

Minutes
April 19, 2016
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Tom Berglind, Drew Schwan and Burl Ingebretsen. Adam Jenstead was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Zenas Baer, Dan Hanson, Steve Hicks and Richard Schenck.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – March 15, 2016

A MOTION was made by Tom Berglind to approve the general meeting minutes for March 15, 2016. It was 2nd by Burl Ingebretsen and the motion carried.

4) City Attorney – Zenas Baer

a) Administrative Search Warrants – Zenas has a meeting with Sid and will make an appointment with the court to get the search warrants signed. Bob spoke with a homeowner about removing the fire damaged home on his property and he seems agreeable on the city removing the home and adding the cost to the property taxes. Zenas will write up a letter to be signed and notarized allowing the city to remove the home and put the cost of removal on the property taxes of that property.

b) Bayer Crop Science – A few agents from Archer Real Estate representing Bayer Crop Science came in to talk with the city about vacating the streets in the area that they are looking into purchasing. Dan Hanson was also sent an email about exploring options at that site for city utility services or putting in a well. Wells are not allowed to be put within city limits, they would need to be connected to the city services. The services from the water and sewer mains to that facility would be private and maintained by the property owner. The city would need to go through a petition process to vacate the platted roadways. The property owner needs to petition the city before the city acts further, the city would need to publish twice and hold a public meeting on the issue before taking any action.

c) Sabin Post Office - Zenas has spoke with Mr. Walgrave on the post office renewal issue. Mr. Walgrave has a contract with the US Postal Service for \$8,800.00 per year renting his building, Mr. Walgrave has a lease with the city that is up in June of 2017 renting the land that the building is on for \$100.00 per year. This lease was from many years ago and the council will talk to Mr. Walgrave about working out a more fair price for the renewal, Tom will contact Mr. Walgrave.

d) Resolution for Rescue Squad Merger – **A MOTION** was made by Burl Ingebretsen to adopt a resolution to discontinue the City of Sabin Rescue Squad and transfer assets and responsibilities to the Sabin-Elmwood Fire District. It was 2nd by Bob Dablow and the motion carried.

5) City Engineer – Dan Hanson – Seal coating bids were opened Monday, we had 3 bids, the low bid is for \$45,616.33 from Astech. Dan recommends crack sealing we did not do last year should be included in what we do. Tom thinks we can use money left over in the general fund from previous years to help pay for this project.

A MOTION was made by Burl Ingebretsen to approve the bid by Astech and do the seal coat

project this year. It was 2nd by Drew Schwan and the motion carried.

6) Amendments to Agenda – Pole in park was added to the agenda under new business.

7) Citizens concerns – We have a complaint form from a resident about another residents home being a nuisance. Bob will write a letter to the homeowner giving them 30 days to clean up the yard. If it is not done within that time we can contact the Sheriff's Department. We can assess a clean up fee to the property taxes if we have to do the clean up.

8) Maintenance Department – Aaron Mayry – The pond pump is set and has been put in the pond. Mosquito pellets have been ordered and put in ditches. The fan in the community center cannot be adjusted, we would need to purchase a new one and replace ours which will be quite expensive. Aaron will get some numbers on the cost to replace the fan and bring it to the next meeting.

9) Water Department – Norm Nyland – 782,000 gallons were pumped last month. Sweeney Controls was called to trouble shoot an issue in the plant which turned out to be a battery issue, new batteries will be installed. We had a resident come back into town who goes south for winter and want their water turned back on over the weekend. We have had issues in the past with the resident not calling ahead and requesting the water be turned on, in the future the water can be turned on only Monday to Friday between 8am and 5pm, there will be no exceptions. Hydrant flushing will begin soon. Norm and Wendy have a Wellhead Protection meeting on May 2nd, with a follow up meeting on May 16th. Someone will need to be appointed to oversee the Wellhead Protection project.

10) Sewer Department – Norm Nyland – 913,000 gallons pumped to the lagoons last month. Jet-Way cleaned and televised, the cost was around \$6,500.00. There was nothing major found, but a chunk of concrete that is not blocking anything was found. We are in the spring discharge window. So far the pretests have failed, but it's looking better now, so Norm is hoping for a good test and to start discharging within the week. Bill Hughes will be out at the end of the month to do the annual work at the lift station, we will have him service the pond pump as well.

11) Treasurers Report – Looked over. We will go over the audit at the May meeting.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Burl Ingebretsen to approve the Claims. It was 2nd by Tom Berglund and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 6 to be shut off this month if payments aren't made by the 25th. There is still the one on the list that has a curb stop that is not working for Norm, Norm was told again to have it dug up, replaced and we will add the cost to property taxes.

14) Old Business

15) New Business

a) Church Welcome Sign – The Pastor at the Lutheran Church would like to along with the Catholic Church put up a welcome sign coming into town. Tom believes they would

need to contact the County, because the area they would like to put the sign is a county right of way. The City approves if they get the OK from the County.

b) Lions Liquor License May 21st – The Lions are requesting a liquor license for the stag on May 21st. **A MOTION** was made by Tom Berglind to approve the License for the stag May 21st. It was 2nd by Burl Ingebretsen and the motion carried.

c) Pole in Park – The light pole in the park that is City owned is a safety hazard and needs to be replaced, Bob will get a bid on the cost to replace it

16) Commissioner Reports

a) Health – Adam Jenstead – Not present.

b) Weeds – Bob Dablow – Bob missed the meeting he planned on attending.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – Minutes and financials were looked over. The Rescue Squad equipment move was made from the City building to the Fire District building. Drew will email a version of an asset list that Zenas has requested.

e) Rescue Squad - Drew Schwan – Nothing to report.

f) Parks – Adam Jenstead – Not present to report.

g) Recycling – Burl Ingebretsen – Clean up day is May 27th. Yard waste days are April 29th and May 27th.

h) Streets – Burl Ingebretsen – Nothing to report.

i) Zoning – Tom Berglind – There may be another new home permit in progress.

18) Adjournment

A MOTION was made by Drew Schwan to adjourn. It was 2nd by Burl Ingebretsen and the motion carried.

The meeting adjourned at 9:18PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 5-17-16