

Minutes
April 21, 2020
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow. Tom Berglind, Drew Schwan, Adam Jenstead and Lloyd Helgeson all attended via Zoom.

b) Others Present were Wendy Otte/Clerk.

Mayor Bob Dablow made the following announcement regarding open meeting law adjustments:

Welcome to the Sabin City Council meeting. This is where the City of Sabin comes to do their business monthly. Today is Tuesday, April 21, 2020, the time is 7:00P.M.

Due to the Covid-19 National Emergency put in place by our President Donald Trump and the “Stay at Home Order” issued by Minnesota Governor Tim Waltz, both orders still in place at this time, we will be conducting this meeting under Minnesota Open Meeting Law Adjustments.

Before we get into our meeting, I will need to read the Announcement Regarding the Open Meeting Law Adjustments.

With the Covid-19 Pandemic, the data practice office of the Department of Administration has provided guidance with open meeting law adjustments under Minnesota Statue 13D under specific circumstances.

Section 13D.021 requires that any public body to make a determination that an in-person meeting is not practical or prudent because of a health pandemic or emergency declaration under the Minnesota Statue 12 to make the allowed adjustments.

Therefore, Today I am making that declaration.

Under this declaration, City of Sabin Council meetings may be conducted by telephone or other electronic means, so long as the following conditions are met:

- All participating members can hear one another
- Members of the public at the physical meeting location can hear all discussions unless attendance at a regular meeting is not feasible due to a health pandemic.
- At least one member of the public body, chief legal council, or chief administrative officer is present at the meeting location unless not feasible due to the health pandemic.
- All votes are taken by roll call.

Future meetings may be held under these parameters as long as the pandemic declarations are in effect.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – March 17, 2020

A MOTION was made by Tom Berglind to approve the general meeting minutes for March 17, 2020. It was 2nd by Adam Jenstead and the motion carried.

Lloyd Helgeson - Aye

Drew Schwan – Abstained, as he was not present last month.

Bob Dablow - Aye

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – none.

7) Citizens Concerns – none.

8) Old Business

a) Coronavirus – We are now meeting via Zoom. We continue to get updates from the our State Representative and Senators.

b) Comprehensive Plan Update – Nothing new.

c) Community Center Rental Agreement Update – Adam contacted Summit Fire Protection regarding recharging the fire suppression system in the event that it has been discharged. The cost to recharge the system is 2 to 3 thousand dollars and does not include clean up costs. Bob will look at adding a cover to the system so it cannot be accidentally discharged, but is easily accessible if it is needed. Tom has been working on the wording for the rental agreement update and will have it at next months meeting.

d) Land Rent – The eviction court case has been postponed do to Covid-19.

e) Small Cities Grant Items - They are working on homes and still have funds available if others are interested in applying for the program.

9) New Business

a) Clean up Day – Fuchs Sanitation has postponed clean up day, it may be in June or July, we will update as soon as we get the date from them. Yard waste dates are May 1st and 15th.

10) Maintenance Department – Doug Smith – Not present to report.

11) Water/Sewer Department – Mike Kurkowski – Drew wants people reminded to switch sump pumps outdoors. The ice is off the ponds as of last week. Mike is pulling fecal samples tomorrow and Thursday so we can get results back by next week. The water plant is running fine, there have been no alarms since February. Mike would like to start flushing hydrants possibly next week, Drew would like Mike to give him the dates, so he can put a notice on Facebook. Mike will be taking May 15th to 26th off, but will be available in case of an emergency. 850,000 gallons of water were treated last month and 1.04 million gallons were pumped to the ponds.

12) Treasurers Report – Reports were looked over.

13) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Drew Schwan to approve the claims. It was 2nd by Tom Berglind and

the motion carried.
Adam Jenstead - Aye
Lloyd Helgeson – Aye
Bob Dablow - Aye

14) Water/Sewer/Garbage Bills & Past Dues – At this time we are not doing shut offs due to Covid-19.

15) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Nothing to report.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire & Rescue - Bob Dablow – The Fire District has been going out for birthday parties run by Steve Brush for kids in the coverage area. Masks are being made and turned in to the Fire District and will be sent to those in need.

e) Parks – Adam Jenstead – The rink has been taken down. The parks are closed due to Covid-19, we will get the portable toilets set up as soon as the parks reopen.

f) Recycling – Lloyd Helgeson – Closed due to Covid-19.

g) Streets – Tom Berglind – There are many pot holes that need work, we will cold patch them for now. Tom again wants Doug to get the worn out street signs replaced. The road between the park and the Lutheran Church is badly in need of repair. We still do not know if it belongs to the City or the Church, Tom will contact Dan Hanson and get it surveyed.

h) Zoning – Tom Berglind – There are a few permits being worked on.

16) Adjournment

A MOTION was made by Drew Schwan to adjourn. It was 2nd by Adam Jenstead and the motion carried.

Lloyd Helgeson - Aye
Tom Berglind – Aye
Bob Dablow - Aye

The meeting adjourned at 7:43pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved