

Minutes

November 17, 2015

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Drew Schwan, Tom Berglind, Adam Jenstead and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Zenas Baer, Norm Nyland, Matt Sharp, Steve Hicks and Richard Schenck.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – October 20, 2015

A MOTION was made by Adam Jenstead to approve the general meeting minutes for October 20, 2015. It was 2nd by Drew Schwan and the motion carried.

b) Special Meeting – November 3, 2015

A MOTION was made by Tom Berglind to approve the special meeting minutes for November 3, 2015. It was 2nd by Adam Jenstead and the motion carried.

4) City Attorney – Zenas Baer – Zenas is working on the administrative search warrants and would like to work with Sid and the Fire District on doing the inspections. We want the homes brought up to code for the standards at the time the home was built. There is work being done on some of the homes we had sent letters to. Zenas would like to send letters to the home owners we had previously sent letters to letting them know we are moving towards getting the search warrants and give them one final opportunity to allow us to do the inspections without the warrants. Tom and Sid have also discussed waiving the permit fees for the homes that allow us to do the inspections.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – none.

7) Citizens concerns – none.

8) Maintenance Department – Aaron Mayry – Aaron got a new pump for the power washer, worked with Moorhead Plumbing to repair the toilets in the community center and other general duties.

9) Water Department – Norm Nyland – 986,000 gallons were pumped last month. KLM sent the cleaning report and suggested we change our cleaning schedule to every three years instead of the yearly cleanings we have been doing. Hydrants have been flushed and winterized. Hydrant #15 may need some repairs. Training with the new water/sewer employees has been going slowly and Norm would like to have a meeting with them and the council.

10) Sewer Department – Norm Nyland – 799,000 gallons pumped to the lagoons last month. The ponds have plenty of space as of now and are looking good.

11) Treasurers Report – looked over.

a) 2016 Budget – We will have a budget meeting next Tuesday November 24th at 7PM.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the Claims. It was 2nd by Burl Ingebretsen and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 5 to be shut off this month if payments aren't made by the 25th. Norm thinks we should have a camera to look down into the shut offs when we go to turn them off and on. The cost of a camera would be 5 to 6 hundred dollars.

14) Old Business

15) New Business

a) Off Sale License – The owners of the Sabin General Store are requesting an off sale license for the store. They are looking at expanding and putting in a separate area for the off sale and would like to have city approval before moving forward.

A MOTION was made Tom Berglind to approve the off sale license for the Sabin General Store. It was 2nd by Burl Ingebretsen and the motion carried.

b) Rod & Gun Gaming Permit – Sabin Rod & Gun is requesting a gaming permit for the event on November 23rd in the community center.

A MOTION was made by Adam Jenstead to approve the gaming permit for Rod & Gun. It was 2nd by Drew Schwan and the motion carried.

c) Harvest Days Request – Harvest Days is buying a new refrigerator for the community center. Harvest Days would also like to get together with the Lions and fix the building next door. They would also like to use the building next door for storage after the fix it up. The city gave them permission to have it looked at and fixed.

16) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Weeds are knocked down at the lagoons.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – Minutes and financials were looked over. The Fire Districts proposed budget is \$60,000 for 2016, that would be \$30,000 for the city. Air packs are out dated and the Fire District received a \$30,000 donation from the Relief Association to purchase air packs.

e) Rescue Squad - Drew Schwan – Minutes were looked over. They would like to continue meeting with the Fire District on the merger. Bob will talk to Randy about attending the next Rescue Squad meeting.

f) Parks – Adam Jenstead – Bob mowed the park on Sunday.

g) Recycling – Burl Ingebretsen – Nothing new to report.

h) Streets – Burl Ingebretsen – Tom ordered the new street sander.

i) Zoning – Tom Berglind – Nothing new to report.

18) Adjournment

A MOTION was made by Burl Ingebretsen to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 8:14pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 12-15-15