

Minutes

January 19, 2016

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Bob Dablow, Drew Schwan, Tom Berglind, Adam Jenstead and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Randy Schmidt and Richard Schenck.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – December 15, 2015

A MOTION was made by Adam Jenstead to approve the general meeting minutes for December 15, 2015. It was 2nd by Burl Ingebretsen and the motion carried.

b) Special Meeting – December 15, 2015

A MOTION was made by Tom Berglind to approve the special meeting minutes for December 15, 2015. It was 2nd by Drew Schwan and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – none.

7) Citizens concerns – none.

8) Maintenance Department – Aaron Mayry – Aaron has had a few issues with the new sander, but he has gotten it working correctly now.

9) Water Department – Norm Nyland – 748,000 gallons were pumped last month. There was 12,091,000 gallons of water used in the city in 2015, June 17th was the highest flow date and July was the highest month for usage. Norm has been working with moore engineering on water quality issues. Steve and Dave are moving forward on training and Norm will be writing up an application for Steve to test at the conference in March that he and Norm will be attending. The new unit heaters have not been installed yet in the water plant and Bob will call on them to find out when they will be installed.

10) Sewer Department – Norm Nyland – 803,000 gallons pumped to the lagoons last month. JetWay has not responded for the cleaning yet.

11) Treasurers Report – looked over.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Burl Ingebretsen to approve the Claims. It was 2nd by Adam Jenstead and the motion carried.

Norm brought in tonight a water permit for the Minnesota DNR that needs to be added to the claims for \$188.69.

A MOTION was made by Tom Berglind to approve the water permit claim for \$188.69. It was 2nd by Adam Jenstead and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 3 to be shut off this month if payments aren't made by the 25th.

14) Old Business

15) New Business

a) City Designations

- i) Engineer – Moore engineering
- ii) CPA – Carlson Highland
- iii) Depositories for City Funds – Northwestern Bank & UBS
- iv) Newspaper – Barnesville Record Review
- v) Attorney – Zenas Baer
- vi) Vice Mayor – Burl Ingebretsen

b) Commissioner Appointment

- i) Health – Adam Jenstead
- ii) Weeds – Bob Dablow
- iii) Emergency Management Director – Randy Schmidt
- iv) Fire District – Bob Dablow
- v) Rescue Squad – Drew Schwan
- vi) Parks – Adam Jenstead
- vii) Recycling – Burl Ingebretsen
- viii) Streets – Burl Ingebretsen
- ix) Zoning – Tom Berglind
- ix) Water – Tom Berglind
- xi) Sewer – Tom Berglind

16) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Nothing to report.

c) Emergency Management Director – Randy Schmidt – We need to replace the sirens again, it should be under \$400.00.

d) Fire District - Bob Dablow – No minutes for the month. There are 6 Firefighters going through EMT training. Randy brought up some issues in the community center that need to be fixed. There is an exposed outlet, cracked outlet covers, exit lights need replacing, a fire extinguisher is falling off the wall and the breaker box needs to be cleared around it. We have ordered new exit lights and emergency lights, Aaron will replace outlets and outlet covers tomorrow. The council would like Randy to get us a list and we will get it all taken care of.

e) Rescue Squad - Drew Schwan – Minutes were looked over. There is a blood drive on January 31st and a trauma tactics seminar on the 31st.

f) Parks – Adam Jenstead – Burl had a resident request that the city put in an ice rink, the city has had one in the past and had issues with keeping it maintained. Burl will check with the resident to see if there is any way to get it set up and have it maintained by those using it.

g) Recycling – Burl Ingebretsen – Going well.

h) Streets – Burl Ingebretsen – Nothing to report.

i) Zoning – Tom Berglind – We have had issues with a resident not picking up the

certified mail sent to the regarding the work done on the home without a permit.

18) Adjournment

A MOTION was made by Burl Ingebretsen to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 7:55pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 2-16-16