

Minutes
April 16, 2019
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Tom Berglind, Drew Schwan, Adam Jenstead and Lloyd Helgeson.

b) Others Present were Wendy Otte/Clerk, Doug Smith, Mike Kurkowski, Jim Stewart, Darin Ohe, Dan Hanson and Scott Alan.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – March 19, 2019

A MOTION was made by Adam Jenstead to approve the general meeting minutes for March 19, 2019. It was 2nd by Tom Berglind and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

a) Hazardous Properties – Zenas will be working on a criminal complaint on the Nundahl property.

b) Ordinance Enforcement – The County has passed the Resolution that we had passed last month for ordinance enforcement by the County Attorney. Our next step will be contacting the County Sheriff's Department.

5) City Engineer – Dan Hanson – Bob has been working on updating our Comprehensive Plan and would like the council to look over our current plan for updates needed to discuss next month. Dan will also see what he can find to help us with this update as well.

6) Amendments to Agenda – none.

7) Citizens Concerns – We received an email about damage done to a property during snow removal, we contract with Fitzgeralds Construction for snow removal, so the property owner will need to discuss issues with them. Tom will follow up on this.

8) Old Business

a) Kitchen Hood System – We had 2 parties one for installation and 1 for parts come in. Installation looks to be \$13,250.00 with the parts list we have at this time, with a 4 to 5 day project time. Parts \$14,408.00 with the current list, but may be cheaper with new fryers. The parts quote will be looked at again and adjusted for what he can do for labor as well as part costs.

b) Small Cities Grant Items – The first 3 homes have had lead risk assessments and are out for bids.

9) New Business

a) Community Center Furnace – The furnace is working properly now, we had a part replaced. We will be cleaning the ducts in the Community Center on April 29th.

b) Eventide Project – Jim Stewart, Arntson Stewart Wagner and Darin Ohe Eventide Moorhead, have come in to request the City do conduit bonding for Eventide Moorhead

Senior Living. They would like the City to issue bonds for the benefit of private businesses. They would like to use our bonding power of 10 million dollars per year for this project. Our name would be on the bond, but we would not be obligated to pay for anything if they default on the payments. If we approve we would need to hold a public hearing as well as the mayor and clerk taking time to sign all of the documents. The council would like to speak with our attorney to make sure the city would not be harmed in any way helping Eventide with this bonding.

A MOTION was made by Tom Berglind to adopt a resolution relating to a project under the industrial development act, giving the project preliminary approval, subject to a public hearing and our attorney looking it over, for the Eventide Moorhead Senior Living Project. It was 2nd by Drew Schwan and the motion carried.

Also, any costs to the city will need to be reimbursed by Eventide.

c) Crowbar Yearly Liquor License – The Crowbar's license is up for renewal.

A MOTION was made by Tom Berglind to approve renewing the Crowbar's liquor license. It was 2nd by Lloyd Helgeson and the motion carried.

d) Comprehensive Plan Update – Discussed earlier, 5) City Engineer.

10) Maintenance Department – Doug Smith – We need to get a debit card for Doug, so he can pick things up when needed, a daily limit of \$500.00 should be fine. Wendy will contact the bank and see what is needed for Doug to fill out for the card. Doug took the ice rink down and all but the tarp will be stored in the sewer garage. We have birds getting into the roof of the community center, Doug will work on plugging any holes.

11) Water/Sewer Department – Mike Kurkowski – A home had a leak on the homeowners side of the line and Bob informed them it was the homeowners responsibility to fix it. We have a state inspection for water tomorrow. The ponds are high, but lower than last year. Mike has not installed the aerator yet, we need to get the power supply figured out first.

12) Treasurers Report – The audit report was looked over. Wendy is transferring everything for this year to the new CTAS system and is hopeful to have it all updated by next months meeting.

13) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the Claims. It was 2nd by Drew Schwan and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues – There are 4 to be shut off this month if payments aren't made by the 25th.

15) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – A resident requested safety data sheets for chemicals used in Sabin, Bob brought them copies to look at.

c) Emergency Management Director – Randy Schmidt – Nothing to report.

d) Fire & Rescue - Bob Dablow – Minutes and financials were looked over. The fire stag went very well, around 350 people attended.

e) Parks – Adam Jenstead – Adam will contact Moen again this year on the portable toilets for the parks to be put in June 1st.

f) Recycling – Lloyd Helgeson – Nothing to report.

- g) Streets** – Tom Berglind – We need to fill some pot holes in town.
- h) Zoning** – Tom Berglind – Nothing to report.

16) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Drew Schwan and the motion carried.

The meeting adjourned at 8:59pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 5-21-19