letters will be sent out to people that have done projects without permits.

Closed Meeting - The meeting was closed in accordance with MN Statute 13D to discuss personnel issues.

17) Adjournment

A MOTION was made by Burl Ingebretsen to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 8:29pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 11-17-15