

Minutes
June 21, 2016
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:02PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead, Drew Schwan and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Mike Law, Tim Nundahl, Dan Hanson, and Zenas Baer.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – May 17, 2016

A MOTION was made by Adam Jenstead to approve the general meeting minutes for May 17, 2016. It was 2nd by Tom Berglind and the motion carried.

b) Special Meeting – May 17, 2016

A MOTION was made by Tom Berglind to approve the special meeting minutes for May 17, 2016. It was 2nd by Burl Ingebretsen and the motion carried.

c) Public Hearing June 7, 2016

A MOTION was made by Tom Berglind to approve the public hearing minutes for June 7, 2016. It was 2nd by Adam Jenstead and the motion carried.

4) City Attorney – Zenas Baer – There are concerns by some homeowners on the street vacation. Zenas suggested they petition the city to amend the plat and deed the alleyway and a portion of 2nd street to the affected homeowners. Zenas will work with the homeowners on this issue.

a) Administrative Search Warrants - Bob spoke with the homeowner today about signing on the demo of the fire damaged home. The homeowner has changed his mind about signing to allow the city to tear the home down and add the costs to the property taxes. Bob has asked the homeowner to attend next months meeting. We have search warrants for 3 properties in town and the inspections will be done. Zenas wants the inspection reports as soon as possible.

5) City Engineer – Dan Hanson – The crack sealing is done on all of the streets we had not done last year. There is no definite date on the start of seal coating yet. Dan has not heard from the county yet on if they would like to do the county roads in town when the city streets are done, Dan would like the city to approve adding them to the contract in case the county does want them done.

A MOTION was made by Tom Berglind to authorize the Mayor to add the county roads to the contract with Astech for seal coating as long as the city does not incur any further charges by adding them. It was 2nd by Burl Ingebretsen and the motion carried.

6) Amendments to Agenda – 14)a) Sabin Post Office was moved up.

7) Citizens concerns – Tim Nundahl had a building permit question about moving a garage and putting in new concrete. Tom helped him with the permit.

8) Maintenance Department – Aaron Mayry – Aaron had been spraying for mosquitoes and

cleaning. Bob asked Aaron to clean the park shelter this week. Aaron will submit costs to the council on changing out the kitchen fan before we budget for 2017.

9) Water Department – Norm Nyland – 1,450,000 gallons were pumped last month. Wendy sent out the Wellhead Protection letters. There is a pump that needs to be replaced before winter. Steve Peterson retired from the Department of Health, but we do not have a new contact person yet.

a) Curb Stops – There are many curb stops not up to grade in Sabin and Norm feels we should make sure they are all up to grade. We had homeowners move into a home without a meter installed, they will have 24 hours to get it installed or the water will be shut off and they will be fined.

10) Sewer Department – Norm Nyland – 1,134,000 gallons pumped to the lagoons last month. We had 2.49 inches of rain. 4.7 million gallons were discharged from the ponds. Bill Hughes did the repair work that Norm told the council was needed last month.

11) Treasurers Report – Looked over.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Burl Ingebretsen to approve the Claims. It was 2nd by Adam Jenstead and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 5 to be shut off this month if payments aren't made by the 25th.

14) Old Business

a) Sabin Post Office – Tom is working with Mr. Walgrave on the lease. We would need to move to evict if there is no lease in place when the current lease expires in June 2017.

15) New Business

a) Amateur Radio Proclamation – Bob read the proclamation.

A MOTION was made by Adam Jenstead to declare June 20 to June 26 Amateur Radio Week. It was 2nd by Drew Schwan and the motion carried.

b) Crowbar Temporary Liquor Licenses -

A MOTION was made by Adam Jenstead to approve the Crowbar a temporary liquor license for August 19, 2016. It was 2nd by Tom Berglind and the motion carried.

A MOTION was made by Adam Jenstead to approve the Crowbar a temporary liquor license for August 20, 2016. It was 2nd by Drew Schwan and the motion carried.

A MOTION was made by Tom Berglind to approve the Crowbar a temporary liquor license for September 10, 2016. It was 2nd by Burl Ingebretsen and the motion carried.

16) Commissioner Reports

a) Health – Adam Jenstead – Aaron has been spraying for mosquitoes.

b) Weeds – Bob Dablow – Bob has been spraying for weeds, we have a lot of clover in the park.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – No meeting since our last City meeting.

e) Parks – Adam Jenstead – Adam would like the Harry Buth sign fixed or replaced, the covers on the fences need to be finished and pond scum needs to be cleaned up. The

light pole has not been replaced in the park yet, Bob is working on it. We may place another pet waste station in the park.

f) Recycling – Burl Ingebretsen – good.

g) Streets – Burl Ingebretsen – Nothing new to report.

h) Zoning – Tom Berglind – There was one new home permit.

18) Adjournment

A MOTION was made by Burl Ingebretsen to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 8:54PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 7-19-16