

Minutes

January 16, 2018

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Tom Berglind, Drew Schwan, Adam Jenstead and Lloyd Helgeson.

b) Others Present were Wendy Otte/Clerk and Mike Kurkowski.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – December 19, 2017

A MOTION was made by Lloyd Helgeson to approve the general meeting minutes for December 19, 2017. It was 2nd by Tom Berglind and the motion carried.

b) Special Meeting – December 19, 2017

A MOTION was made by Adam Jenstead to approve the special meeting minutes for December 19, 2017. It was 2nd by Lloyd Helgeson and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

a) Hazardous Properties – Zenas dropped off the search warrant applications to the County 2 weeks ago and is waiting to hear from them.

b) Land Rent – Nothing new to report.

c) Ordinance Enforcement – Zenas still has not been contacted by the County.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – We need to review the lease agreement with the company that has antennas on the water tower.

7) Citizens Concerns – Bob had a call from someone that had their neighbor pushing snow onto their property, Bob will call her back.

8) Old Business

a) Building Inspection Services – We have a contract from Sid for building inspection services, Tom will ask him to revise the payment due date to show that payments will be made at the monthly council meeting.

A MOTION was made by Tom Berglind to approve the contract with Sid Fossan for building inspection services with the revisions on payment due date. It was 2nd by Drew Schwan and the motion carried.

b) Cats – Mike has not heard back yet from the animal control person in Barnesville.

c) Kitchen Hood System – Adam is waiting for an estimate on the hood system, the person he spoke with will only do a parts quote and we would still need to find someone to do the labor.

d) Chickens – Nothing new to report.

9) New Business

a) City Designations

- i) Engineer – Moore Engineering
- ii) CPA – Carlson Highland
- iii) Depositories for City Funds – Northwestern Bank
- iv) Newspaper – Barnesville Record Review
- v) Attorney – Zenas Baer
- vi) Vice Mayor – Tom Berglind

b) Commissioner Appointments

- i) Health – Adam Jenstead
- ii) Weeds – Bob Dablow
- iii) Emergency Management Director – Randy Schmidt
- iv) Fire & Rescue – Bob Dablow & Lloyd Helgeson
- v) Parks – Adam Jenstead
- vi) Recycling – Drew Schwan
- vii) Streets – Tom Berglind
- viii) Zoning – Tom Berglind
- ix) Water – Bob Dablow
- x) Sewer – Bob Dablow

10) Water/Sewer/Maintenance Department – Mike Kurkowski – There has not been much maintenance work done this month. Mike has been busy with snow removal and Bert's is working on the sander this week. The generator at the lift station had a leak, but it has been fixed. Mike will be leaving on January 25th until February 13th on Vacation, he has a relief person lined up and Bob and Tom will meet with him on Monday morning.

11) Treasurers Report – We have not yet gotten any payment information on the refinanced bonds from Amko, Wendy has contacted them several times and they are not responding. We also need to review our Community Center Rental Agreement to inform the renters that all tables and chairs must be put away after the event.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the Claims. It was 2nd by Adam Jenstead and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 4 to be shut off this month if payments aren't made by the 25th.

A MOTION was made by Drew Schwan to increase the monthly late fee on the past due utilities to 10% beginning with the March 25th billing. It was 2nd by Tom Berglind and the motion carried.

14) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Nothing to report.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire & Rescue - Bob Dablow – Minutes and financials were looked over. The Relief Association donated \$10,000.00 and the Sabin Lion's donated \$7,500.00 for the new fire truck equipment.

e) Parks – Adam Jenstead – Nothing to report.

f) Recycling – Drew Schwan – Bob did send Doug home early on Monday night due to weather.

g) Streets – Tom Berglind – Nothing to report.

h) Zoning – Tom Berglind – Nothing to report.

15) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Tom Berglind and the motion carried.

The meeting adjourned at 8:16pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 2-20-18