

Minutes

February 21, 2017

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead and Lloyd Helgeson. Drew Schwan was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Jenilynn Marchand, Lynn Foss, Jenny Mongeau, Brian Osowski and Michelle Moyano.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – January 17, 2017

A MOTION was made by Adam Jenstead to approve the general meeting minutes for January 17, 2017. It was 2nd by Lloyd Helgeson and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – none.

7) Citizens concerns – none.

Wellhead Protection – Jenilynn Marchand from the Minnesota Department of Health came in to hold a Public Information Meeting on part 1 of our Wellhead Protection Plan. The Department of Health provided the service to the city for part 1 of the plan, part 2 can cost the city up to \$15,000.00 to complete, but Jenilynn checked with her supervisors and the Department of Health is going to provide the service for part 2 as well. Jenilynn went over part 1 of the plan for the council and attendees. We will continue working on part 2 and once it is complete we will hold another Public Information Meeting. We need to amend the plan every 10 years, so in year 8 once our plan is completed we will begin the amendment process.

8) Old Business

a) Refinancing Bonds – Michelle and Brian with AMKO Advisors came in to discuss the bonds again. The council looked at the numbers we can save by refinancing at this time.

A MOTION was made by Tom Berglind to accept the United Bankers Bank bid to refinance our bonds. It was 2nd by Adam Jenstead and the motion carried.

A MOTION was made by Lloyd Helgeson to adopt a resolution authorizing the sale of bonds. It was 2nd by Tom Berglind and the motion carried.

The plan is to refinance on March 14, 2017. The Water Revenue Bonds and Fire Hall Bond are not included with this refinancing.

A proposal for refinancing the Fire Hall Bond was also brought to the council that could save the City and Township \$19,000.00 each.

A MOTION was made by Adam Jenstead to accept the bid by Sargent County Bank to refinance the Fire Hall Bond. It was 2nd by Tom Berglind and the motion carried.

9) New Business

10) Maintenance Department – Aaron Mayry – Aaron contacted Monty about helping change out the ceiling tiles in the community center, he cannot come out until the 2nd week in March, so Aaron will work on getting done what he can and plans to finish the 2nd week in March. Aaron has continued to work on the kitchen fan, the duct work seems to be leaking, so Aaron plans to seal it up to see if that fixes the problem. New battery clamps were installed on the sander and it seems to be working better now. A new lock and handle were installed on the Recycling Center.

11) Water Department – Norm Nyland – 830,000 gallons were pumped last month. Norm will be attending the MNRW conference again this year in March. The water heater at the water plant had an issue that was fixed today. The flush valve on the toilet in the water plant had a recall and replacement parts are coming for it.

12) Sewer Department – Norm Nyland – 1,103,000 gallons pumped to the lagoons last month. There was .66 inches of precipitation last month. The lagoons are pretty full, we have 2 months until the discharge window. Bob received a notice from the state that Norm will be receiving an award for sewer operation, the award will be handed out March 30th at a ceremony in the cities.

13) Treasurers Report – We are still waiting until after the audit to change over to the new year in the system.

14) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Adam Jenstead to approve the Claims. It was 2nd by Lloyd Helgeson and the motion carried.

15) Water/Sewer/Garbage Bills & Past Dues – There are 4 to be shut off this month if payments aren't made by the 25th.

16) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Nothing to report.

c) Emergency Management Director – Randy Schmidt – Not Present to report.

d) Fire & Rescue - Bob Dablow – No minutes for the month. Bob got a letter that there are some requirements for 2015 & 2016 that need to be turned into the state. Carlson Highland has done this for the Fire District in the past, but does not have the time to do it this year, so Bob and Kathy will do what they can to get it taken care of.

e) Parks – Adam Jenstead – There are some dead trees in the park that need to be removed and replaced. The Lion's are looking into doing another tree project.

f) Recycling – Drew Schwan – Not present to report. We still need to find a replacement for the Recycling Center.

g) Streets – Tom Berglind – Nothing to report.

h) Zoning – Tom Berglind – Nothing to report.

Bob plans to order business cards for city council and staff.

17) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Tom Berglind and the

motion carried.
The meeting adjourned at 8:28pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 3-21-17