

Minutes

September 15, 2020

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:07PM.

a) Council Members present were Bob Dablow, Tom Berglind and Drew Schwan. Adam Jenstead and Lloyd Helgeson were unable to attend.

b) Others Present were Wendy Otte/Clerk, Mike Kurkowski and Doug Smith.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – August 18, 2020

A MOTION was made by Drew Schwan to approve the general meeting minutes for August 18, 2020. It was 2nd by Tom Berglind and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – Old Business 8) g) Tree Blocking Park Drainage was added

7) Citizens Concerns – none.

8) Old Business

a) Coronavirus – The Clay county Administrator contacted the Mayor regarding the CARES ACT funding. We have received \$41,739.00 that must be used for Coronavirus related expenses.

A MOTION was made by Drew Schwan to adopt a resolution for the Coronavirus Relief Fund. It was 2nd by Tom Berglind and the motion carried.

b) Land Rent – Zenas was informed by the court that eviction proceeding are still not being done at this time.

c) Web Site Update – John will meet with Bob and Wendy on Friday to show them how the site is progressing and how to do the updating.

d) Small Cities Grant Items – There is a payment in the claims for a passthu to the Clay County HRA from DEED.

e) Wellhead Protection Plan – Bob, Wendy and Mike will meet with Dan Disrud from the Department of Health on Thursday to continue working on the Wellhead Protection Plan.

f) 4 3rd St N – Bob has sent a letter to the homeowner about the property being hazardous.

g) Tree Blocking Park Drainage – Last month we had approved \$2,500.00 for removing the tree blocking the park drainage and since that time we have found that it is best to remove 3 trees from the area. We have since had a bid to remove 3 trees including stumps for \$2,700.00.

A MOTION was made by Tom Berglind to approve the \$200.00 increase and have 3 trees removed for \$2,700.00 as opposed to 1 for \$2,500.00. It was 2nd by Drew Schwan and the motion carried.

9) New Business

a) Lion's Liquor License September 19, 2020 – The Lion's have been asked to get a liquor license for a wedding dance in the community center on September 19th.

A MOTION was made by Tom Berglind to approve the Temporary Liquor License for September 19, 2020. It was 2nd by Drew Schwan and the motion carried.

b) Lion's Liquor License October 3, 2020 – The Lion's are requesting a liquor license for October 3rd for the Harvest Days Ladies Night Out event in the community center.

A MOTION was made by Drew Schwan to approve the Temporary Liquor License for October 3, 2020. It was 2nd by Tom Berglind and the motion carried.

c) Clay County Multi-Hazard Mitigation Plan – Clay County has asked the City of Sabin to adopt the Clay County All-Hazard Mitigation Plan.

A MOTION was made by Tom Berglind to adopt the Clay County All-Hazard Mitigation Plan. It was 2nd by Drew Schwan and the motion carried.

d) Community Center Lighting – Tom has received a bid for updating the lighting in the community center, Labor \$1,390.00 and Bulbs \$918.00 from JDP Electric.

A MOTION was made by Bob Dablow to approve the bid from JDP Electric and update the lighting in the community center. It was 2nd by Drew Schwan and the motion carried.

10) Maintenance Department – Doug Smith – Doug has been spraying for mosquitoes, trimming weeds and replacing street signs. Doug has contacted someone regarding repairing the kitchen dishwasher, but has not heard back, he will contact another company.

11) Water/Sewer Department – Mike Kurkowski – The discharge has started. Mike spoke to someone at the state on the clearwell overflow and it needs to get done as soon as possible, Bob will contact Fitzgeralds Construction tomorrow. Mike will not be sanding our streets this year.

a) DMR Report –

12) Treasurers Report – Looked over. Tom would like Wendy to contact Petro-Serve about the propane prepay for this year. Also, Moen can pick up the portable toilet in the park for the year.

13) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the claims. It was 2nd by Drew Schwan and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues – There are 12 to be shut off this month if not paid by the 25th.

15) Commissioner Reports

a) Health – Adam Jenstead – Not present to report.

b) Weeds – Bob Dablow – Dave's Spray Service has been out to spray by the ponds.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire & Rescue - Bob Dablow – The Fire District is riding along while the remains of a WWII vet are being taken home for burial.

e) Parks – Adam Jenstead – Not present to report. The Dickelman tournament was this past weekend, the diamonds were very muddy due to rain. The pole in the park still needs some work.

f) Recycling – Lloyd Helgeson – Not present to report. Everything is going fine.

g) Streets – Tom Berglind – There was some discussion on whether or not the city will be taking care of snow removal on the road between the church and park this year, nothing was decided.

h) Zoning – Tom Berglind – Nothing to report.

16) Adjournment

A MOTION was made by Drew Schwan to adjourn. It was 2nd by Tom Berglind and the motion carried.

The meeting adjourned at 8:10pm.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 10-20-2020