

Minutes

July 18, 2017
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead, Drew Schwan and Lloyd Helgeson.

b) Others Present were Wendy Otte/Clerk and Norm Nyland.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – June 20, 2017

A MOTION was made by Drew Schwan to approve the general meeting minutes for June 20, 2017. It was 2nd by Tom Berglind and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – The ditch issue in Quarterline Crossing has been worked out between the homeowners.

6) Amendments to Agenda – none.

7) Citizens concerns – Some of the council members have received calls about a property in town that has added a fence and a generator to the property.

8) Old Business

a) **Sabin Post Office** – We are getting close to finalizing the lease with the post office. The building owners would like the city to terminate the lease if the postal service terminates the lease with them, but we will require rent as long as they have a building on city property.

b) **Hazardous Properties** – There has been little activity on the 2 homes we are currently working on.

9) New Business

a) **Land Rent** – We have a lease with another building owner in the city and they are behind on rent, Wendy will look for the lease for review next month.

10) Maintenance Department – We will close the meeting at the end to discuss the Maintenance Department.

11) Water Department – Norm Nyland – 1,721,000 gallons were pumped last month. We bought 2 new pumps and the plant is working well now. Training with Mike is going well. Working on lead and copper tests again this year.

12) Sewer Department – Norm Nyland – 1,329,000 million gallons pumped to the ponds last month with 2.68 inches of rain. The fence line needs weed eating at the ponds.

13) Treasurers Report – Looked over.

14) Receipts, Disbursements & Claims –

A MOTION was made by Adam Jenstead to approve the Claims. It was 2nd by Lloyd Helgeson and the motion carried.

15) Water/Sewer/Garbage Bills & Past Dues – There are 5 to be shut off this month if payments aren't made by the 25th.

16) Commissioner Reports

a) Health – Adam Jenstead – Mosquitoes have been getting bad, Aaron has been spraying often and we will keep on it.

b) Weeds – Bob Dablow – Bob has not been seeing any of the toxic weeds when he is out mowing.

c) Emergency Management Director – Randy Schmidt – Not Present to report.

d) Fire & Rescue – Bob Dablow – There was no meeting this month, but Fire District is looking into a new fire truck and there have been many rescue calls.

e) Parks – Adam Jenstead – The parks have been looking good, but there is some brush that needs to be picked up. There will be a picnic in the park on July 27th hot dogs, chips and a drink will be given out. There is nothing scheduled in the park for Harvest Days, the new trees are growing and signs will be put up in the city for Harvest Days events.

f) Recycling – Drew Schwan – Nothing new to report.

g) Streets – Tom Berglind – Tom got an email from the County about some signs we could cost share and install at the Hwy 52/County 11 intersection. Costs vary from \$8,627.00 to \$6,279.00 for the signs before installation costs. Tom is waiting to find out what the installation costs will be, but we would like to approve the work now as not to wait another month before we can approve the project with the County. We will also be applying for Wheelage Tax again this year and may be able to use that money for this project.

A MOTION was made by Bob Dablow to approve the cost share with the County to install signs at the intersection of HWY 52 and County Road 11. It was 2nd by Adam Jenstead and the motion carried.

h) Zoning – Tom Berglind – There was a new home permit written last week.

Closed Meeting - The meeting was closed in accordance with MN Statute 13D to discuss personnel issues.

A MOTION was made by Tom Berglind to hire Mike Kurkowski to the Maintenance Department for 30 hours per week at \$17.00 per hour. It was 2nd by Drew Schwan and the motion carried.

Aaron Mayry no longer works for the city and Mike Kurkowski will be taking over the Maintenance Department as well as the Water & Sewer Departments.

17) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Lloyd Helgeson and the motion carried.

The meeting adjourned at 8:22pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 8-15-17