

Minutes
October 20, 2020
General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00 PM.

a) Council Members present were Bob Dablow, Tom Berglind, Drew Schwan, Adam Jenstead and Lloyd Helgeson.

b) Others Present were Wendy Otte/Clerk, Dan Hanson, Mike Kurkowski and Doug Smith.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – September 15, 2020

A MOTION was made by Drew Schwan to approve the general meeting minutes for September 15, 2020. It was 2nd by Tom Berglind and the motion carried.

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Bob has contacted Fitzgeralds Construction about the clearwell overflow project and asked that it be completed by the end of October.

6) Amendments to Agenda – none.

7) Citizens Concerns – none.

8) Old Business

a) Coronavirus – CARES Act Funding – We have ordered a laptop for the City, so work can be done at home if needed and we are working on getting needed items for the Fire District purchased with the remaining balance.

b) Land Rent – The renters are currently paid up with a credit of \$380.00. We are still waiting on the Court to continue the eviction process.

c) Web Site Update – Tom will contact John about switching to the new site.

d) Small Cities Grant Items – We have a public hearing tonight at 7:30 PM.

e) Wellhead Protection Plan – Bob, Wendy and Mike will meet with Dan Disrud from the Department of Health on October 27th at 10:00 AM to continue working on the Wellhead Protection Plan.

f) 4 3rd St N – We have received a response from the homeowner requesting any written complaints about his property be forwarded to him. We do not have any written complaints, they have all been verbal, but we will send him a copy of the Building Inspectors Report about what he has noted from outside of the home thus far.

9) New Business

a) 2021 Budgets – Budget worksheets are in the packets and we will start working on them for next months meeting.

10) Maintenance Department – Doug Smith – The fountain has been removed for the winter and we need to get a stop sign replaced.

11) Water/Sewer Department – Mike Kurkowski – Mike is removing the pond aerator tomorrow and will start on the second discharge Thursday. There had been some complaints about low water pressure due to clogged filters on the water taps in the homes which may have been caused by a chemical pump failure at the water plant that has been fixed now. The lead and copper samples have to be retaken due to late collection. Mike and Doug have installed the outside cameras on the water plant.

a) DMR Report –

A MOTION was made by Tom Berglind at 7:30 PM to recess the general meeting and open the public hearing on the Small Cities Development Program Funds. It was 2nd by Lloyd Helgeson and the motion carried.

A MOTION was made by Adam Jenstead at 7:37 PM to adjourn the public hearing and resume the general meeting. It was 2nd by Tom Berglind and the motion carried.

12) Treasurers Report – Looked over.

13) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Adam Jenstead to approve the claims. It was 2nd by Tom Berglind and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues – There are 9 to be shut off this month if not paid by the 25th.

15) Commissioner Reports

a) Health – Adam Jenstead – The mosquitoes should be gone for the year.

b) Weeds – Bob Dablow – Nothing to report.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire & Rescue - Bob Dablow – The Fire District is looking into needed Covid related equipment, so we can use the CARES Act funds to purchase them.

e) Parks – Adam Jenstead – The tree removal has been taken care of and TylersCut did a great job. The Sabin Lions have donated \$1,000.00 to the City to help with the cost of agrilime for the ball fields, Thank you to the Sabin Lions Club. The Sabin Lions are also looking into updating the benches for the ball fields.

f) Recycling – Lloyd Helgeson – Everything is going well.

g) Streets – Tom Berglind – Mike is no longer sanding streets and is selling his BOSS salt/sander spreader owned by his company for \$3,500.00, Tom has looked into the costs of the machines and this is a fair price. The City has wheelage funds which we have not spent this year and purchasing the sander as well as air bags for the city truck to support the spreader should be covered with those funds. The total cost including air bags looks to be around \$5,000.00 and we have over \$11,000.00 in unspent wheelage funds for 2020.

A MOTION was made by Tom Berglind to purchase the BOSS salter/sander spreader from N.W.S and install air bags in the city truck using our wheelage funds. It was 2nd by Drew Schwan and the motion carried.

h) Zoning – Tom Berglind – Nothing to report.

16) Adjournment

A MOTION was made by Lloyd Helgeson to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 8:15 PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 11-17-2020