

## Minutes

December 18, 2018

General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 7:00PM.

**a)** Council Members present were Mayor/Bob Dablow, Tom Berglind, Adam Jenstead, Drew Schwan and Lloyd Helgeson.

**b)** Others Present were Wendy Otte/City Clerk, Zenas Baer and Mike Kurkowski.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

**a)** General Meeting – November 20, 2018

**A MOTION** was made by Adam Jenstead to approve the general meeting minutes for November 20, 2018. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried.

**b)** Special Meeting – December 4, 2018

**A MOTION** was made by Tom Berglind to approve the special meeting minutes for December 4, 2018. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**4) City Attorney – Zenas Baer**

**a) Hazardous Properties** – The Nundahl home is not uninhabitable, but there are things that need to be brought up to code in the home. Zenas contacted the state and they can go after the contractor if the work is not completed. Zenas would like for Sid to send a report on the Nundahl home to the department of labor & industry for help with code enforcement and document all contact. Sid has been in contact with Tim Nundahl and told the outside of the home will be sided by the end of January.

The Beck home has until March of 2019 and has contacted us to let the City know the home will be torn down in the time frame he was given, so we will wait until the time limit before moving further on the Beck home.

The Lague property is past the deadline, Jon Lague contacted Zenas and was told that he had contacted the Mayor and the City is working with him. There are multiple violations on this property, including a fence in the front yard over 4ft tall, the property looks like it is being used as a storage area for vehicles. Zenas wants Sid to do another report on the property showing changes since the last report.

**b) Ordinance Enforcement** – We will be checking with the City of Moorhead and the County Attorney to see who would be best for us to work with. We will also contact the Sheriff's Department after the new Sheriff is in office.

**A MOTION** was made by Lloyd Helgeson at 7:35PM to recess the general meeting and open the truth in taxation meeting. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**A MOTION** was made by Adam Jenstead at 7:39PM to resume the general meeting. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**5) City Engineer – Dan Hanson** – Not present to report.

**6) Amendments to Agenda**

**7) Citizens Concerns**

## 8) Old Business

a) **Kitchen Hood System**- We should install this next year. Also, the Lion's would like to update some appliances in the kitchen and want us to look into a cool air return system when we do the hood.

## 9) New Business

a) **City web-site** – Becky has not been able to get anything on the web-site since March, she has tried contacting our hosts with no luck and will no longer be updating the site for us. She will continue to add things to the Area Update when we need it.

**10) Water/Sewer/Maintenance Department** – Mike Kurkowski – The lift station has been serviced. The heat pump was frozen under the water tower and set to off, Mike said he had turned it on in September. Materials for the skating rink were picked up. .816 million gallons of water were pumped last month and 1.19 million gallons were pumped to the ponds, Mike will look at tapes from JetWay to see where the issues may be.

a) **Aerator for the Ponds** – Mike has been looking into cost for an aerator for the sewer ponds, the council feels since we have the money in the sewer account we should get it purchased by the end of this year. The one Mike would like us to purchase costs \$6,850.00 and may not work with our generator, so next year we may need to replace or convert ours.

**A MOTION** was made by Bob Dablow to purchase the aerator this year. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**11) Treasurers Report** – Looked over.

## 12) Receipts, Disbursements & Claims –

**A MOTION** was made by Drew Schwan to approve the claims. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**13) Water/Sewer/Garbage Bills & Past Dues** – There are 8 to be shut off this month if payments aren't made by the 25<sup>th</sup>.

## 14) Commissioner Reports

a) **Health** – Adam Jenstead – Nothing to report.

b) **Weeds** – Bob Dablow – Bob got the annual report from Clay County, the info from Dave's Spray Service will be sent in.

c) **Emergency Management Director** – Randy Schmidt – Not present to report.

d) **Fire & Rescue** - Bob Dablow – Tom got a grant for a new dryer for \$8,000.00 for the FD.

e) **Parks** – Adam Jenstead – We had an issue with the liner for the rink, the Lion's and Harvest Days have each donated \$150.00 for a new liner.

f) **Recycling** – Drew Schwan – Nothing to report.

g) **Streets** – Tom Berglind – Nothing to report.

h) **Zoning** – Tom Berglind – Nothing to report.

## 15) Adjournment

**A MOTION** was made by Drew Schwan to adjourn. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

The meeting adjourned at 8:23pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 1-15-19