

Minutes
November 15, 2016
General Meeting

1) The meeting was called to order by Burl Ingebretsen at 7:00PM.

a) Council Members present were Tom Berglind, Adam Jenstead, Burl Ingebretsen and Drew Schwan. Bob Dablow was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Brian Osowski and Michelle Moyano.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – October 18, 2016

A MOTION was made by Tom Berglind to approve the general meeting minutes for October 18, 2016. It was 2nd by Adam Jenstead and the motion carried.

b) Special Meeting – November 10, 2016

A MOTION was made by Adam Jenstead to approve the special meeting minutes for November 10, 2016. It was 2nd by Drew Schwan and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda –

7) Citizens concerns –

8) Maintenance Department – Aaron Mayry – The outlets that were not working correctly in the Community Center have been replaced. Aaron will be hooking the sander back up soon for the winter. Aaron talked to Bob about moving the ambulance out of the maintenance building into the recycling building to make room to dry out sand and for the ceiling tiles.

9) Water Department – Norm Nyland – Not present to report - 870,000 gallons were pumped last month. The fire hydrants have been flushed and winterized. The recirculating pump has been removed and will be repaired or replaced.

10) Sewer Department – Norm Nyland – 1.12 million gallons pumped to the lagoons last month with 2.51 inches of rain. Norm is waiting on weather to do the discharge. Rip rap at the lagoons will be done soon.

11) Treasurers Report – Looked over.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the Claims. It was 2nd by Drew Schwan and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 5 to be shut off this month if payments aren't made by the 25th.

14) Old Business

a) **Sabin Post Office** – Nothing new at this time.

b) **Refinancing Bonds** – Brian and Michelle with AMKO Advisors came back with a plan for refinancing some of our bonds. They will come back to the December meeting with firm numbers for the council to make a decision to refinance or not at that time.

15) New Business

a) **Canvass Election Results** – The person with the most write in votes to fill the empty council seat was Lloyd Helgeson.

A MOTION was made by Tom Berglind to adopt a resolution certifying the election results. It was 2nd by Drew Schwan and the motion carried.

b) **Cats** – Bob had this added to the agenda and was unable to attend, so we will look at it next month.

16) Commissioner Reports

a) **Health** – Adam Jenstead – Nothing to report.

b) **Weeds** – Bob Dablow – Not present to report.

c) **Emergency Management Director** – Randy Schmidt – Not present to report.

d) **Fire District** - Bob Dablow – Not present to report - No meeting.

e) **Parks** – Adam Jenstead – Parks are good for the season.

f) **Recycling** – Burl Ingebretsen – Recycling is going well.

g) **Streets** – Burl Ingebretsen – Nothing to report.

h) **Zoning** – Tom Berglind – Nothing to report.

18) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Drew Schwan and the motion carried.

The meeting adjourned at 7:55PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 12-20-16