

**Minutes**  
March 18, 2020  
General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 7:00PM.

**a)** Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead and Lloyd Helgeson. Drew Schwan was unable to attend.

**b)** Others Present were Wendy Otte/Clerk, John Quibell, Randy Schmidt, Terry Erickson and Doug Smith.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

**a)** General Meeting – February 18, 2020

**A MOTION** was made by Tom Berglind to approve the general meeting minutes for February 18, 2020. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**4) City Attorney** – Zenas Baer – Not present to report.

**5) City Engineer** – Dan Hanson – Not present to report.

**6) Amendments to Agenda** – none.

**7) Citizens Concerns** – none.

**8) Old Business**

**a) City Web-site** – John Quibell – JQ Siteworks came in to discuss redesigning the web-site for the City. John will redesign the site to make it more user friendly, so we can regularly update it.

**A MOTION** was made by Lloyd Helgeson to move forward with JQ Siteworks for the web-site redesign. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**b) Fuchs Sanitation** – The council again discussed the 3 rates and services for the contract renewal options.

**A MOTION** was made by Bob Dablow to continue with the current garbage services. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**c) Comprehensive Plan Update** – Nothing new.

**d) Property Next to Water Plant** – Terry Erickson owns the property and is interested in selling the property to the city. He would like to wait until summer or fall to sell, so he has time to clean out the property himself.

**e) Community Center Rental Agreement Update** – The agreement needs to include the costs to clean up and recharge the fire suppression system if activated by a renter and a \$100.00 rental fee added to anyone who uses the fryers with the rental.

**f) Land Rent** – There is a March 26<sup>th</sup> court date set for the eviction on the property.

**g) Small Cities Grant Items** - Nothing new, but they do still have funding for more homes if residents are interested in the program.

**9) New Business**

**a) Coronavirus** – The Community Center is closed for the time being, we will reevaluate next month.

**b) Rural Cities & County Meeting** – The meeting has been postponed.

**10) Maintenance Department** – Doug Smith – The last camera will be installed in the water plant this week. The valve on the mens room toilet needs to be fixed and the dishwasher needs to be serviced.

**11) Water/Sewer Department** – Mike Kurkowski – Not present to report.

**12) Treasurers Report** – The audit is complete. Reports were looked over.

**13) Receipts, Disbursements & Claims** – Were looked over.

**A MOTION** was made by Tom Berglind to approve the claims. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried.

**14) Water/Sewer/Garbage Bills & Past Dues** – There are 6 to be shut off this month if payments aren't made by the 25<sup>th</sup>. We will do the shut offs for now, but may reevaluate due to Covid 19.

**15) Commissioner Reports**

**a) Health** – Adam Jenstead – Nothing to report.

**b) Weeds** – Bob Dablow – Weed meeting has been canceled.

**c) Emergency Management Director** – Randy Schmidt – Slow snow melt so far and we shouldn't need to worry about a spring flood in Sabin.

**d) Fire & Rescue** - Bob Dablow – The fire stag has been postponed until further notice. The next meeting is on the 30<sup>th</sup>.

**e) Parks** – Adam Jenstead – The rink can be taken down and the timer on the lights can be reset for the time change.

**f) Recycling** – Lloyd Helgeson – Nothing to report.

**g) Streets** – Tom Berglind – Doug was asked to check street signs and replace as needed.

**h) Zoning** – Tom Berglind – 3 new permits have been sent to Sid for the Clay County HRA work.

**16) Adjournment**

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried.

The meeting adjourned at 8:01pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 4-21-20

