

Minutes
March 15, 2016
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead and Burl Ingebretsen. Drew Schwan was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Donald Walgrave, Steve Hicks and Richard Schenck.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – February 16, 2016

A MOTION was made by Adam Jenstead to approve the general meeting minutes for February 16, 2016. It was 2nd by Tom Berglind and the motion carried.

b) Special Meeting – March 14, 2016

A MOTION was made by Tom Berglind to approve the special meeting minutes for March 14, 2016. It was 2nd by Burl Ingebretsen and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

a) Administrative Search Warrants – Bob, Tom and Sid met with Zenas yesterday and discussed what the plan will be moving forward with the hazardous properties. The other council members were informed of what the discussion was and the minutes from that meeting are attached.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda –

7) Citizens concerns –

8) Maintenance Department – Aaron Mayry – Aaron will see if the fan in the kitchen can be adjusted to be more efficient. The pond pump is running, it is not set yet. Aaron thinks the floats in the pond may be shorting out, he will replace them if needed. The water level in the pond will be kept at the bottom of the rip rap and the sander is working well.

9) Water Department – Norm Nyland – 761,000 gallons were pumped last month. We received a letter from the Department of Health, we need to set up a Wellhead Protection Plan within the next 2 years. Hydrant flushing will be coming up soon.

10) Sewer Department – Norm Nyland – 757,000 gallons pumped to the lagoons last month. Steve passed the waste water test and will be getting his class D license. Norm needs to contact Key Contracting for the manhole surveys and JetWay for the cleaning. The ponds are looking good, there is plenty of space, we are in the discharge window, but waiting on weather.

11) Treasurers Report – We are still waiting on the audit to be completed at the end of the month before we can switch over to 2016.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Burl Ingebretsen to approve the Claims. It was 2nd by Tom Berglind and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 2 to be shut off this month if payments aren't made by the 25th. Norm thinks one on the list will be a problem to shut off and he was told by the council if the curb stop is not working to dig it up, have it replaced and we will charge it to the homeowner.

14) Old Business

15) New Business

a) Sabin Post Office – Donald Walgrave who owns the post office building has put a trust together due to his wife's passing and was told he needs city approval to change from his name to the name of the trust. The council would like Zenas to look into it, Mr. Walgrave will leave paperwork for the name change that Bob will pass on to Zenas. He has also negotiated a 10 year lease with the post office and would like to extend his lease with the city to cover that period, his current lease is up June 2017.

16) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – There is a meeting coming up that Bob will attend.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – Bob, Drew and Randy met last night and there are some items Zenas needs for the merger, the list is attached to the minutes. Zenas will report at the April council meeting, we are looking at May 1st to have the merger completed.

e) Rescue Squad - Drew Schwan – Not present to report. No minutes were sent from the last meeting.

f) Parks – Adam Jenstead – Softball sign ups are coming up the first week in April.

g) Recycling – Burl Ingebretsen – recycling is going well.

h) Streets – Burl Ingebretsen – Dan sent an estimate for the seal coating. The estimate is \$57,000.00 to do the whole city. The council would like to get this done as we have not done any seal coating in many years.

A MOTION was made by Adam Jenstead to do the project. It was 2nd by Tom Berglind and the motion carried.

i) Zoning – Tom Berglind – There was 1 new home permit this month.

18) Adjournment

A MOTION was made by Burl Ingebretsen to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 7:46PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 4-19-16