

## Minutes

December 17, 2019

General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 7:01PM.

**a)** Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead, Lloyd Helgeson and Drew Schwan.

**b)** Others Present were Wendy Otte/Clerk, Mike Kurkowski, Doug Smith and Samantha VanWechel-Meyer.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

**a)** General Meeting – November 19, 2019

**A MOTION** was made by Tom Berglind to approve the general meeting minutes for November 19, 2019. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**b)** Special Meeting – December 3, 2019

**A MOTION** was made by Drew Schwan to approve the special meeting minutes for December 3, 2019. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**4) City Attorney – Zenas Baer**

Zenas will be writing up a purchase agreement for the property next to the water plant and a resolution to change the Mayors term from 2 to 4 years if we choose to change it.

**a) Hazardous Properties** – Nothing new to report.

**b) Ordinance Enforcement** – Nothing new to report.

**5) City Engineer – Dan Hanson** – Not present to report.

**6) Amendments to Agenda** – none.

**7) Citizens Concerns** – none.

**8) Old Business**

**a) Midco Franchise Renewal** – **A MOTION** was made by Lloyd Helgeson to approve the franchise renewal with Midcontinent. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**b) Small Cities Grant Items** – Nothing new.

**c) Comprehensive Plan Update** – Nothing new.

**d) City Web-site** – We have a proposal for \$2,500.00 to update our web-site. Tom is looking into getting a second proposal.

**e) Property Next to Water Plant** – Discussed earlier, City Attorney.

**9) New Business**

**a) West Central Initiative** – Samantha VanWechel-Meyer from West Central Initiative came in to inform the council about different programs they offer in Clay County.

**b) Community Center Rental Agreement Update** – Changes need to be made to add information on the new equipment in the kitchen as well as extra day charges for early set up and late clean up. We will look at it again next month.

**A MOTION** was made by Tom Berglind to recess the General Meeting and open the Truth in

Taxation Meeting at 7:32PM. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**A MOTION** was made by Drew Schwan to adjourn the Truth in Taxation Meeting and resume the General Meeting at 7:54PM. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**c) Community Center Dishwasher & First Aid Kit** – The dishwasher is leaking, Mike will help Doug fix it. We need to update our first aid kit, Bob will take care of updating the kit.

**d) Fuchs Sanitation Rate Increase** – Fuchs is raising resident rates \$.50 per month and all others 3.8% per month.

**10) Maintenance Department** – Doug Smith – Doug replaced the soap and towel dispensers in the community center bathrooms. Our snow blower is not working and we will get it fixed. Doug will wire the security system in the water plant in January. Adam will make protective covers for the gas lines on the new kitchen equipment.

**11) Water/Sewer Department** – Mike Kurkowski – Hydrant #9 froze, Mike has thawed it out and it is good now. Mike has sanded twice in the past few weeks. .903 million gallons of water were pumped this month and 1.12 million gallons to the lagoons.

**a) DMR report** – We will be receiving a notice from the state to amend some DMR reports, some had pre-discharge information added that was not needed.

**12) Treasurers Report** – Looked over.

**13) Receipts, Disbursements & Claims** – Were looked over, a claim for Fitzgerald's Construction \$6,955.00 was added to claims for snow removal.

**A MOTION** was made by Drew Schwan to approve the claims including \$6,955.00 to Fitzgerald's Construction.. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**14) Water/Sewer/Garbage Bills & Past Dues** – There are 11 to be shut off this month if payments aren't made by the 25<sup>th</sup>.

#### **15) Commissioner Reports**

**a) Health** – Adam Jenstead – Nothing to report.

**b) Weeds** – Bob Dablow – Nothing to report.

**c) Emergency Management Director** – Randy Schmidt – Not present to report.

**d) Fire & Rescue** - Bob Dablow – Nothing to report.

**e) Parks** – Adam Jenstead – The ice rink is being set up, the Fire District will flood it when we are ready. Fitzgerald's should be asked to clear a path to the rink during snow removal. The new power pole has been installed in the park, but we are waiting for spring to transfer the equipment.

**f) Recycling** – Lloyd Helgeson – Nothing to report.

**g) Streets** – Tom Berglind – We need to find out if we or the church own the road between the park and the church and get it fixed.

**h) Zoning** – Tom Berglind – Nothing to report.

#### **16) Adjournment**

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

The meeting adjourned at 8:27pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 1-21-20