

Minutes

January 17, 2017

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:03PM.

a) Council Members present were Bob Dablow, Drew Schwan, Adam Jenstead and Lloyd Helgeson. Tom Berglind was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Greg Stang, Dan Hanson, Brian Osowski and Michelle Moyano.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – December 20, 2016

A MOTION was made by Adam Jenstead to approve the general meeting minutes for December 20, 2016. It was 2nd by Drew Schwan and the motion carried.

b) Special Meeting – December 20, 2016

A MOTION was made by Adam Jenstead to approve the special meeting minutes for December 20, 2016. It was 2nd by Drew Schwan and the motion carried.

c) Special Meeting - January 2, 2017

A MOTION was made by Drew Schwan to approve the special meeting minutes for January 17, 2017. It was 2nd by Adam Jenstead and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Dan stopped in to see how everything was going.

6) Amendments to Agenda – none.

7) Citizens concerns – none.

8) Maintenance Department – Aaron Mayry – The sander has low power issues and Aaron is not sure if it's due to the truck battery or if there is another issue, he will talk to Bert's Truck Equipment to see if he can find a solution. Aaron will contact Monty to see if they can schedule a time with him to put the new ceiling tiles in the community center. Aaron is going to do a pressure test on the duct for the kitchen fan, he thinks the problem is that it may be leaking. The battery is dead in the ambulance and after it gets running it will be moved to the Fire Hall to be cleaned out.

9) Water Department – Norm Nyland – 975,000 gallons were pumped last month. The water report for the state was done today, 12,316,000 gallons were pumped last year.

a) People Services – Greg Stang from People Services came in with a proposal for running the water & sewer departments. The city would be required to have someone do the day to day work at the plants, People Services would have someone in town one day a week to collect data that the city worker has been recording the rest of the week and do the state paperwork for the plants. People Services would charge the city \$865.00 per moth for having someone here one day a week and doing the state required paperwork anything besides that would be charged at \$50.00 per hour. The council will make a decision on this at a later date. Adam thinks that the maintenance department should take on the day to day responsibilities

at the plant, Aaron strongly disagrees.

10) Sewer Department – Norm Nyland – 1,145,000 gallons pumped to the lagoons last month. There was 1.35 inches of precipitation last month. Norm will be keeping an eye on the pond levels until the spring discharge.

11) Treasurers Report – We will be waiting until after the audit to change over to the new year in the system.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Adam Jenstead to approve the Claims. It was 2nd by Drew Schwan and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 9 to be shut off this month if payments aren't made by the 25th.

14) Old Business

a) Refinancing Bonds – Michelle and Brian with AMKO Advisors came in to discuss the bonds again. The rates are slowly coming back down and they are wondering if the city is still interested in refinancing. The council would still like to look into refinancing, Brian and Michelle will be in touch with Bob and may come back to the February meeting.

15) New Business

a) City Designations

- i) Engineer – moore engineering
- ii) CPA – Carlson Highland
- iii) Depositories for City Funds – Northwestern Bank & UBS
- iv) Newspaper – Barnesville Record Review
- v) Attorney – Zenas Baer
- vi) Vice Mayor – Tom Berglind

b) Commissioner Appointment

- i) Health – Adam Jenstead
- ii) Weeds – Bob Dablow
- iii) Emergency Management Director – Randy Schmidt
- iv) Fire & Rescue – Bob Dablow & Lloyd Helgeson
- v) Parks – Adam Jenstead
- vi) Recycling – Drew Schwan
- vii) Streets – Tom Berglind
- viii) Zoning – Tom Berglind
- ix) Water – Bob Dablow
- x) Sewer – Bob Dablow

16) Commissioner Reports

a) **Health** – Adam Jenstead – Nothing to report.

b) **Weeds** – Bob Dablow – Nothing to report.

c) **Emergency Management Director** – Randy Schmidt – Not Present to report.

d) **Fire & Rescue** - Bob Dablow – No minutes for the month. The Fire District is still looking into purchasing a new fire truck.

e) **Parks** – Adam Jenstead – Nothing to report.

f) **Recycling** – Drew Schwan – We have not found a replacement for the Recycling

Center yet. The wage at the center is \$12.50 per hour.

g) Streets – Tom Berglind – Not present to report.

h) Zoning – Tom Berglind – Not present to report.

18) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Lloyd Helgeson and the motion carried.

The meeting adjourned at 8:48pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 2-21-17