

## Minutes

June 19, 2018  
General Meeting

**1) The meeting was called to order** by Council Member Tom Berglind at 7:00PM.

**a)** Council Members present were Tom Berglind, Drew Schwan, Lloyd Helgeson and Adam Jenstead. Bob Dablow was unable to attend.

**b)** Others Present were Wendy Otte/City Clerk, Tina Spieker, Art Escobar, Randy Kraft, Tabitha Bakke, Anton Albrecht, Dan Hanson and Mike Kurkowski.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

**a)** General Meeting – May 15, 2018

**A MOTION** was made by Lloyd Helgeson to approve the general meeting minutes for May 15, 2018. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**4) City Attorney – Zenas Baer – Not present to report.**

**a) Hazardous Properties –** The search warrants were served yesterday, we are now waiting for the reports.

**b) Ordinance Enforcement –** We are still waiting for a quote from the County Attorney.

**5) City Engineer – Dan Hanson –** We got the OK from MNDOT to advertise for bids, they will be opened here at 2:00PM on July 16<sup>th</sup> and Dan will bring the information to the July 17<sup>th</sup> council meeting.

**6) Amendments to Agenda – none.**

**7) Citizens Concerns –** Some residents had questions about the hazardous properties and as earlier discussed we are waiting on the reports to see what the next step in this process will be. There are also concerns about the cars lined up on HWY 52 blocking the view for cross traffic. The digital speed signs in town were moved by the county, but they will periodically re-install them. One resident would like the City to look at passing a RV ordinance. He is opposed to his neighbor having people living in a camper on her property for extended lengths of time, hooked into the City sewer system. The council responded that if the people were staying in the house for the same length of time the same amount of sewage would be pumped out to the ponds. There is no strain on our sewer system at this time, but it is an issue the city will continue to discuss and we may have some restrictions in the future.

**8) Old Business**

**a) Kitchen Hood System –** Tom spoke to someone about getting us a 2<sup>nd</sup> bid, we hope to have it by next months meeting.

**b) Land Rent –** Nothing new to report.

**c) Clay County HRA –** Bob and Wendy attended a meeting on June 6<sup>th</sup> and we are waiting to hear if Sabin will be among the cities selected for the project.

## 9) New Business

**a) Lion's Temporary Liquor License July 28, 2018** – The Lion's have been asked to set up a bar for the wedding reception in the community center on July 28, 2018.

**A MOTION** was made by Drew Schwan to approve the one day liquor license for the Sabin Lion's on July 28, 2018. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried. Adam Jenstead abstained.

**b) Midco Contract** – Midco is now the owner of the antennas on the water tower and would like a contract with the city for the space. We would like a provision in the contract that the City would have access to the service at no charge. Rental fees were discussed such as \$500.00 per month and \$50.00 per antenna per month. Midco has been out recently and cleaned up the wiring to the antennas and it is looking much better at this time. Lloyd and Bob will discuss pricing for the rental space based on what is on the tower and get the contract to Midco to look over.

**A MOTION** was made by Tom Berglind that Lloyd and one other council member discuss the contract and come up with a rental fee by next week. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**c) Dean's Bulk Contract** – Dean's Bulk also has an antenna on the water tower.

**A MOTION** was made by Tom Berglind that the per antennae rate will be the same for Dean's Bulk as it is for Midco. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**d) Harvest Days** – Harvest Days is requesting closing Main Street and Hwy 52, which has already been approved by the county, use of the community center and that the city pay \$1,000.00 to games galore for Harvest Days on August 17 & 18.

**A MOTION** was made by Tom Berglind to approve the Harvest Days requests. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried. Adam Jenstead abstained.

**10) Water/Sewer/Maintenance Department** – Mike Kurkowski – 1.2 million gallons of water were pumped last month and 1.1 million gallons were pumped to the ponds. The secondary pond was discharged in May. The city truck was serviced. Key Contracting fixed 2 manholes. Ellingson Caulking did the caulking inside the water plant. Mosquito spray has been picked up. The lift station calibration and inspection will be done in the next few weeks. Mike contacted someone to remove the dead tree by the water plant. Algae has been a problem for many years in the ponds and Mike would like to purchase an aerator for the secondary pond, he will look into costs. Mike brought up that other cities have higher fees for ordinance violations and would like the council to look into raising the rates for ordinance violations in Sabin, Tom asked Mike to check with other cities and ask them how they identify violations and who enforces them. Mike has installed posts and a chain to fence off the lift station area to other motorists.

**11) Treasurers Report** – Looked over.

**12) Receipts, Disbursements & Claims** – Were looked over.

**A MOTION** was made by Adam Jenstead to approve the Claims. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried.

**13) Water/Sewer/Garbage Bills & Past Dues** – There are 5 to be shut off this month if payments aren't made by the 25<sup>th</sup>.

## 14) Commissioner Reports

**a) Health** – Adam Jenstead – Mosquitoes have started showing up the last few days.

b) **Weeds** – Bob Dablow – Dave's Spray Service will be out to spray at the lagoons soon.

c) **Emergency Management Director** – Randy Schmidt – Not present to report.

d) **Fire & Rescue** - Bob Dablow – There was no meeting.

e) **Parks** – Adam Jenstead – Parks are looking good, the concession stand keys should be working now.

f) **Recycling** – Drew Schwan – Nothing to report.

g) **Streets** – Tom Berglind – The Clay County Highway Department sent letters to 2 homes in Sabin that their fences have been put up in the county right of way and need to be moved by August 3<sup>rd</sup>.

h) **Zoning** – Tom Berglind – Nothing new to report.

### 15) **Adjournment**

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

The meeting adjourned at 8:33pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 7-17-18