

Minutes
August 16, 2016
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead, Drew Schwan and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Bob Gregor, Steve Busse and Dan Hanson.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – July 19, 2016

A MOTION was made by Burl Ingebretsen to approve the general meeting minutes for July 19, 2016. It was 2nd by Tom Berglind and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

a) Administrative Search Warrants – Jon Lague has signed the papers to allow the City to remove his home and assess the costs to his property taxes. The City will wait for Zenas to go over everything before moving forward.

A MOTION was made by Tom Berglind to allocate the costs to tear down the Lague home and assess the costs to the property taxes once everything is in place. It was 2nd by Burl Ingebretsen and the motion carried.

One homeowner has been contacted numerous times about removing a stump in his yard, Bob will send the homeowner another letter giving a date that it must be removed by or the City will remove it and assess the costs to the property taxes. Sid would like someone to go with him to serve the search warrants for the homes and inspect them.

5) City Engineer – Dan Hanson – Dan brought in a copy of the Civil Engineering Plans for Bayer Crop Science for the City of Sabin to approve. Dan had noted some changes that need to be made to the plans and requested the City Council approve the plans with the contingency that the changes are made.

A MOTION was made by Drew Schwan to approve the Civil Engineering Plans for Bayer Crop Science with the contingencies that the City of Sabin receives a properly signed plan set, proof of permit coverage by the Buffalo Red River Watershed District and a permit coverage card from the MPCA proving proof of NPDES coverage for construction storm water activity. It was 2nd by Tom Berglind and the motion carried.

The costs of \$425.00 for Dan to review the plans will be charged to Bayer Crop Science.

a) Seal Coat Project – The seal coat project is complete and the invoice for payment is in the claims.

A MOTION was made by Burl Ingebretsen to approve payment for the seal coat project. It was 2nd by Adam Jenstead and the motion carried.

6) Amendments to Agenda –

7) Citizens concerns –

8) Maintenance Department – Aaron Mayry – Aaron has sprayed many times for mosquitoes

and will be out spraying again before Harvest Days. Aaron has been working on treating the pond and getting it cleaned up, Aaron will be meeting with someone to discuss the flow issues with the kitchen fan, the blue and white garbage cans will be put out for the weekend, trash bags will be picked up and Aaron will get estimates on fixing the roof in the recycling building.

9) Water Department – Norm Nyland – 1,207,000 gallons were pumped last month. The bubbler at the base of the water tower needs to be replaced before winter. Recirculating pump needs replacing and trees are rubbing on the roof at the water plant. Bob will look into it.

10) Sewer Department – Norm Nyland – 1,301,000 gallons pumped to the lagoons last month with 6.6 inches of rain. Norm has not heard from Key yet and did go around town with Brad Fitzgerald to look over some shut offs and manholes that may cause an issue for snow removal this winter. Norm has not contacted Dave's Spray Service yet for the weeds around the pond, but will do it.

11) Treasurers Report – Looked over. The 2017 LGA is \$100,635.00.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the Claims. It was 2nd by Burl Ingebretsen and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 7 to be shut off this month if payments aren't made by the 25th.

14) Old Business

a) Sabin Post Office – Bob met with Mr. Walgrave and Zenas is writing up a new lease, we will wait for the lease before moving ahead further.

b) UBS Account – The City needs to decide the dollar amount if any that will be going to the Fire District now that the Rescue Squad has merged with the Fire District. Bob thinks the full amount should be passed on and Drew thinks the fair thing to do is split the amount evenly between the City and the Fire District.

A MOTION was made by Tom Berglind to close the UBS account and hold the money pending distribution. It was 2nd by Adam Jenstead and the motion carried.

15) New Business

a) Closing County Roads – The County has new forms to fill out for closing county roads for events and the F.M. Crusaders will get us their insurance information for the forms to submit to the county.

b) Proposed Tax Levy – The levy was discussed and a 10% raise was decided on for the proposed levy with plans to again lower the amount by the final levy.

A MOTION was made by Tom Berglind to adopt a resolution to set the proposed tax levy at \$148,500.00. It was 2nd by Burl Ingebretsen and the motion carried.

c) LMC Loss Control Recommendations – The recommendations sent by the League of Minnesota Cities were discussed.

d) ATCS – Advanced Train Control System would like to place 2 antennae on the water tower to monitor the movement of trains. There are still some old items on the water tower that need to be removed, the City will talk to the parties with items on the tower and have them claim their items then remove others. Drew would like to see contracts drawn up for all parties on the tower. Bob will contact all parties involved to have their items labeled.

16) Commissioner Reports

a) Health – Adam Jenstead – Aaron has been spraying for mosquitoes regularly.

b) Weeds – Bob Dablow – Wild parsnip is what Bob is looking out for now.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire District - Bob Dablow – Four months worth of financials and minutes are attached.

e) Parks – Adam Jenstead –The Lions will replace the Harry Buth sign in the park. The power pole is owned by Xcel Energy and has not been looked at yet. Drew has been talking to everyone he has seen throwing rocks into the pond.

f) Recycling – Burl Ingebretsen – We will be closed August 20th for Harvest Days.

g) Streets – Burl Ingebretsen – Nothing new to report.

h) Zoning – Tom Berglind – Nothing new to report.

18) Adjournment

A MOTION was made by Tom Berglind to adjourn. It was 2nd by Burl Ingebretsen and the motion carried.

The meeting adjourned at 9:10 PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 9-20-16