

## Minutes

March 19, 2019  
General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 7:00PM.

**a)** Council Members present were Bob Dablow, Tom Berglind, Drew Schwan, Adam Jenstead and Lloyd Helgeson.

**b)** Others Present were Wendy Otte/Clerk, Doug Smith, Mike Kurkowski, Gabe Tweten, Randy Schmidt and Zenas Baer.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

**a)** General Meeting – February 19, 2019

**A MOTION** was made by Adam Jenstead to approve the general meeting minutes for February 19, 2019. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried.

**4) City Attorney – Zenas Baer – Not present to report.**

**a) Hazardous Properties –** The property at 115 2<sup>nd</sup> St N is past the time given to rectify the issues, the council asked Zenas to file with the court for a court order allowing the city to clean up the property. The property at 107 2<sup>nd</sup> St N has also past the due date to remove the hazardous building and the council also asked Zenas to file with the court to get an order to remove the home. For the property at 131 2<sup>nd</sup> St N Zenas recommends that Sid contact the State for help on this property. Zenas will contact Sid and help him with this process.

**b) Ordinance Enforcement –** State Statute 484.87 Subd. 3 permits a City with a population under 600 by resolution to give the duty to prosecute petty misdemeanors and misdemeanors to the County Attorney.

**A MOTION** was made by Tom Berglind to adopt a resolution giving the petty misdemeanor and misdemeanor prosecution duties to the County Attorney. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**5) City Engineer – Dan Hanson – Not present to report.**

**6) Amendments to Agenda – none.**

**7) Citizens Concerns – none.**

**8) Old Business**

**a) Kitchen Hood System –** We will ask the parts and installation groups to attend next months meeting. Bob also recommends we contact the County for an inspection and make sure what we plan to do is the correct replacement before we begin.

**b) Small Cities Grant Items –** Nothing new.

**9) New Business**

**a) Flood Preparedness –** The City wants to get ahead of this before we have any issues, so Gabe Tweten the Clay County Emergency Manager was asked to attend the meeting. The council explained what we do in Sabin such as clearing culverts and pumping

water from the pond. Gabe told us there is a form 214 we can fill out for all cost associated with flooding if it happens for possible reimbursement, he will send us the form.

**10) Maintenance Department – Doug Smith –** Doug has been working on cleaning and snow removal thus far. The snow blower is leaking gas Doug and Mike replaced a seal, but it still leaks, we may need to look into replacing the snow blower for the end of the year.

**11) Water/Sewer Department – Mike Kurkowski –** Mike attended one day of the MRWA conference and attended a weed meeting with Bob and Doug. Everything is running well in the plant and we have some space in the secondary pond if needed. Mike will be out of town April 11<sup>th</sup> to April 16<sup>th</sup>. 830 thousand gallons were pumped at the water plant and nearly 1 million gallons to the lagoons.

**12) Treasurers Report –** The audit will be completed in the next few weeks.

**13) Receipts, Disbursements & Claims –** Were looked over.

**A MOTION** was made by Tom Berglind to approve the Claims. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**14) Water/Sewer/Garbage Bills & Past Dues –** There are 7 to be shut off this month if payments aren't made by the 25<sup>th</sup>.

**15) Commissioner Reports**

a) **Health –** Adam Jenstead – Nothing to report.

b) **Weeds –** Bob Dablow – Bob, Doug and Mike attended weed training yesterday.

c) **Emergency Management Director –** Randy Schmidt – Nothing to report.

d) **Fire & Rescue -** Bob Dablow – The gear dryer has been installed. The stag is on April 6<sup>th</sup>.

e) **Parks –** Adam Jenstead – Nothing to report.

f) **Recycling –** Lloyd Helgeson – Going well.

g) **Streets –** Tom Berglind – Tom asked that Doug check the streets and inform him of problem areas as the snow and ice melt.

h) **Zoning –** Tom Berglind – We have a permit for 1 new home on 4<sup>th</sup> Ave W.

**16) Adjournment**

**A MOTION** was made by Drew Schwan to adjourn. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

The meeting adjourned at 8:19pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 4-16-19

