

Minutes

October 15, 2019

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead, Lloyd Helgeson and Drew Schwan.

b) Others Present were Wendy Otte/Clerk, Mike Kurkowski and Dan Hanson.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – September 17, 2019

A MOTION was made by Drew Schwan to approve the general meeting minutes for September 17, 2019. It was 2nd by Adam Jenstead and the motion carried.

b) Special Meeting – October 3, 2019

A MOTION was made by Adam Jenstead to approve the special meeting minutes for October 3, 2019. It was 2nd by Lloyd Helgeson and the motion carried.

4) City Attorney – Zenas Baer

a) Hazardous Properties – The home that has been removed needs to clean up the property.

b) Ordinance Enforcement – Tom has been emailing with the county and would like another council member to take over as he has many other obligations taking up his time. Drew will help out with getting the ordinances to the county.

5) City Engineer – Dan Hanson – Dan has been working with the Department of Health on the grant for the clearwell. We have the OK from the state to wait until next year to start the project, so we can apply for the grant funding. We do need to add a duck bill valve to the overflow and snow must not be piled near the overflow. The grant would cover half the project costs including engineering fees. We do need to amend the contract with Moore Engineering for the added costs of the plan changes and grant work.

A MOTION was made by Tom Berglind to amend the contract with Moore Engineering for an additional \$3,560.00. It was 2nd by Drew Schwan and the motion carried.

A MOTION was made by Adam Jenstead authorizing Dan Hanson to submit the grant application for the clearwell overflow project. It was 2nd by Drew Schwan and the motion carried.

6) Amendments to Agenda – none.

7) Citizens Concerns – none.

8) Old Business

a) Kitchen Hood System – The parts should be delivered by the end of October and the old stoves have been removed.

b) Small Cities Grant Items – Nothing new.

c) Comprehensive Plan Update – Nothing new.

9) New Business

a) **Lions Temporary Liquor License November 2nd** – The lions are requesting a license for November 2nd ladies night out.

A MOTION was made by Tom Berglind to approve the temporary liquor license for the Lion's. It was 2nd by Lloyd Helgeson and the motion carried. Adam Jenstead abstained.

10) Maintenance Department – Doug Smith – Not present to report. The fountain in the pond needs to be removed for the season.

11) Water/Sewer Department – Mike Kurkowski – The mixer has made an improvement, our TSS levels are down in the ponds. A resident contacted Mike about white residue on canning jars, Mike believed it was due to the Aqua hawk, he backed it down and the resident let him know there was no longer residue on the jars. Mike would like to do the salt/sanding on the streets again this year, the council will look at payment arrangements. Thank you to the Fire Department for winterizing hydrants. .870 million gallons of water were pumped this month and 1.025 million gallons to the lagoons.

a) **DMR report** – Forward the conformation number to Bob and Tom monthly after they are completed.

12) Treasurers Report – Looked over.

13) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Adam Jenstead to approve the Claims. It was 2nd by Tom Berglind and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues – There are 11 to be shut off this month if payments aren't made by the 25th. They have also been sent notices that if not paid by October 31st they will be assessed to property taxes.

b) **Shut off Policy** – Tom proposes that we should have a policy on when shut offs are to be completed. He suggests by Tuesday or Wednesday following the first Monday after the 25th they should be completed.

15) Commissioner Reports

a) **Health** – Adam Jenstead – We should be done spraying for the year.

b) **Weeds** – Bob Dablow – We are done with weeds for the year.

c) **Emergency Management Director** – Randy Schmidt – Not present to report.

d) **Fire & Rescue** - Bob Dablow – The Fire Department winterized the hydrants last night.

e) **Parks** – Adam Jenstead – We still aren't sure about setting up the rink again this year, last year due to high snowfall totals it wasn't used much and Doug spent many hours clearing it. The power pole will be replaced in the park along with the equipment.

f) **Recycling** – Lloyd Helgeson – Recycling has been slow.

g) **Streets** – Tom Berglind – Nothing to report.

h) **Zoning** – Tom Berglind – Nothing to report.

16) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Lloyd Helgeson and the motion carried.

The meeting adjourned at 8:13pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 11-19-19