

## Minutes

June 20, 2017  
General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 7:02PM.

**a)** Council Members present were Bob Dablow, Tom Berglind, Drew Schwan and Lloyd Helgeson. Adam Jenstead was unable to attend.

**b)** Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland and Dan Hanson.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

**a)** General Meeting – May 16, 2017

**A MOTION** was made by Tom Berglind to approve the general meeting minutes for May 16, 2017. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried.

**4) City Attorney** – Zenas Baer – Not present to report.

**5) City Engineer** – Dan Hanson – The Council would like Dan to send letters to the residents with the water flow issue in Quarterline Crossing. Aaron and Brad Fitzgerald had looked over the area, the culverts appear to be set correctly, but one of the homes may have the lawn built up causing the water to stop flowing properly. Lloyd will talk with one of the homeowners involved to see if they have resolved the issue before we spend the money to have it surveyed and have Dan send the letters.

**6) Amendments to Agenda** – none.

**7) Citizens concerns** – none.

**8) Old Business**

**a) Sabin Post Office** – Tom received an email yesterday after waiting since last August for the building owner to submit changes they would like to the lease agreement. Tom will send it to Zenas for review.

**b) Cats** – We can trap the cats that are roaming freely in town, but we are required to have law enforcement to deliver them to the pound once trapped.

**c) Hazardous Properties** – Zenas has sent to 2 homes on June 6<sup>th</sup> giving them 10 days to return the consent forms to inspect the properties. We have not yet gotten either back, 1 homeowner went to discuss the letter at Bob's home, but was not clear on the issue and Bob thought she was talking about the letters from the county assessor.

**9) New Business**

**a) Amateur Radio Proclamation** – The proclamation was discussed.

**A MOTION** was made by Lloyd Helgeson to proclaim June 19 to June 25, 2017 Amateur Radio Week in Sabin. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**10) Maintenance Department** – Aaron Mayry – Aaron has been working on his usual duties for the past month.

**11) Water Department – Norm Nyland –** 1.32 million gallons were pumped last month. There were some pump issues at the water plant, Hawkins looked at the pumps and they cannot be rebuilt. Dave Coalwell looked for electrical issues and did find a relay had been welded in, Norm also had Sweeney Controls out for a day, but they could not find any issues. Bayer has an odor coming from the water at their site, Norm has tested the water and all tests have come back good. There are some trees that need to be cut down by the water tower, we received a quote of \$1,600.00 to remove the trees and stumps.

**A MOTION** was made by Drew Schwan to approve the quote of \$1,600.00 to remove the trees and stumps. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried.

**a) New Water/Waste-water Superintendent –** Tom and Bob interviewed Mike Kurkowski for the position and believe he will be a good fit to take over these positions. Norm met with Mike as well and went over the operating systems with him. Mike lives in Vergas, but would be through the city daily, he also works in Barnesville. Mike has requested \$1,600.00 per month for doing all duties of the water and waste-water position.

**A MOTION** was made by Lloyd Helgeson to hire Mike Kurkowski to be the Water/waste-water Superintendent. It was 2<sup>nd</sup> by Tom Berglund and the motion carried.

We would like Mike to start August 1, 2017 and for Norm to stay on for a period of time to make the transition smoother changing over to Mike.

**12) Sewer Department – Norm Nyland –** 1.427 million gallons pumped to the ponds last month with 1.14 inches of rain. The ponds have also been mowed.

**13) Treasurers Report –** Looked over. The UBS account has been closed and half of the money was given to the Fire District.

**14) Receipts, Disbursements & Claims –**

**A MOTION** was made by Tom Berglund to approve the Claims. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**15) Water/Sewer/Garbage Bills & Past Dues –** There are 5 to be shut off this month if payments aren't made by the 25<sup>th</sup>.

**16) Commissioner Reports**

**a) Health –** Adam Jenstead – Not present to report.

**b) Weeds –** Bob Dablow – Bob did not see any of the toxic weeds when he mowed the ponds.

**c) Emergency Management Director –** Randy Schmidt – Not Present to report.

**d) Fire & Rescue -** Bob Dablow – The Fire District only held a short meeting on the 8<sup>th</sup> to approve the donations they received. We are still looking for money that the Fire District was supposed to receive for a washing machine. Wendy has not received it at the city, Bob will check the Fire District books for the money.

**e) Parks –** Adam Jenstead – Bob would like Aaron to work on fixing the T-Ball benches, Aaron said they should be fixed and sealed by next week. Bob is working on removing some stumps in the park. The Lion's planted 85 trees between the parks.

**f) Recycling –** Drew Schwan – Doug Smith has started at the Recycling Center and it is going well.

**g) Streets –** Tom Berglund – Tom attended the Clay County Commissioners board meeting to discuss the Hwy 52/County 11 intersection. Dave Overbo from the County Highway Department was also at the meeting. There are some options being looked at, many

are costly and we may need to look at cost sharing with the county for a solution.

**h) Zoning** – Tom Berglind – Tom got a call at the end of May that Lakes Country is discontinuing the Building Official program. We have until the end of 2017 to hire Sid ourselves at a higher cost or find a replacement.

**17) Adjournment**

**A MOTION** was made by Lloyd Helgeson to adjourn. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

The meeting adjourned at 8:35pm.

Respectfully Submitted

---

Wendy Otte, City Clerk

Approved 7-18-17