

Minutes
February 16, 2016
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead and Burl Ingebretsen. Drew Schwan was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Hugh Trowbridge and Richard Schenck.

2) The Pledge of Allegiance was said.

Mayor Bob Dablow requested a moment of silence in remembrance of Sabin resident Officer Jason Moszer.

3) Previous Minutes

a) General Meeting – January 19, 2016

A MOTION was made by Adam Jenstead to approve the general meeting minutes for January 19, 2016. It was 2nd by Tom Berglind and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – The City of Dilworth will be doing a large seal coating project this year and Dan thought if we want to get some done this would be a good time, it would be a little less expensive to get it done from the same company as Dilworth is using, because they would already be in the area. Dan will give Tom an idea on cost and Tom will determine what we can afford and which areas to do. If we need to do any crack sealing we should get that done before the seal coating.

6) Amendments to Agenda – Pasta Feed Benefit added to new business.

7) Citizens concerns – A resident had posted on Facebook recently a picture of rusty looking water in her washing machine. Drew had responded to that post and handled it very nicely. The city has not been contacted about that water issue.

Hugh Trowbridge the bookkeeper for St. Cecilia's Church has a complaint that the church is being charged a late fee on their utility bill. Hugh argued that he mailed it out by the due date therefore he believes it was paid on time, because he cannot control the post office, so the city should credit the late fee. The city also has no control of the post office and if it is not here on time it is considered late. The council explained to him that if the bill is not in our possession by the due date it is late and a late fee will be added. Payments are processed after the mail has come in on the 26th of the month, any payments for any account not received by that time do incur a late fee. The city will not be crediting the late fee.

8) Maintenance Department – Aaron Mayry – Aaron had a meeting with Monty about changing out the ceiling tiles in the Community Center. Aaron has brought up in the past that the heating unit is heating the air above the ceiling tiles which is unnecessary. Aaron has also talked with Monty on getting help changing the way the air flows in the Community Center to be more efficient. Bob wants Aaron to throw out the ladder in the Community Center and he will pick up a new one. The dishwasher is also fixed again.

9) Water Department – Norm Nyland – 797,000 gallons were pumped last month. There was a processor failure at the water plant, Norm contacted Sweeney Controls and it will be fixed tomorrow at a cost of \$4,300.00 plus labor for a refurbished unit with a 2 year warranty, a new unit is \$7,000.00 with a 1 year warranty. We encourage citizens to contact us if they are having water issues, Norm is happy to test the water in the home if needed.

10) Sewer Department – Norm Nyland – 793,000 gallons pumped to the lagoons last month. Steve will be testing for the waste-water license at the conference the first week of March. The new sewer camera has been purchased and Norm will be training on using it.

11) Treasurers Report – The audit is coming up this Thursday and Friday, we will not be changing over to 2016 until the audit is completed.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Adam Jenstead to approve the Claims. It was 2nd by Burl Ingebretsen and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 8 to be shut off this month if payments aren't made by the 25th.

14) Old Business

15) New Business

a) Lions Liquor License March 5th – The Lion's are requesting a liquor license for the stag on March 5th.

A MOTION was made by Tom Berglind to approve the liquor license for the Lion's Stag on March 5th. It was 2nd by Burl Ingebretsen and the motion carried. Adam Jenstead abstained.

b) Lions Liquor License April 2nd – The Lions are requesting a liquor license for the stag on April 2nd.

A MOTION was made by Tom Berglind to approve the liquor license for the Fire District Stag on April 2nd. It was 2nd by Burl Ingebretsen and the motion carried. Adam Jenstead abstained.

c) Pasta Feed Benefit – In light of recent events the Harvest Days breakfast scheduled for March 13th will now be a pasta feed put on by the Lion's and Harvest Days to benefit the family of Jason Moszer. The benefit will run from 11:00AM to 7:00PM in the Sabin Community Center. Also this Thursday a group will be going door to door in the city to pass out blue light bulbs for a free will donation.

16) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Nothing to report.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – Minutes and financials were looked over. There will be an upcoming meeting with Bob, Drew, Randy and Zenas about the merging of the FD/EMS groups. Drew will be an Assistant Chief in charge of Rescue once the merger is completed. The Relief Association donated \$30,000.00 to the Fire District. The Fire District is looking forward to working with the members of the Rescue Squad.

e) Rescue Squad - Drew Schwan – Not present to report. No minutes were sent from the last meeting. The blood drive went well as did trauma tactics.

f) Parks – Adam Jenstead – Nothing to report.

g) Recycling – Burl Ingebretsen – Burl met with Kirk from Solid Waste Management, garbage trucks will be going to a weight bases system at the landfill, so rates may be going up.

h) Streets – Burl Ingebretsen – Nothing to report.

i) Zoning – Tom Berglind – We are still working on the dilapidated homes in Sabin, Tom is working on holding a meeting with Sid and Zenas.

18) Adjournment

A MOTION was made by Burl Ingebretsen to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 8:30PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 3-15-16