

Minutes

March 21, 2017
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead, Drew Schwan and Lloyd Helgeson.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry and Norm Nyland.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – February 21, 2017

A MOTION was made by Adam Jenstead to approve the general meeting minutes for February 21, 2017. It was 2nd by Lloyd Helgeson and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – none.

7) Citizens concerns – none.

8) Old Business

a) Hazardous Properties – Bob wrote letters to 2 of the homeowners we had previously contacted and will get them mailed out, so we can move towards getting search warrants for these homes if they do not respond. We still have 2 search warrants to be served for some others we have been working on.

b) Sabin Post Office – Bob and Tom will meet with the building owners next Friday March 31st, to discuss the land rent contract.

9) New Business

a) Crowbar Yearly Liquor License Renewal – The Crowbar's yearly on and off sale licenses are up for renewal, they expire on May 31, 2017.

A MOTION was made by Tom Berglind to approve the yearly liquor licenses for the Crowbar. It was 2nd by Drew Schwan and the motion carried.

b) Crowbar Temporary Liquor License April, 1 2017 – The Crowbar has requested a temporary license for the Fire Stag on April 1st in the Community Center.

A MOTION was made by Adam Jenstead to approve the temporary license on April 1, 2017. It was 2nd by Lloyd Helgeson and the motion carried. Tom Berglind abstained.

c) Benefit in Community Center May 7, 2017 – The Lion's would like the Council to waive the fee for use of the Community Center for the benefit they are holding for Caleigh Damm on May 7, 2017.

A MOTION was made by Tom Berglind to waive the rental fee for the benefit on May 7, 2017 with the stipulation that the Lion's clean up after the event. It was 2nd by Drew Schwan and the motion carried.

d) Painting Community Center – Wendy has talked with Monty about having the work release help out and paint the Community Center and City Hall office. We'd also like to

put in new LED lights, wall sconces and may also try to fit in stripping & waxing the floor. The costs including having the lights installed by a professional will be about \$5,000.00.

A MOTION was made by Tom Berglund to approve up to \$5,000.00 to get the work in the Community Center done. It was 2nd by Adam Jenstead and the motion carried.

e) Out of State Travel Policy – We are suppose to have a policy in place for out of state travel even though we do not travel out of state. Bob came up with a policy and the council looked it over for approval.

A MOTION was made by Lloyd Helgeson to adopt the out of state travel policy. It was 2nd by Drew Schwan and the motion carried.

10) Maintenance Department – Aaron Mayry – Aaron has been working on his usual duties. The remaining ceiling tiles will be done within the next 2 weeks and the hole in the corner of the Community Center will be patched.

11) Water Department – Norm Nyland – 781,000 gallons were pumped last month. Norm attended MNRW conference again this year and learned about issues other Cities are facing. Water is getting scarce in some Cities and Norm thinks we should look into ways to conserve water.

12) Sewer Department – Norm Nyland – 1,323,000 gallons pumped to the lagoons last month. There was .88 inches of precipitation last month. The lagoons are pretty full we may be doing 2 discharges this spring. People have been ripping up the ponds on ATVs again. Norm again brought up that he thinks sump pumps are a big problem and people are not discharging outside like they are required to do. He thinks we need to come up with an enforcement program for violators. Bob said he will talk to Zenas about it.

13) Treasurers Report – The Audit is done and we should have everything up to date for the next meeting.

a) Audit Questionnaire – Bob, Tom and Wendy all filled out questionnaires for the audit this year on fraud prevention. Bob just wanted to bring it up, so we are on on the lookout for possible fraud issues.

14) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Lloyd Helgeson to approve the Claims. It was 2nd by Tom Berglund and the motion carried.

15) Water/Sewer/Garbage Bills & Past Dues – There are 5 to be shut off this month if payments aren't made by the 25th. One on the list is seriously past due and Norm has not found the shut off yet, if it does not get paid it will need to be located by another company at the owners expense.

16) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Bob attended a meeting on weeds yesterday and the one to look for this year is palmer amaranth.

c) Emergency Management Director – Randy Schmidt – Not Present to report.

d) Fire & Rescue - Bob Dablow – LED lights have been put in at the Fire Hall along with a new washing machine a grant for \$8,000.00 covered a lot of the cost. The ambulance has been cleaned out and they are looking at selling it.

e) Parks – Adam Jenstead –

f) Recycling – Drew Schwan – The new hire at the recycling center did not work out, so we are still looking. The job opening will be posted again.

g) Streets – Tom Berglind – Nothing to report.

h) Zoning – Tom Berglind – No new permits yet this month.

17) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Tom Berglind and the motion carried.

The meeting adjourned at 8:54pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 4-18-17