

Minutes

November 20, 2018

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Mayor/Bob Dablow, Tom Berglind, Adam Jenstead, Drew Schwan and Lloyd Helgeson.

b) Others Present were Wendy Otte/City Clerk, Dan Hanson and Mike Kurkowski.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – October 16, 2018

A MOTION was made by Adam Jenstead to approve the general meeting minutes for October 16, 2018. It was 2nd by Drew Schwan and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

a) **Hazardous Properties** – Nothing new.

b) **Ordinance Enforcement** – Nothing new.

5) City Engineer – Dan Hanson

a) **LRIP** – We need approval for final payment to the contractor for the road project, so the county can send them payment.

A MOTION was made by Tom Berglind to pay the final 5% of the road project bill to Northern Improvement Company. It was 2nd by Lloyd Helgeson and the motion carried.

The County will be mailing us a bill for the costs not covered by the grant.

There is a section of 3rd St that is sunk in one area & sticking up in another, we will look at fixing it in the spring.

6) Amendments to Agenda

7) Citizens Concerns

8) Old Business

9) New Business

a) **Building Official Contract Renewal** – Our contract with Sid is up for renewal.

A MOTION was made by Tom Berglind to renew the building inspector contract with Sid Fossan. It was 2nd by Adam Jenstead and the motion carried.

b) **City Facebook Page** – Drew spoke with some residents and there is interest in a City Facebook page. Drew will set it up and see how it goes, it will be for information only.

c) **Owner Occupied Small Cities Program** – There are several items that need to be in place and need council approval for this program.

i) **Drug Free Workplace Plan** – **A MOTION** was made by Drew Schwan to adopt a drug free workplace plan. It was 2nd by Tom Berglind and the motion carried. Bob Dablow abstained.

ii) **Prohibition of Excessive Force Policy** – **A MOTION** was made by Lloyd Helgeson to adopt a prohibition of excessive force policy. It was 2nd by Adam Jenstead and the motion carried. Bob Dablow abstained.

iii) Anti-displacement Resolution – A MOTION was made by Tom Berglind to adopt an Anti-displacement resolution. It was 2nd by Drew Schwan and the motion carried. Bob Dablow abstained.

iv) Program Income Reuse & Grant Reporting Plan – A MOTION was made by Lloyd Helgeson to adopt a program income reuse & grant reporting plan. It was 2nd by Adam Jenstead and the motion carried. Bob Dablow abstained.

v) Section 3/Minority Women Owned Business Plan – A MOTION was made by Drew Schwan to adopt the section 3/minority women owned business plan. It was 2nd by Tom Berglind and the motion carried. Bob Dablow abstained.

vi) Fair Housing Plan of Action – A MOTION was made by Adam Jenstead to adopt a fair housing plan of action. It was 2nd by Lloyd Helgeson and the motion carried. Bob Dablow abstained.

vii) Owner Occupied Rehab Policies and Procedures – A MOTION was made by Tom Berglind to adopt the owner occupied rehab policies and procedures. It was 2nd by Drew Schwan and the motion carried. Bob Dablow abstained.

viii) Authorization to Sign Reimbursement Requests – A MOTION was made by Adam Jenstead to approve the authorization to sign reimbursement requests. It was 2nd by Lloyd Helgeson and the motion carried. Bob Dablow abstained.

10) Water/Sewer/Maintenance Department – Mike Kurkowski – The new floor scrubber works very well. The sand is spreading well mixed with salt. Adam called Mike last night the furnace was not running in the community center, Mike called Laney's to look at the furnaces in the community center and the water plant both have had running issues. Mike should submit any budget requests before the budget meeting on December 4th. Mike would like the city to purchase a bucket for the front of the tractor for \$8,500.00. The council suggested Mike speak to Fitzgerald's about renting equipment when needed. Mike would also like to take over water & sewer as a contractor instead of an employee, Tom asked that he submit a proposal for the council to discuss. 1.6 million gallons were pumped to the lagoons last month and 900 thousand gallons of water from the plant. JetWay filmed the service they did this year, but Mike has not looked at it yet. The plant had a failure a few weeks back and Sweeney has fixed the issue. The shed at the water plant has been left open & unlocked a few times, Midco has been contacted. The generators have been serviced.

11) Treasurers Report – Looked over.

12) Receipts, Disbursements & Claims –
A MOTION was made by Tom Berglind to approve the claims. It was 2nd by Lloyd Helgeson and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – There are 6 to be shut off this month if payments aren't made by the 25th.

14) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Nothing to report.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire & Rescue - Bob Dablow – There has not been a meeting since our last city council meeting.

e) Parks – Adam Jenstead – The skating rink is being set up.

f) Recycling – Drew Schwan – The Recycling Center will not be open Thanksgiving weekend.

g) Streets – Tom Berglind – Nothing new to report.

h) Zoning – Tom Berglind – Nothing to report.

15) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Drew Schwan and the motion carried.

The meeting adjourned at 8:21pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 12-18-18