

Minutes

August 15, 2017
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:05PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead, Drew Schwan and Lloyd Helgeson.

b) Others Present were Wendy Otte/Clerk, Dan Hanson, Randy Kraft and Mike Kurkowski.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – July 18, 2017

A MOTION was made by Tom Berglind to approve the general meeting minutes for July 18, 2017. It was 2nd by Adam Jenstead and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – There is a state funded program for road improvements, but we do not have a large enough project at this time to qualify for the grant. We will be using our wheelage funds that we get for the next two years for the HWY 52/County 11 intersection signs.

6) Amendments to Agenda – none.

7) Citizens concerns – There are concerns about a home with many weeds and items piled in the yard. The home in question is one the city is already working on, Bob will send them another letter.

8) Old Business

a) Sabin Post Office – Zenas sent a revised lease to Tom and it was sent to the building owners today.

b) Hazardous Properties – Nothing new to report.

c) Land Rent – We have another land rent issue with a building in town, the owner is way behind on the monthly rent. Wendy has sent the building owner letters and we have not received any response or payment yet. Wendy will send one more letter asking that the past due be paid in full along with the property taxes for the past years be paid in full by September 1st or the lease will be terminated and the building will need to be removed from the City property.

9) New Business

a) Refinancing the Fire Hall Bond – Amko Advisors has sent information about saving if we choose to refinance the bond, Bob will bring the information to the Fire District Board to get their thoughts.

b) Proposed Tax Levy – We will raise the levy 10% from last years final levy and work on bringing it down during budgeting this year before we set the final levy.

A MOTION was made by Bob Dablow to set the tax levy at \$156,200.00. It was 2nd by Drew Schwan and the motion carried.

c) Crowbar Temporary Liquor Licenses for Harvest Days – The Crowbar would like licenses to serve alcohol on Main Street on both Friday, August 18th and Saturday, August 19th during Harvest Days.

A MOTION was made by Adam Jenstead to approve the temporary license for Friday, August 18th. It was 2nd by Lloyd Helgeson and the motion carried.

A MOTION was made by Drew Schwan to approve the temporary license for Saturday, August 19th. It was 2nd by Tom Berglind and the motion carried.

d) Harvest Days – Adam wants to make sure everything is set for Harvest Days. Mike will be putting out trash barrels for this weekend and Harvest Days will be supplying the can liners. The City will be paying \$1,000.00 for the games and the road closures have been approved by the County.

e) 2nd Stall in Recycling Building – The Lions and Harvest Days would like to clean it up, install shelves, make sure it is insulated and put their freezers in the building.

10) Maintenance Department – Mike Kurkowski – Mike is working on getting things cleaned up in a more detailed fashion. Mike took the hub for the tractor in to be repaired and it is ready to be picked up. We will be ordering Mike some work shirts after he looks through the catalog to choose the ones that would work best for him. There are some tools he needs a battery operated drill and a weed eater, he has been using his own.

A MOTION was made by Bob Dablow to approve up to \$1,000.00 for maintenance tools. It was 2nd by Lloyd Helgeson and the motion carried.

11) Water/Sewer Department – Mike Kurkowski – Mike started on July 11th working with Norm and all is going well with the transition. As of today Norm has retired and Mike is taking over the Water & Sewer Departments. 1.851 million gallons were pumped out of the water plant last month & 977,000 gallons were pumped to the lagoons. Mike has been raising the chlorine level in the water plant. A new router for the water plant will be picked up from Sweeney Controls, so Mike can connect to the plant from his phone and home computer.

12) Treasurers Report – Looked over.

13) Receipts, Disbursements & Claims –

A MOTION was made by Tom Berglind to approve the Claims. It was 2nd by Adam Jenstead and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues – There are 6 to be shut off this month if payments aren't made by the 25th.

15) Commissioner Reports

a) Health – Adam Jenstead – Bob will work on getting the spaying done this week.

b) Weeds – Bob Dablow – Many residents have weeds in their yards, Bob will be sending out letters to the homeowners.

c) Emergency Management Director – Randy Schmidt – Not Present to report.

d) Fire & Rescue - Bob Dablow – The Fire Department had to use their AED last night and they have taken the machine from the Community Center. Bob ordered a new AED last night to replace the one that was used. The Fire District had an issue with a pumper and will look into getting it fixed or replaced. The Fire District is also looking at purchasing a new fire truck.

e) Parks – Adam Jenstead – The parks have been looking good, the lights on the

basketball court need to be replaced and Bob talked to Xcel Energy about replacing the power pole by the shelter.

f) Recycling – Drew Schwan – Nothing new to report.

g) Streets – Tom Berglind – The project to add signs at the HWY 52/County 11 intersection is moving forward quickly. We will be using our wheelage funds for the next 2 years to pay our share, which is \$11,000.00 for the signs and installation costs. The signs should be put in this year.

A MOTION was made by Tom Berglind to approve the cost share with the County to install signs at the intersection of HWY 52 and County Road 11 for \$11,000.00 City cost. It was 2nd by Drew Schwan and the motion carried.

h) Zoning – Tom Berglind – Nothing new to report.

16) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Lloyd Helgeson and the motion carried.

The meeting adjourned at 8:57pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 9-19-17