

## Minutes

May 15, 2018  
General Meeting

**1) The meeting was called to order** by Council Member Tom Berglind at 7:00PM.

**a)** Council Members present were Tom Berglind, Drew Schwan, Lloyd Helgeson and Adam Jenstead. Bob Dablow was unable to attend.

**b)** Others Present were Wendy Otte/City Clerk and Mike Kurkowski.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

**a)** General Meeting – April 17, 2018

**A MOTION** was made by Drew Schwan to approve the general meeting minutes for April 17, 2018. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**b)** Special Meeting – April 17, 2018

**A MOTION** was made by Adam Jenstead to approve the special meeting minutes for April 17, 2018. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**4) City Attorney** – Zenas Baer – Not present to report.

**a) Hazardous Properties** – Bob and Tom have discussed getting the group together to serve the warrants.

**b) Ordinance Enforcement** – We are waiting for a quote from the County Attorney.

**5) City Engineer** – Dan Hanson – We have approval from the watershed and the county, the plans have been submitted to the county, we are waiting for MNDOT approval and then we will advertise for bids.

**6) Amendments to Agenda** – none.

**7) Citizens Concerns** – none.

**8) Old Business**

**a) Kitchen Hood System** – We got a quote from Modern Air for installation, the total cost looks to be about \$44,000 for parts and installation. We will see if we can get another quote as well.

**b) Land Rent** – We are still waiting for some paperwork from them and payments as well.

**c) Clay County HRA** – Bob will be attending a meeting on June 6<sup>th</sup> for the housing project.

**9) New Business**

**a) Amateur Radio Week**

**A MOTION** was made by Adam Jenstead to proclaim June 18 to June 24, 2018 Amateur Radio Week in Sabin. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried.

**10) Water/Sewer/Maintenance Department** – Mike Kurkowski – Mike is discharging the

secondary pond at this time. Hydrants will be flushed this week and next week. We need a new dissolved oxygen meter for waste-water, the one Mike is looking at is about \$600. 801,000 gallons of water were pumped last month. Mike has backed down the backwash amount. Tom stopped by the water plant and the clear well was very clear. There is a leak on a hydrant on 4<sup>th</sup> Ave W, that Mike will get fixed.

**11) Treasurers Report** – Looked over.

**12) Receipts, Disbursements & Claims** – Were looked over.

**A MOTION** was made by Adam Jenstead to approve the Claims. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**13) Water/Sewer/Garbage Bills & Past Dues** – There are 7 to be shut off this month if payments aren't made by the 25<sup>th</sup>.

**14) Commissioner Reports**

**a) Health** – Adam Jenstead – Mike will order spray this month.

**b) Weeds** – Bob Dablow – Not present to report. Bob has been spraying for weeds.

**c) Emergency Management Director** – Randy Schmidt – Not present to report.

**d) Fire & Rescue** - Bob Dablow – Radios in the trucks have been fixed, the FD received a \$10,000 donation and Titan is giving the FD a break on the cost of the Kubota utility vehicle the FD is purchasing.

**e) Parks** – Adam Jenstead – Softball and T-ball started tonight. Adam asked Mike to replace the plywood on the concession stand. The ball fields need to be drug over, Mike can use the 4 wheeler at the FD to do it. Adam will contact Moen for the portable toilets this year to see if the cost will be lower from them. The garbage cans have been put out in the park.

**f) Recycling** – Drew Schwan – Nothing to report.

**g) Streets** – Tom Berglind – Nothing to report.

**h) Zoning** – Tom Berglind – There is a permit for the last lot in Quarterline.

**15) Adjournment**

**A MOTION** was made by Lloyd Helgeson to adjourn. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

The meeting adjourned at 7:40pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 6-19-18