

## Minutes

August 18, 2020

General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 7:01PM.

**a)** Council Members present were Bob Dablow, Tom Berglind, Drew Schwan, Adam Jenstead and Lloyd Helgeson.

**b)** Others Present were Wendy Otte/Clerk, Dan Hanson, Mike Kurkowski and Doug Smith.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

**a)** General Meeting – July 21, 2020

**A MOTION** was made by Drew Schwan to approve the general meeting minutes for July 21, 2020. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**4) City Attorney** – Zenas Baer – Not present to report.

**5) City Engineer** – Dan Hanson – LRIP may have funding coming up again, Dan will keep us informed if it becomes available.

**a) Community Center-ARMCO** - We still have birds getting into the Community Center, Dan suggested using spray foam to close the gaps because if we need to replace the missing seals we would need to remove the outside panels.

**b) Clearwell Overflow** – We are waiting on Fitzgeralds to do the work. We had tried to get grant funding for the project and did not qualify, so we need to get the work done as soon as possible. Bob will contact Fitzgeralds to get the project completed.

**6) Amendments to Agenda** – none.

**7) Citizens Concerns** – none.

**8) Old Business**

**a) Coronavirus** – There is a meeting with the County today for CARES ACT funding and they have information for those who would like to apply for it.

**b) Comprehensive Plan Update** – Nothing new.

**c) Land Rent** – Tom contacted Zenas and Zenas informed the court that we would like to move forward with the eviction.

**d) Web Site Update** – We have not heard from John regarding him coming it to show us how to do the updating to the site, Bob will contact him.

**e) Small Cities Grant Items** – Nothing new to report.

**f) Wellhead Protection Plan** – There are forms to fill out, some of which require help from Mike. Mike will fill out what he needs to and get it to Wendy next week. There is also a meeting on September 17<sup>th</sup> at 10:00AM, it would be helpful to have Bob and Mike attend along with Wendy.

**9) New Business**

**a) Zoning Ordinance Update** – Tom worked with Sid on updating the ordinance there were just a few minor changes needed.

**A MOTION** was made by Tom Berglind to adopt the updated changes to the zoning ordinance. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**b) Proposed Tax Levy** – Last years final levy was \$153,000.00.

**A MOTION** was made by Bob Dablow to adopt a resolution setting the proposed tax levy at \$168,300.00. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried.

**c) 4 3<sup>rd</sup> St N** – Bob will send a letter to the homeowner regarding things that need to be cleaned up on the property.

**10) Maintenance Department** – Doug Smith – Doug has been spraying for mosquitoes, cleaning in the Community Center and fixed a leak in the Community Center kitchen ceiling. The dishwasher in the kitchen is not working properly, Doug will call someone to see if it can be repaired. The weeds around the city buildings need to be sprayed as well.

**11) Water/Sewer Department** – Mike Kurkowski – Mike purchased new tires for the generator today and will get the other parts needed tomorrow. Mike wants to put the aerator in the pond next week. Mike will request an invoice be sent from Barnesville for the fountain we purchased from them, so we can get it paid for. The Krabbenhoft work is being done.

**a) DMR Report** – Copy was sent to Tom.

**12) Treasurers Report** – Looked over. Tom and Adam will get bids on the lighting work in the Community Center.

**13) Receipts, Disbursements & Claims** – Were looked over.

**A MOTION** was made by Tom Berglind to approve the claims. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**14) Water/Sewer/Garbage Bills & Past Dues** – There are 5 to be shut off this month if not paid by the 25<sup>th</sup>.

**15) Commissioner Reports**

**a) Health** – Adam Jenstead – Doug has been spraying for mosquitoes.

**b) Weeds** – Bob Dablow – Bob has been spraying weeds, Dave's Spray Service will be out to spray by the ponds.

**c) Emergency Management Director** – Randy Schmidt – Not present to report.

**d) Fire & Rescue** - Bob Dablow – Not much going on besides training.

**e) Parks** – Adam Jenstead –

**i) Tree Blocking Park Drainage** – There is a tree across from the park blocking the culvert that drains the park. Bob got a quote to remove the tree \$1,800.00 and the stump \$700.00. Bob will speak with the homeowner and let them know we plan to remove the tree. Drew will get a second quote on removal cost.

**A MOTION** was made by Adam Jenstead to remove the tree and stump up to \$2,500.00 cost. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**ii) Agri-lime for Ball Fields** – Adam has checked into costs, to cover both ball fields \$3,000.00. We may be able to get donations from some of the clubs in town to help with the cost. We would also have a cost to spread the agri-lime once it is here. Since we do not have any costs for Harvest Days this year Adam suggested using the \$1,000.00 budgeted for that and use it towards the agri-lime and have the company bill the City \$1,000.00 and the Sabin Lions \$2,000.00 for the agri-lime.

**A MOTION** was made by Tom Berglind to use the \$1,000.00 budgeted for Harvest Days for

agri-lime for the ball fields. It was 2<sup>nd</sup> by Lloyd Helgeson and the motion carried. Thank you to the Sabin Lions for covering the additional cost.

**f) Recycling** – Lloyd Helgeson – Everything is fine.

**g) Streets** – Tom Berglind – There have been issues with vehicles parked in the alleyway between the post office and colorful building on Main St. Tom will order some tow away zone signs to be placed in the area and Doug will get them installed.

**h) Zoning** – Tom Berglind – Nothing to report.

**16) Adjournment**

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

The meeting adjourned at 8:52pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 9-15-2020