

Minutes

July 17, 2018
General Meeting

1) The meeting was called to order by Council Member Tom Berglind at 7:03PM.

a) Council Members present were Mayor/Bob Dablow, Tom Berglind, Drew Schwan, Lloyd Helgeson and Adam Jenstead.

b) Others Present were Wendy Otte/City Clerk, Zenas Baer, Randy Kraft, Tabitha Bakke, Dan Hanson and Mike Kurkowski.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – June 19, 2018

A MOTION was made by Drew Schwan to approve the general meeting minutes for June 19, 2018. It was 2nd by Adam Jenstead and the motion carried.

b) Emergency Meeting – July 2, 2018

A MOTION was made by Adam Jenstead to approve the emergency meeting minutes for July 2, 2018. It was 2nd by Bob Dablow and the motion carried.

4) City Attorney – Zenas Baer

a) Hazardous Properties – The search warrants were served last month and we have a letter from the County Environmental Health Director that one of the three properties inspected is a public health nuisance. The next step is to use the reports to prepare an order on what the city will require the property owners to do to rectify the problems found. We will send findings to the property owners giving them a specified amount of time to fix the issues. Zenas draft a report for the city to look over for each property with recommendations of order for the city to pass onto the property owners.

b) Ordinance Enforcement – We are still waiting for a quote from the County Attorney. We would like some information, so we can budget for next year if need be.

5) City Engineer – Dan Hanson

a) LRIP - We opened the bids yesterday at 2:00 and the lowest responsible bid was from Northern Improvement Company in the amount of \$223,832.30. Moore Engineering recommended to Clay County at their meeting that they approve the bid made by Northern Improvement Company in the amount of \$223,832.30 which Clay County did pending the City of Sabin's approval. Engineering costs as well as testing costs are not covered by the LRIP grant, the City of Sabin is responsible for those costs.

A MOTION was made by Bob Dablow to approve the bid by Northern Improvement Company in the amount of \$223,832.30 and enter into a contract with them for the County 67 project. It was 2nd by Adam Jenstead and the motion carried.

We will need to hold an assessment hearing at our September meeting.

A MOTION was made by Drew Schwan to adopt a resolution for Hearing on Proposed Assessment. It was 2nd by Adam Jenstead and the motion carried.

Dan will also contact Northern Improvement Company for a quote for the City to pave around the lift station garage if we want to look at doing that at our cost while they are in town for the County 67 project.

6) Amendments to Agenda – none.

7) Citizens Concerns – none.

8) Old Business

a) Kitchen Hood System – We have not received any other bids at this time, the only one we have is for \$44,000.00 which is for parts from one company and labor from another. Mike will get another quote for the city for the hood system.

b) Land Rent – Another invoice has been sent to the building owner for rent and past due and Tom will send a certified copy of the lease for them to sign.

c) Clay County HRA – We qualify for the small cities development grant. Bob and Wendy will meet with 2 of the ladies from the Clay County HRA next week to find out what is next.

d) Water Tower Contracts – The contracts have been sent out and we are waiting on approval from them.

9) New Business

a) Tree Removal – Tom talked to Fitzgerald's Construction and they will start picking up the trees and branches this week.

b) Sweep City Streets – Pro Sweep contacted Tom about sweeping the streets and sent a quote not to exceed \$950.00.

A MOTION was made by Lloyd Helgeson to approve Pro Sweep to clean the city streets not to exceed \$950.00. It was 2nd by Bob Dablow and the motion carried.

Tom will contact Pro Sweep and ask that they come the 2nd week in August.

c) Crowbar Temporary Liquor Licenses August 17& 18 Harvest Days – The Crowbar is requesting to set up a bar on Main Street for the 17 & 18 of August during Harvest Days.

A MOTION was made by Adam Jenstead to approve the temporary liquor license for the Crowbar on August 17th. It was 2nd by Lloyd Helgeson and the motion carried.

A MOTION was made by Adam Jenstead to approve the temporary liquor license for the Crowbar on August 18th. It was 2nd by Lloyd Helgeson and the motion carried.

10) Water/Sewer/Maintenance Department – Mike Kurkowski – The weeds around the pond have been trimmed and Mike fixed the splasher in the pond. The grass by the water tower is coming in nicely. 1.35 million gallons of water were pumped last month and 1.48 million gallons were pumped to the lagoons. Mike was told not to spray for mosquitoes outside of city limits. The generators have not been serviced yet this year.

11) Treasurers Report – Looked over.

12) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Drew Schwan to approve the Claims. It was 2nd by Bob Dablow and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 8 to be shut off this month if payments aren't made by the 25th.

14) Commissioner Reports

a) Health – Adam Jenstead – Mosquitoes are being sprayed regularly.

b) Weeds – Bob Dablow – Dave's Spray Service will be out to spray at the lagoons

soon.

c) Emergency Management Director – Randy Schmidt – Not present to report. A battery back up for the siren has been ordered.

d) Fire & Rescue - Bob Dablow – Minutes and financials are in the packets. The FD received a \$10,000.00 donation from BNSF and used that money to purchase a Kubota vehicle. The FD will be giving out ice cream and holding water fights for Harvest Days.

e) Parks – Adam Jenstead – The T-ball area is looking good, but the benches need work.

f) Recycling – Drew Schwan – Nothing to report.

g) Streets – Tom Berglind – Some Fitzgerald Construction trucks have been driving on 3rd Street and that is posted no trucks.

h) Zoning – Tom Berglind – We do have trees blocking intersections in some areas that homeowners need to trim, Wendy will contact Burl to see how he handled it in the past.

15) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Bob Dablow and the motion carried.

The meeting adjourned at 8:48pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 8-21-18